# Minerva Public Library Board of Trustees

July 14, 2025

# 2025 Monthly Regular Meeting Packet

# Minerva Public Library Board of Trustees Special Budget Meeting Agenda July 14, 2025 at 6:30 pm, Board Room

Attendance:
Trustee: Roger Bartley
Trustee: Brad Sayre
Trustee: Casey Milano
Trustee: Rebecca Miller
Trustee: Sarah Repella
Trustee: Diane Ruff
Trustee: Richard Rutledge
Fiscal Officer: Heather Husted
Director: Jason Bumbico
Call to Order:
Adjustments to the Agenda:
Public Participation:
Motion to Accept: The 2026 recommended Budget Appropriations.
Motion to Adjourn:

# Minerva Public Library Board of Trustees Meeting Agenda July 14, 2025 at 6:30 pm, Board Room

Attendance:
Trustee: Roger Bartley
Trustee: Brad Sayre
Trustee: Casey Milano
Trustee: Rebecca Miller
Trustee: Sarah Repella
Trustee: Diane Ruff
Trustee: Richard Rutledge
Fiscal Officer: Heather Husted
Director: Jason Bumbico
Call to Order:
Adjustments to the Agenda:
Public Participation:
Minutes: Motion to approve the minutes from June 26, 2025.
<u>Discussion</u>
None

# **Executive Session**

Motion to enter Executive Session to review personnel issue.

# **Fiscal Officer's Report:**

**Motion to Accept**: Monthly financial reports for June 2025, and the Fiscal Officer's Monthly Report.

### **Current Revenue:**

**PLF Distribution:** The June 2025 PLF distribution is **\$81,960.15** which is **8.79%** more than the **\$75,331.46** received in June 2024. The PLF funding is up about **2.50%** from the budget.

# **2025 General Revenue Net Operating Position**

Difference	\$ 22,292.63			\$ 57,326.39
June Expense	= \$62,051.20	Total Annual Expenses	=	\$ 384,204.63
June Revenue	= \$84,343.83	Total Annual Revenue	=	\$ 441,531.02

# Operating Fund Expenses as Percentage of Appropriation on February 31, 2025

2025 Appropriation	Current	2025 Expenses	As Percentage
	\$1,198,425.00	\$384,204.63	32.059%

## **New Business**

**Additional Staff Hours:** In order to maintain our hours and services in terms of staff coverage, we are proposing to promote two Library Aides who have been excellent team players, as well as hiring an additional Library Aide in Youth Services.

**Approve Resolution: 25-07-01:** To promote Rachel Ohler to Library Assistant - Youth Services effective August 4, 2025.

**Approve Resolution: 25-07-02:** To promote Amelia Sapp to Library Assistant - Adult Services effective August 4, 2025.

**Approve Resolution: 25-07-03:** To post for the open position of Library Aide - Youth Services and begin the interviewing process when appropriate candidates are identified.

**Janitorial Services:** Recently, we have faced a number of challenges in consistently being able to staff for the library's housekeeping. In light of this situation, we have been exploring services to help maintain the library in an effective and efficient manner.

**Approve Resolution: 25-07-04:** To contract with QUS Cleaning Solutions Inc. for janitorial services for a cost of \$1,820 per month for two days of service per week.

# **Correspondence:**

#### None

# **Director's Report:**

Motion to Accept the monthly report from the Director included in the packet.

# June 2025 Library Statistics:

Total circulation was **13,766**, **13.85**% below total circulation in June 2024. The June 2025 door count was **3,519** up **11.93**% from June 2024.

# **Accept Financial Gifts—June 2025:**

**Restricted Business Contributions:** 

**None:** \$00.00

Unrestricted Individual Contributions to the General Fund:

Book Sale Room: \$80.84

**Total Financial Gifts:** \$80.84

# In-kind Gifts for June 2025

• John Scott Miller: 300 Magazines | 17 Hardback Books

# **Motion to Adjourn:**

The next Regular Board Meeting will be August 21, 2025 at 6:30 pm in the Board Room.

# Minerva Public Library Board of Trustees

June 26, 2025

# 2025 Monthly Regular Meeting Minutes

Minerva Public Library
Board of Trustees Meeting Agenda
June 26, 2025 at 6:30 pm, Board Room

# Attendance:

Trustee: Roger BartleyX
Trustee: Brad SayreX
Trustee: Casey MilanoX
Trustee: Rebecca MillerX
Trustee: Sarah RepellaX
Trustee: Diane Ruffabs
Trustee: Richard Rutledgeabs
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Fiscal Officer: Heather HustedX
Director: Jason BumbicoX

Adjustments to the Agenda:

**Public Participation:** 

Call to Order: 6:33 pm

Minutes: Motion to approve the minutes from May 22, 2025.

1st Milano | 2nd Sayre

# **Ongoing Business:**

**Ohio Governor's Imagination Library Update:** Dolly Parton Imagination Library of Ohio Update – We have not received the most recent statistics from Stark County Library.

### **Discussion**

None

**Executive Session 1st Repella | 2nd Miller** 

In: 6:47 pm Out: 7:05 pm

# **Fiscal Officer's Report:**

<u>Motion to Accept</u>: Monthly financial reports for May 2025, and the Fiscal Officer's Monthly Report. 1st Miller | 2nd Sayre

MPL Board Agenda 6/26/25

#### **Current Revenue:**

**PLF Distribution:** The May 2025 PLF distribution is \$75,227.55 which is 6.77% more than the \$70,458.80 received in May 2024. The PLF funding is down about 2.67% from the budget.

# **2025 General Revenue Net Operating Position**

May Revenue = \$ 77,332.10 Total Annual Revenue = \$ 357,187.19 May Expense = \$ 82,939.89 Total Annual Expenses = \$ 322,153.43 Difference - \$ 5,607.79 \$ 35,033.76

Operating Fund Expenses as Percentage of Appropriation on February 31, 2025

2025 Appropriation Current 2025 Expenses As Percentage \$1,198,425.00 \$239,213.54 26.877%

### **New Business**

**Approve Resolution: 25-06-01:** To accept the resignation of Peyton Selby, effective 4/27/2025. **1st Repella | 2nd Miller** 

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**Approve Resolution: 25-06-02:** To accept the resignation of Jersey Moss, effective 5/21/2025. 1st Repella | 2nd Miller

**Approve Resolution: 25-06-04:** To pay the invoice for our Ohio Plan Risk Management Inc. insurance plan, to the Whitaker-Myers Group for the amount of \$10,868.00. 1st Sayre | 2nd Repella

**Approve Resolution: 25-06-05:** To approve the new BOST Benefits contract offered through Allstate to provide cancer, critical illness, disability and life insurance benefits to staff. 1st Milano | 2nd Sayre

**Approve Resolution: 25-06-06:** To increase the Consumer's Bank online bill pay limit to \$15,000 per day for Fiscal Officer, effective 6/9/2025. 1st Repella | 2nd Miller

**Approve Resolution: 25-06-07:** To contract with Johnson Controls to update the sprinkler system to bring it to code for the quoted cost of \$6,943.78. **1st Sayre** | **2nd Milano** 

MPL Board Agenda 6/26/25

**Approve Resolution: 25-06-08:** To accept the health insurance rates of \$1,066.94 for single coverage and \$2,591.88 for family coverage for the period of July 1, 2025 to June 30, 2026 insurance year through the Stark County COG. 1st Sayre | 2nd Milano

**Approve Resolution: 25-06-09:** To set October 2025 as the premium health insurance holiday month. 1st Miller | 2nd Repella

**Approve Resolution: 25-06-10:** To reclassify Anne Tokos to the position of Library Aide Substitute at her current rate of pay, effective July 7, 2025. 1st Milano | 2nd Sayre

**Approve Resolution: 25-06-11:** To revise the library staff policy on accumulated vacation time to be the following:

Vacation credit may be accumulated up to a maximum of 220 hours for full-time staff working 40 hours per week, 165 hours for part-time staff working between 20 and 30 hours per week, and 110 hours for part-time staff working up to 20 hours per week. Credit in excess of this maximum will be eliminated from the employee's vacation balance. 1st Miller | 2nd Repella

**Approve Resolution: 25-06-12:** To revise the library staff policy on accumulated sick time to be the following:

All employees are credited with 0.0575 hours of medical leave per 1 hour paid at the end of each pay period in a medical leave account up to a total maximum accrual of 180 days. For full-time employees a day will equal 8 hours. For

part-time employees working 20-30 hours a week, a day will equal 6 hours, and

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for those working less than 20 hours a week, a day will equal 4 hours. The medical leave accrual rate does not increase with length of service.

1st Miller | 2nd Repella

**Approve Resolution: 25-06-15:** To reschedule the next board meeting to July \_14\_\_\_, 2025 to accommodate the upcoming county budget meetings. 1st Milano | 2nd Sayre

# **Correspondence:**

The North County Trail Association sent a very nice letter thanking the library and staff for helping to host their meet-and-greet on Monday, May 21st.

MPL Board Agenda 6/26/25

# **Director's Report:**

**Motion to Accept the** monthly report from the Director included in the packet.

1st Sayre | 2nd Miller

# May 2025 Library Statistics:

Total circulation was **15,238**, **5.2**% below total circulation in May 2024. The May 2025 door count was **5,789** down **5.9%** from May 2024.

# **Accept Financial Gifts—May 2025:**

**Restricted Business Contributions:** 

For the **North Country Trail**: \$50.00

Unrestricted Individual Contributions to the General Fund:

Book Sale Room \$186.77

Total Financial Gifts \$236.77

# **In-kind Gifts for May 2025**

None

Motion to Adjourn: 1st Milano | 2nd Repella

The next Regular Board Meeting will be July 14, 2025 at 6:30 pm in the Board Room.

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MPL Board Agenda 6/26/25

# Minerva Public Library Board of Trustees Meeting Agenda May 22, 2025 at 12:00 pm, Board Room

# **Attendance:**

Trustee: Roger Bartley	X
Trustee: Brad Sayre	_X
Trustee: Casey Milano	
Trustee: Rebecca Miller	x_
Trustee: Sarah Repella	X
Trustee: Diane Ruff	X
Trustee: Richard Rutledge_	x_
Fiscal Officer: Heather Hust Director: Jason Bumbico	tedX

#### Call to Order:

# Adjustments to the Agenda:

# **Public Participation:**

**Minutes**: Motion to approve the minutes from the April 24, 2025 Regular Board of Trustees meeting & the May 8, 2025 Special Board of Trustees Meeting. **First: Ruff** | **Second: Sayre** 

# **Ongoing Business:**

**Ohio Governor's Imagination Library Update:** Dolly Parton Imagination Library of Ohio Update – We have not received the most recent statistics from Stark County Library.

# **Discussion**

# **Fiscal Officer's Report:**

<u>Motion to Accept</u>: Monthly financial reports for April 2025, and the Fiscal Officer's Monthly Report. First: Repella | Second: Miller

MPL Board Agenda 5/22/25

#### **Current Revenue:**

**PLF Distribution:** The April 2025 PLF distribution is **\$54,364.25** which is **15.5%** more than the **\$47,039.73** received in April 2024. The PLF funding is down about **1.23%** from the budget.

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# **2025 General Revenue Net Operating Position**

April Revenue = \$57,239.66 Total Annual Revenue = \$279,855.09 April Expense = \$61,753.68 Total Annual Expenses = \$239,213.54 Difference - \$4,514.02 \$40,641.55

Operating Fund Expenses as Percentage of Appropriation on February 31, 2025

<u>2025 Appropriation Current 2025 Expenses As Percentage</u> \$1,198,425.00 \$239,213.54 19.957%

#### **New Business**

**Parking Lot Project:** The major capital improvement that we have had planned for 2025 is the re-paving of the library parking lot, which is in need of substantial repairs. We received quotes from S & K Asphalt and Concrete, Inc., Milhoan Asphalt Maintenance, Inc., and the Vasco Asphalt Company. All three quotes were generally comparable in terms of price and we are recommending that we use Vasco due to the library's previous positive experience with their service.

**Approve Resolution: 25-05-03:** To contract with the Vasco Asphalt Company to re-pave the library's parking lot for a cost of \$37,677. **First: Rutledge | Second: Repella** 

**Independence Day Closure:** Due to scheduling difficulties, we are proposing to close an additional day on Saturday, July 5th.

**Approve Resolution: 25-05-04:** To close Saturday, July 5th for the Independence Day holiday This will be considered an unpaid holiday. **First: Ruff | Second: Sayre** 

### **Correspondence:**

None

MPL Board Agenda 5/22/25

# **Director's Report:**

**Motion to Accept the** monthly report from the Director included in the packet.

# **April 2025 Library Statistics**:

Total circulation was **16,038, 14.7**% below the April 2024 total circulation. April 2025 door count was **7,338** down **7.8**% from April 2024.

# **Accept Financial Gifts—April 2025:**

**Restricted Business Contributions:** 

For the **Summer Reading Program**: \$25.00

Unrestricted Individual Contributions to the General Fund:

Book Sale Room \$155.20

Total Financial Gifts \$180.20

# **In-kind Gifts for April 2025**

None

# **Motion to Adjourn:**

The next Regular Board Meeting will be June 26, 2025 at 6:30 pm in the Board Room.

First: Sayre | Second: Repella

# Minerva Public Library

# June 2025 Financial Reports

# Submitted for July 2025 Board Meeting

Fiscal Officer's Report
Revenue Status Report
Revenue Receipt Register
Appropriation Status Report
Appropriation Payment Register
Fund Status
Bank Reconciliation
Investment Listing

#### Fiscal Officer's Report July 2025

# 1. Bank Reconciliation

- a. Two open checks taking a while to reach Amazon
- b. Adjustment for entry error- paid Morning Journal \$200.00 extra, they will be sending a refund check

#### 2. Revenue Receipt Register

a. \$1,512.92 of interest earned in June

## 3. Appropriation Payment Register

- a. Programming Supplies \$716.38
- b. Book purchases \$2,638.67
- c. Downloadable Content \$1,658.92
- d. Johnson Controls Fire Protections \$7,446.73
- e. Travel and Meeting totaled \$327.35
- f. Office Supplies totaled \$768.70

# 4. Revenue Status (YTD 50%)

- a. PLF on track in all three counties (50%)
- b. Overall Revenue Status 46.985%

# 5. Appropriation Status (YTD 50%)

- a. Programming Supplies 51%
- b. Adult Books 51%
- c. Youth Books 41%
- d. Youth Audiovisual 52%
- e. Property Maint. Repair & Security Services (Snow Plowing) 55%
- f. Travel and Meeting Expense 52%
- g. Office Supplies 77%
- h. Overall Appropriation Status is 32%

# 6. Investment Listing

a. \$10,838.14 interest YTD

# **Revenue Status**

By Fund As Of 6/30/2025

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-190-0000	Other - Local Taxes	\$25.00	\$0.39	\$24.61	1.560%
1000-212-0000	Restricted Federal Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-222-0000	Restricted State Grants-In-Aid	\$0.00	\$1,588.00	-\$1,588.00	0.000%
1000-240-0011	Public Library Fund - State{STARK CO.}	\$636,811.00	\$326,464.37	\$310,346.63	51.266%
1000-240-0012	Public Library Fund - State{CARROLL CO.}	\$169,385.00	\$86,872.27	\$82,512.73	51.287%
1000-240-0013	Public Library Fund - State{COLUMBIANA CO.}	\$20,299.00	\$10,263.13	\$10,035.87	50.560%
1000-310-0311	Patron Fines and Lost Item Income{FINES & FEES}	\$350.00	\$193.50	\$156.50	55.286%
1000-310-0312	Patron Fines and Lost Item Income{LOST ITEM}	\$0.00	\$0.00	\$0.00	0.000%
1000-310-0314	Patron Fines and Lost Item Income{NOTARY FEE}	\$0.00	\$0.00	\$0.00	0.000%
1000-340-0000	Patron Coin-Operated Machine Income	\$1,750.00	\$2,025.38	-\$275.38	115.736%
1000-360-0000	Patron Class and Seminar Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0000	Other - Patron Fines and Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0397	Other - Patron Fines and Fees{PRINTER PAPER}	\$1,500.00	\$964.23	\$535.77	64.282%
1000-399-0398	Other - Patron Fines and Fees{FAX FEE}	\$0.00	\$28.88	-\$28.88	0.000%
1000-611-0000	Restricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.000%
1000-612-0000	Restricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-612-2018	Restricted Contributions - Businesses{YOUTH SUMMER READING }	\$1,500.00	\$1,500.00	\$0.00	100.000%
1000-613-0000	Restricted Contributions - Foundations	\$0.00	\$0.00	\$0.00	0.000%
1000-651-0000	Unrestricted Contributions - Individuals	\$3,000.00	\$664.96	\$2,335.04	22.165%
1000-652-0000	Unrestricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-690-0000	Other - Contributions, Gifts and Donations	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest or Dividends on Investments	\$5,000.00	\$5,129.88	-\$129.88	102.598%
1000-820-0000	Sale of Supplies for Resale	\$100.00	\$5.61	\$94.39	5.610%
1000-831-2017	Rental of Meeting Rooms{RESTRI DOLLY PARTON LIBRARY}	\$0.00	\$5.00	-\$5.00	0.000%
1000-871-0000	Refunds for Overpayment	\$0.00	\$117.16	-\$117.16	0.000%
1000-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%

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# **Revenue Status**

By Fund As Of 6/30/2025

Fund 1000 Sub-Total: \$839,720.00 \$435,822.76 \$403,897.24 51.901%

Fund: 4001 Capital Projects

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
4001-651-0000	Unrestricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.000%
4001-651-2024	Unrestricted Contributions - Individuals{Eglie Estate Donat}	\$0.00	\$0.00	\$0.00	0.000%
4001-701-0000	Interest or Dividends on Investments	\$0.00	\$5,708.26	-\$5,708.26	0.000%
4001-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
4001-931-0000	Transfers - In	\$100,000.00	\$0.00	\$100,000.00	0.000%
	Fund 4001 Sub-Total:	\$100,000.00	\$5,708.26	\$94,291.74	5.708%
	Report Total:	\$939,720.00	\$441,531.02	\$498,188.98	46.985%

# Revenue Receipt Register

June 2025

Account Code: 1000-190-0000

	Post Date	Transaction Date	Туре	Source		Amount	Status
102-2025	06/23/2025	06/23/2025	STD	Daily Receipts-CNB Registers		\$0.05	С
					Account Total:	\$0.05	
ccount Cod	e: 1000-24	0-0011			_		
Receipt #	Post Date	Transaction Date	Туре	Source		Amount	Status
95-2025	06/12/2025	06/12/2025		STARK COUNTY AUDITOR'S OFFICE		\$63,165.92	C
93-2023	00/12/2023	00/12/2023	SID	STANK COOKET ADDITIONS OF FIGE	Account Total:	\$63,165.92	O
Account Cod	e: 1000-24	0-0012			Account total	φ03,103.92	
Receipt #	Post Date	Transaction Date	Туре	Source		Amount	Status
93-2025	06/10/2025	06/12/2025	STD	CARROLL COUNTY AUDITOR'S OFFICE		\$16,808.47	С
					Account Total:	\$16,808.47	
Account Cod	e: 1000-24	0-0013			_	· · · · · · · · · · · · · · · · · · ·	
Receipt #	Post Date	Transaction Date	Type	Source		Amount	Status
94-2025	06/12/2025	06/12/2025		COLUMBIANA COUNTY AUDITOR'S OFFICE		\$1,985.76	С
					Account Total:	\$1,985.76	
Account Cod	e: 1000-31	0-0311				* 1,2222	
Receipt #	Post Date	Transaction Date	Туре	Source		Amount	Status
96-2025	06/12/2025	06/12/2025		Daily Receipts-CNB Registers		\$7.99	С
101-2025	06/23/2025	06/23/2025	STD	Daily Receipts-CNB Registers		\$63.94	С
101-2025	06/23/2025	06/23/2025	STD	Daily Receipts-CNB Registers		\$1.80	С
				, ,			
					Account Total:	\$73.73	
Account Cod	e: 1000-34	0-0000			Account Total:	\$73.73	
	e: 1000-34	0-0000 Transaction Date	Туре	Source	Account Total:	\$73.73 Amount	Status
		Transaction		Source  Daily Receipts-CNB Registers	Account Total:		<b>Status</b> C
Receipt #	Post Date	Transaction Date	STD		Account Total:	Amount	
Receipt # 86-2025	Post Date 06/02/2025	Transaction Date 06/02/2025	STD STD	Daily Receipts-CNB Registers	Account Total:	Amount \$32.80	С
Receipt # 86-2025 86-2025	Post Date 06/02/2025 06/02/2025	Transaction Date 06/02/2025 06/02/2025	STD STD STD	Daily Receipts-CNB Registers Daily Receipts-CNB Registers	Account Total:	Amount \$32.80 \$38.65	C C
Receipt #  86-2025 86-2025 89-2025	Post Date 06/02/2025 06/02/2025 06/05/2025	Transaction Date  06/02/2025  06/02/2025  06/05/2025	STD STD STD STD	Daily Receipts-CNB Registers Daily Receipts-CNB Registers Daily Receipts-CNB Registers	Account Total:	Amount \$32.80 \$38.65 \$3.00	С С
Receipt #  86-2025 86-2025 89-2025 89-2025	Post Date 06/02/2025 06/02/2025 06/05/2025 06/05/2025	Transaction Date  06/02/2025  06/02/2025  06/05/2025  06/05/2025	STD STD STD STD STD	Daily Receipts-CNB Registers Daily Receipts-CNB Registers Daily Receipts-CNB Registers Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05	C C C
Receipt #  86-2025 86-2025 89-2025 89-2025 89-2025	Post Date 06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025	STD STD STD STD STD STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55	C C C
Receipt #  86-2025 86-2025 89-2025 89-2025 89-2025 91-2025	Post Date 06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025 06/09/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025 06/09/2025	STD STD STD STD STD STD STD STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95	C C C C
86-2025 86-2025 89-2025 89-2025 89-2025 91-2025 91-2025	Post Date  06/02/2025  06/02/2025  06/05/2025  06/05/2025  06/05/2025  06/09/2025  06/09/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025	STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95 \$23.10	C C C C C
86-2025 86-2025 89-2025 89-2025 89-2025 91-2025 91-2025 91-2025	Post Date  06/02/2025  06/02/2025  06/05/2025  06/05/2025  06/05/2025  06/09/2025  06/09/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/09/2025	STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95 \$23.10 \$5.95	C C C C C
86-2025 86-2025 89-2025 89-2025 89-2025 91-2025 91-2025 96-2025	Post Date 06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/12/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/09/2025 06/12/2025	STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95 \$23.10 \$5.95 \$19.60	C C C C C C
86-2025 86-2025 89-2025 89-2025 89-2025 91-2025 91-2025 96-2025 96-2025	Post Date 06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/12/2025 06/12/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/09/2025 06/12/2025 06/12/2025	STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95 \$23.10 \$5.95 \$19.60 \$35.80	C C C C C C
86-2025 86-2025 89-2025 89-2025 89-2025 91-2025 91-2025 91-2025 96-2025 96-2025	Post Date 06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/12/2025 06/12/2025 06/12/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/09/2025 06/12/2025 06/12/2025	STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95 \$23.10 \$5.95 \$19.60 \$35.80 \$32.20	
86-2025 86-2025 89-2025 89-2025 91-2025 91-2025 91-2025 96-2025 96-2025 97-2025	Post Date  06/02/2025  06/02/2025  06/05/2025  06/05/2025  06/09/2025  06/09/2025  06/09/2025  06/12/2025  06/12/2025  06/16/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/12/2025 06/12/2025 06/16/2025	STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95 \$23.10 \$5.95 \$19.60 \$35.80 \$32.20 \$13.95	
86-2025 86-2025 89-2025 89-2025 91-2025 91-2025 91-2025 96-2025 96-2025 96-2025 97-2025	Post Date  06/02/2025  06/05/2025  06/05/2025  06/05/2025  06/09/2025  06/09/2025  06/12/2025  06/12/2025  06/12/2025  06/16/2025  06/16/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/12/2025 06/12/2025 06/16/2025 06/16/2025	STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95 \$23.10 \$5.95 \$19.60 \$35.80 \$32.20 \$13.95 \$20.85	
86-2025 86-2025 89-2025 89-2025 91-2025 91-2025 96-2025 96-2025 96-2025 97-2025 97-2025	Post Date  06/02/2025  06/02/2025  06/05/2025  06/05/2025  06/05/2025  06/09/2025  06/09/2025  06/12/2025  06/12/2025  06/16/2025  06/16/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/12/2025 06/12/2025 06/16/2025 06/16/2025	STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95 \$23.10 \$5.95 \$19.60 \$35.80 \$32.20 \$13.95 \$20.85 \$11.65	
86-2025 86-2025 89-2025 89-2025 89-2025 91-2025 91-2025 96-2025 96-2025 96-2025 97-2025 97-2025 99-2025	Post Date  06/02/2025  06/02/2025  06/05/2025  06/05/2025  06/05/2025  06/09/2025  06/09/2025  06/12/2025  06/12/2025  06/16/2025  06/16/2025  06/16/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/12/2025 06/12/2025 06/16/2025 06/16/2025 06/19/2025	STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95 \$23.10 \$5.95 \$19.60 \$35.80 \$32.20 \$13.95 \$20.85 \$11.65 \$7.00	
Receipt #  86-2025 86-2025 89-2025 89-2025 91-2025 91-2025 96-2025 96-2025 97-2025 97-2025 97-2025 99-2025 101-2025	Post Date  06/02/2025  06/02/2025  06/05/2025  06/05/2025  06/09/2025  06/09/2025  06/12/2025  06/12/2025  06/12/2025  06/16/2025  06/16/2025  06/16/2025  06/20/2025	Transaction Date  06/02/2025 06/02/2025 06/05/2025 06/05/2025 06/09/2025 06/09/2025 06/12/2025 06/12/2025 06/16/2025 06/16/2025 06/16/2025 06/19/2025	STD	Daily Receipts-CNB Registers	Account Total:	\$32.80 \$38.65 \$3.00 \$100.05 \$28.55 \$18.95 \$23.10 \$5.95 \$19.60 \$35.80 \$32.20 \$13.95 \$20.85 \$11.65 \$7.00 \$10.05	

# **Revenue Receipt Register**

June 2025

Account Code: 1000-399-0397

Receipt #	Post Date	Transaction Date	Туре		Source		Amount	Status
86-2025	06/02/2025	06/02/2025	STD	Daily Receipts-CNB Registers		_	\$0.40	С
86-2025	06/02/2025	06/02/2025	STD	Daily Receipts-CNB Registers			\$10.95	С
89-2025	06/05/2025	06/05/2025	STD	Daily Receipts-CNB Registers			\$12.25	С
91-2025	06/09/2025	06/09/2025	STD	Daily Receipts-CNB Registers			\$0.20	С
91-2025	06/09/2025	06/09/2025	STD	Daily Receipts-CNB Registers			\$25.00	С
96-2025	06/12/2025	06/12/2025	STD	Daily Receipts-CNB Registers			\$0.10	С
96-2025	06/12/2025	06/12/2025	STD	Daily Receipts-CNB Registers			\$0.40	С
100-2025	06/20/2025	06/23/2025	MEMO	Daily Receipts-CNB Registers			\$0.40	С
102-2025	06/23/2025	06/23/2025	STD	Daily Receipts-CNB Registers			\$29.70	С
103-2025	06/25/2025	06/26/2025	MEMO	Daily Receipts-CNB Registers			\$10.80	С
104-2025	06/26/2025	06/26/2025	STD	Daily Receipts-CNB Registers			\$37.75	С
108-2025	06/27/2025	06/30/2025	MEMO	Daily Receipts-CNB Registers			\$4.80	С
109-2025	06/30/2025	06/30/2025	MEMO	Daily Receipts-CNB Registers			\$0.80	С
110-2025	06/30/2025	06/30/2025	STD	Daily Receipts-CNB Registers			\$49.65	С
						Account Total:	\$183.20	
Account Cod	e: 1000-65	1-0000						
Receipt #	Post Date	Transaction Date	Туре	_	Source		Amount	Status
89-2025	06/05/2025	06/05/2025	STD	Daily Receipts-CNB Registers			\$1.50	С
90-2025	06/09/2025	06/09/2025	STD	Daily Receipts-CNB Registers			\$1.80	V
90-2025	06/12/2025	06/12/2025	VOID	Daily Receipts-CNB Registers			-\$1.80	V
91-2025	06/09/2025	06/09/2025	STD	Daily Receipts-CNB Registers			\$3.00	С
91-2025	06/09/2025	06/09/2025	STD	Daily Receipts-CNB Registers			\$1.00	С
92-2025	06/09/2025	06/12/2025	MEMO	Daily Receipts-CNB Registers			\$2.00	С
96-2025	06/12/2025	06/12/2025	STD	Daily Receipts-CNB Registers			\$52.79	С
96-2025	06/12/2025	06/12/2025	STD	Daily Receipts-CNB Registers			\$0.60	С
98-2025	06/17/2025	06/19/2025	MEMO	Daily Receipts-CNB Registers			\$2.00	С
101-2025	06/23/2025	06/23/2025	STD	Daily Receipts-CNB Registers			\$0.05	С
101-2025	06/23/2025	06/23/2025	STD	Daily Receipts-CNB Registers			\$10.65	С
102-2025	06/23/2025	06/23/2025	STD	Daily Receipts-CNB Registers			\$4.25	С
104-2025	06/26/2025	06/26/2025	STD	Daily Receipts-CNB Registers			\$3.00	С
						Account Total:	\$80.84	
Account Cod	e: 1000-70	1-0000						
Receipt #	Post Date	Transaction Date	Туре		Source		Amount	Status
105-2025	06/27/2025	06/30/2025	INT	CD072716			\$73.49	С
106-2025	06/25/2025	06/30/2025	INT	CD042517			\$69.11	С
107-2025	06/27/2025	06/30/2025	INT	CD082817			\$74.32	С
111-2025	06/30/2025	07/03/2025	INT	Hunt. MM			\$120.74	С
112-2025	06/30/2025	07/03/2025	INT	Money Mark			\$440.17	С
						Account Total:	\$777.83	
Account Cod	e: 1000-82	0-0000						
Receipt #	Post Date	Transaction Date	Туре		Source		Amount	Status
102-2025	06/23/2025	06/23/2025		Daily Receipts-CNB Registers			\$0.95	С

\$0.95

Account Total:

7/3/2025 10:04:19 AM UAN v2025.2

# **Revenue Receipt Register**

June 2025

Account Code: 1000-871-0000

Receipt #	Post Date	Transaction Date	Туре		Source		Amount	Status
90-2025	06/09/2025	06/09/2025	STD	Daily Receipts-CNB Registers			\$79.24	V
90-2025	06/12/2025	06/12/2025	VOID	Daily Receipts-CNB Registers			-\$79.24	V
92-2025	06/09/2025	06/12/2025	MEMO	Daily Receipts-CNB Registers			\$79.24	С
						Account Total:	\$79.24	
Account Cod	e: 4001-70	1-0000						
Account Cod	e: 4001-70  Post Date	1-0000 Transaction Date	Туре		Source		Amount	Status
	•	Transaction		Hunt. MM	Source		Amount \$158.23	<b>Status</b> C
Receipt #	Post Date	Transaction Date	INT	Hunt. MM Money Mark	Source			
Receipt # 111-2025	Post Date 06/30/2025	Transaction Date 07/03/2025	INT		Source	Account Total:	\$158.23	С
Receipt # 111-2025	Post Date 06/30/2025	Transaction Date 07/03/2025	INT		Source	Account Total: Report Total:	\$158.23 \$576.86	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

# **Appropriation Status**

By Fund As Of 6/30/2025

Fund: General

 Pooled Balance:
 \$451,577.82

 Non-Pooled Balance:
 \$69,513.93

 Total Cash Balance:
 \$521,091.75

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-100-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0000	D Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$100,000.00	\$0.00	\$47,575.44	\$52,424.56	47.575%
1000-110-110-0002	D Salaries{MANAGERS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$315,000.00	\$0.00	\$142,235.76	\$172,764.24	45.154%
1000-110-110-0004	D Salaries{SUBSTITUTES}	\$0.00	\$0.00	\$26,000.00	\$0.00	\$6,724.98	\$19,275.02	25.865%
1000-110-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$31,000.00	\$0.00	\$7,529.08	\$23,470.92	24.287%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$66,080.00	\$0.00	\$27,732.42	\$38,347.58	41.968%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$6,844.00	\$0.00	\$2,795.14	\$4,048.86	40.841%
1000-110-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$65,000.00	\$13,645.82	\$21,354.18	\$30,000.00	32.853%
1000-110-222-0000	Life Insurance	\$0.00	\$0.00	\$500.00	\$225.00	\$225.00	\$50.00	45.000%
1000-110-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,500.00	\$1,000.00	\$336.00	\$164.00	22.400%
1000-110-291-0000	D Unemployment Benefits	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.000%
1000-110-300-2017	Purchased and Contracted Services{RESTRI DOLLY PARTON LIBRA}	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	0.000%
1000-110-300-2019	Purchased and Contracted Services{Mental Health FA grant pr}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-380-0000	Library Material Control Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0391	Other - Purchased and Contracted Services{Grunder Fund}	\$0.00	\$0.00	\$2,165.00	\$0.00	\$0.00	\$2,165.00	0.000%
1000-110-390-0392	Other - Purchased and Contracted Services{Powell Fund}	\$0.00	\$0.00	\$2,011.00	\$150.00	\$1,075.00	\$786.00	53.456%
1000-110-450-0015	Supplies{PROGRAMING SUPPLIES}	\$0.00	\$0.00	\$8,000.00	\$3,882.56	\$4,117.44	\$0.00	51.468%
1000-110-450-2023	Supplies{Youth Anonymous Donation 1/22}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-0000	Books and Pamphlets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-0109	Books and Pamphlets{Donation Adult Books-Moser}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-1000	Books and Pamphlets{ADULT DEPT. BOOKS}	\$0.00	\$0.00	\$24,000.00	\$1,452.22	\$12,269.93	\$10,277.85	51.125%
1000-120-411-2000	Books and Pamphlets{YOUTH DEPT. BOOKS}	\$0.00	\$0.00	\$22,500.00	\$1,043.01	\$9,263.15	\$12,193.84	41.170%
1000-120-411-2022	Books and Pamphlets{Eglie Adult Books Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-412-0000	Periodicals	\$0.00	\$0.00	\$7,000.00	\$2,344.88	\$4,655.12	\$0.00	66.502%

Report reflects selected information.

# **Appropriation Status**

By Fund As Of 6/30/2025

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-120-413-1006	Audiovisual Materials{Audiovisual Materials ADULT}	\$0.00	\$0.00	\$3,000.00	\$662.13	\$995.60	\$1,342.27	33.187%
1000-120-413-1007	Audiovisual Materials{DOWNLOADABLE CONTENT}	\$0.00	\$0.00	\$30,500.00	\$18,603.33	\$11,896.67	\$0.00	39.005%
1000-120-413-2004	Audiovisual Materials{YOUTH CDs}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-413-2006	Audiovisual Materials{Audiovisual Materials YOUTH}	\$0.00	\$0.00	\$2,500.00	\$229.16	\$1,322.79	\$948.05	52.912%
1000-120-414-0000	Computer Services and Information	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-415-0000	Interlibrary Loan Fees / Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-416-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-419-0000	Other - Library Materials and Information	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.000%
1000-120-459-0008	Other - Supplies{CATALOGING & PROCESSING SUPPL.}	\$0.00	\$0.00	\$3,500.00	\$2,544.56	\$955.44	\$0.00	27.298%
1000-210-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-321-0000	Telephone	\$0.00	\$0.00	\$9,000.00	\$4,802.56	\$4,197.44	\$0.00	46.638%
1000-210-332-0000	Maintenance and Repair on Equipment	\$0.00	\$0.00	\$46,250.00	\$18,863.11	\$19,636.89	\$7,750.00	42.458%
1000-210-334-0000	Trash Removal	\$0.00	\$0.00	\$2,500.00	\$1,450.00	\$1,050.00	\$0.00	42.000%
1000-210-339-0000	Other - Property Maint. Repair & Security Svc	\$0.00		\$22,800.00	\$10,057.12	\$12,742.88	\$0.00	55.890%
1000-210-361-0000	Electricity	\$0.00	\$0.00	\$25,000.00	\$14,037.92	\$9,459.32	\$1,502.76	37.837%
1000-210-362-0000	Water and Sewage	\$0.00	\$0.00	\$700.00	\$455.44	\$244.56	\$0.00	34.937%
1000-210-363-0000	Natural Gas	\$0.00	\$0.00	\$10,000.00	\$3,952.11	\$6,020.86	\$27.03	60.209%
1000-210-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-452-0000	Property Maintenance/Repair Supplies & Parts	\$0.00	\$0.00	\$8,000.00	\$6,549.56	\$1,450.44	\$0.00	18.131%
1000-230-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
	, ,	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-213-0000		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-221-0000	Medical / Hospitalization Insurance	\$0.00	• • • • •	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-222-0000	Life Insurance	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-223-0000	Dental Insurance	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-224-0000	Vision Insurance	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	0.000%
	·	\$0.00	• • • • •	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-229-0000	Other - Insurance Benefits	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-299-0000	Other - Other Employee Fringe Benefits	\$0.00		\$500.00	\$0.00	\$0.00	\$500.00	0.000%
1000-230-311-0000	Dues and Fees	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-312-0000	Travel and Meeting Expense	\$0.00		\$2,500.00	\$1,192.69	\$1,307.31	\$0.00	52.292%
1000-230-322-0000	Postage	\$0.00		\$200.00	\$54.00	\$146.00	\$0.00	73.000%
1000-230-324-0000	Printing	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-325-0009	Advertising{LEGAL ADS & PUBLICATIONS}	\$0.00		\$50.00	\$0.00	\$21.50	\$28.50	43.000%
1000-230-325-0010	Advertising{EMPLOYEE VACANCY ADS}	\$0.00		\$200.00	\$0.00	\$0.00	\$200.00	0.000%
1000-230-329-0000	Other - Communications, Printing and Publicity	\$0.00		\$800.00	\$451.05	\$348.95	\$0.00	43.619%
1000-230-341-0000	Property Insurance Premiums	\$0.00		\$11,000.00	\$11,000.00	\$0.00	\$0.00	0.000%
1000-230-343-0000	Fidelity Bond Premiums	\$0.00		\$275.00	\$226.00	\$49.00	\$0.00	17.818%
1000-230-351-0000	Rents and Leases	\$0.00		\$7,100.00	\$4,717.51	\$2,382.49	\$0.00	33.556%
1000-230-371-0000	Auditing Services	\$217.30		\$3,000.00	\$0.00	\$217.30	\$3,000.00	6.754%
1000-230-372-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$3,100.00	\$1,576.00	\$1,524.00	\$0.00	49.161%

Report reflects selected information.

# **Appropriation Status**

By Fund As Of 6/30/2025

		Reserved for Encumbrance	Reserved for Encumbrance	Final	Current Reserve		Unencumbered	YTD %
Account Code	Account Name	12/31	12/31 Adjustment	Appropriation	for Encumbrance	YTD Expenditures	Balance	Expenditures
1000-230-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$15,000.00	\$14,517.35	\$482.65	\$0.00	3.218%
1000-230-390-0014	Other - Purchased and Contracted Services(COMPUTER SVCS & I)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$5,000.00	\$1,119.07	\$3,880.93	\$0.00	77.619%
1000-230-454-0000	Supplies Purchased for Resale	\$0.00	\$0.00	\$500.00	\$450.50	\$49.50	\$0.00	9.900%
1000-230-510-0000	Dues and Memberships	\$0.00	\$0.00	\$23,700.00	\$15,642.13	\$8,057.87	\$0.00	33.999%
1000-230-520-0000	D Taxes and Assessments	\$0.00	\$0.00	\$150.00	\$132.64	\$17.36	\$0.00	11.573%
1000-230-550-0000	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0000	Other - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0511	Other - Other{Information Technology}	\$0.00	\$0.00	\$5,000.00	\$2,983.88	\$2,016.12	\$0.00	40.322%
1000-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0000	D Transfers - Out	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.000%
1000-930-930-0000	Contingencies	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.000%
1000-990-990-2020	Other - Other Financing Uses{Covid 19 Grant Expense}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
	General Fund Total:	\$217.30	\$0.00	\$1,048,425.00	\$161,513.31	\$378,362.51	\$508,766.48	36.081%

Fund: Capital Projects

Pooled Balance: \$589,767.96 Non-Pooled Balance: \$0.00 Total Cash Balance: \$589,767.96

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4001-760-331-0000	Maintenance and Repair on Facilities	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.000%
4001-760-720-0000	Land Improvement	\$0.00	\$0.00	\$100,000.00	\$37,677.00	\$0.00	\$62,323.00	0.000%
4001-760-720-2021	Land Improvement{McConnell Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-740-2024	Building Improvements{Eglie Estate Donation}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$30,000.00	\$1,219.00	\$5,842.12	\$22,938.88	19.474%
4001-760-750-2021	Furniture and Equipment{McConnell Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
	Capital Projects Fund Total:	\$0.00	\$0.00	\$150,000.00	\$38,896.00	\$5,842.12	\$105,261.88	3.895%
	Report Total:	\$217.30	\$0.00	\$1,198,425.00	\$200,409.31	\$384,204.63	\$614,028.36	32.053%

# **Appropriation Payment Register**

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code:	1000-110-1	10-0001 Salari	ies{ADMINISTR	ATIVE SALARIES}		
592-2025	EP	06/12/2025	06/09/2025	Jason Bumbico	\$2,075.75	С
597-2025	EP	06/12/2025	06/09/2025	Heather Husted	949.46	С
635-2025	EP	06/26/2025	06/23/2025	Jason Bumbico	2,075.75	С
640-2025	EP	06/26/2025	06/23/2025	Heather Husted	697.35	С
670-2025	EW	06/26/2025	06/26/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	10.00	0
671-2025	СН	06/26/2025	06/26/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERNM	434.98	0
666-2025	EW	06/27/2025	06/26/2025	EFTPS	165.11	С
667-2025	EW	06/27/2025	06/26/2025	Ohio Department of Taxation	132.72	С
668-2025	EW	06/27/2025	06/26/2025	RITA	103.74	0
672-2025	EW	06/27/2025	06/26/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	704.98	С
				Account Total:	\$7,349.84	
Account Code:	1000-110-1	10-0003 Salari	ies{NON-PROF	ESSIONALS}		
588-2025	EP	06/12/2025	06/09/2025	Jennifer Baker	\$439.87	С
589-2025	EP	06/12/2025	06/09/2025	Sue E Barrick	504.29	С
590-2025	EP	06/12/2025	06/09/2025	Jennifer Bates	1,552.43	С
593-2025	EP	06/12/2025	06/09/2025	Rachael Carmine	405.92	С
594-2025	EP	06/12/2025	06/09/2025	Rhonda Grogg	255.44	С
595-2025	EP	06/12/2025	06/09/2025	Andrew Heldreth	385.65	С
598-2025	EP	06/12/2025	06/09/2025	Amy Kirkpatrick	298.03	С
599-2025	EP	06/12/2025	06/09/2025	Donna Kohler	638.59	С
600-2025	EP	06/12/2025	06/09/2025	Lisa Lutes	670.48	С
601-2025	EP	06/12/2025	06/09/2025	Rachel Ohler	316.09	С
602-2025	EP	06/12/2025	06/09/2025	Gabrielle Ritter	375.16	С
603-2025	EP	06/12/2025	06/09/2025	Amelia Sapp	292.29	С
604-2025	EP	06/12/2025	06/09/2025	Kendra Selby	945.49	С
606-2025	EP	06/12/2025	06/09/2025	Laken Underwood	1,076.75	С
607-2025	EP	06/12/2025	06/09/2025	Nicole Weber	1,528.67	С
610-2025	EW	06/13/2025	06/09/2025	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	С
631-2025	EP	06/26/2025	06/23/2025	Jennifer Baker	437.23	С
632-2025	EP	06/26/2025	06/23/2025	Sue E Barrick	528.21	С
633-2025	EP	06/26/2025	06/23/2025	Jennifer Bates	1,306.25	С
636-2025	EP	06/26/2025	06/23/2025	Rachael Carmine	410.62	С
637-2025	EP	06/26/2025	06/23/2025	Rhonda Grogg	40.71	С
638-2025	EP	06/26/2025	06/23/2025	Andrew Heldreth	391.15	С
641-2025	EP	06/26/2025	06/23/2025	Amy Kirkpatrick	402.38	С
642-2025	EP	06/26/2025	06/23/2025	Donna Kohler	529.10	С
643-2025	EP	06/26/2025	06/23/2025	Lisa Lutes	609.19	С
644-2025	EP	06/26/2025	06/23/2025	Rachel Ohler	332.42	С

# **Appropriation Payment Register**

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
645-2025	EP	06/26/2025	06/23/2025	Gabrielle Ritter	394.32	С
646-2025	EP	06/26/2025	06/23/2025	Amelia Sapp	380.16	С
647-2025	EP	06/26/2025	06/23/2025	Kendra Selby	945.49	С
649-2025	EP	06/26/2025	06/23/2025	Laken Underwood	1,076.75	С
650-2025	EP	06/26/2025	06/23/2025	Nicole Weber	1,282.49	С
669-2025	EW	06/26/2025	06/26/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	130.94	0
670-2025	EW	06/26/2025	06/26/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	150.00	0
671-2025	СН	06/26/2025	06/26/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERNM	1,046.72	0
665-2025	EW	06/27/2025	06/26/2025	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	0
666-2025	EW	06/27/2025	06/26/2025	EFTPS	1,630.32	С
667-2025	EW	06/27/2025	06/26/2025	Ohio Department of Taxation	357.16	С
668-2025	EW	06/27/2025	06/26/2025	RITA	354.52	Ο
672-2025	EW	06/27/2025	06/26/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,433.49	С
				Account Total:	\$24,934.77	
Account Code:	1000-110-1	10-0004 Salari	es{SUBSTITUT	ES}		
591-2025	EP	06/12/2025	06/09/2025	Eli Benzel	\$256.42	С
605-2025	EP	06/12/2025	06/09/2025	Anne Tokos	95.86	С
634-2025	EP	06/26/2025	06/23/2025	Eli Benzel	295.26	С
648-2025	EP	06/26/2025	06/23/2025	Anne Tokos	79.91	С
666-2025	EW	06/27/2025	06/26/2025	EFTPS	12.19	С
667-2025	EW	06/27/2025	06/26/2025	Ohio Department of Taxation	3.98	С
668-2025	EW	06/27/2025	06/26/2025	RITA	12.60	0
672-2025	EW	06/27/2025	06/26/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	84.02	С
				Account Total:	\$840.24	
Account Code:	1000-110-1	10-0005 Salari	es{SERVICE W	/ORKERS}		
594-2025	EP	06/12/2025	•	Rhonda Grogg	\$166.26	С
596-2025	EP	06/12/2025	06/09/2025	Trista Howe	263.24	С
637-2025	EP	06/26/2025	06/23/2025	Rhonda Grogg	103.95	С
639-2025	EP	06/26/2025	06/23/2025	Trista Howe	202.25	С
666-2025	EW	06/27/2025	06/26/2025	EFTPS	12.33	С
667-2025	EW	06/27/2025	06/26/2025	Ohio Department of Taxation	5.04	С
668-2025	EW	06/27/2025	06/26/2025	RITA	12.77	0
672-2025	EW	06/27/2025	06/26/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	85.07	С
				Account Total:	\$850.91	
Account Code:	1000-110-2	11-0000 Ohio	Public Employe	es Retirement System		
672-2025	EW	06/27/2025		OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$4,630.63	С
				Account Total:	\$4,630.63	-
A = = = + C - +	1000 110 0	12.0000 14 "		, 1000un 10tun	ψ 1,300.00	
Account Code:		13-0000 Medic		FFTDO	<b>4407.5</b> 0	6
666-2025	EW	06/27/2025	06/26/2025	EFIPS	\$467.50	С

# **Appropriation Payment Register**

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
				Account Total:	\$467.50	
Account Code:	1000-110-2	21-0000 Medic	cal / Hospitalizat	ion Insurance		
671-2025	СН	06/26/2025	06/26/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERNM	\$3,207.52	0
				Account Total:	\$3,207.52	
Account Code:	1000_110_2	22-0000 Life Ir	neurance	_		
671-2025	CH	06/26/2025		STARK COUNTY SCHOOLS COUNCIL OF GOVERNI	\$37.50	0
07 1 2020	OH	00/20/2020	00/20/2020	Account Total:	\$37.50	Ü
				-	ψ37.50	
Account Code:		• • • • • • • • • • • • • • • • • • • •	•	ING SUPPLIES}		
582-2025	CH	06/05/2025	06/05/2025	KISHMAN'S IGA	\$56.49	С
609-2025	СН	06/09/2025	06/09/2025	Laken Underwood	25.25	0
614-2025	CH	06/12/2025	06/12/2025	Consumers Credit Card	295.50	С
620-2025	CH	06/16/2025	06/12/2025	AMAZON	148.87	С
629-2025	CH	06/16/2025	06/16/2025	AMAZON	12.29	С
656-2025	CH	06/23/2025	06/23/2025	AMAZON	177.98	0
				Account Total:	\$716.38	
Account Code:	1000-120-4	11-1000 Books	s and Pamphlets	s{ADULT DEPT. BOOKS}		
573-2025	СН	06/05/2025	06/05/2025	AMAZON	\$200.04	С
583-2025	СН	06/05/2025	06/05/2025	AMAZON	16.00	С
614-2025	СН	06/12/2025	06/12/2025	Consumers Credit Card	21.99	С
621-2025	СН	06/16/2025	06/12/2025	AMAZON	719.24	С
622-2025	СН	06/16/2025	06/16/2025	CENTER POINT LARGE PRINT	208.97	С
625-2025	СН	06/16/2025	06/16/2025	INGRAM	80.86	С
654-2025	СН	06/23/2025	06/23/2025	AMAZON	16.50	0
660-2025	СН	06/26/2025	06/26/2025	INGRAM	44.65	0
661-2025	СН	06/26/2025	06/26/2025	INGRAM	89.47	0
				Account Total:	\$1,397.72	
Account Code:	1000-120-4	11-2000 Books	s and Pamphlets	= S{YOUTH DEPT. BOOKS}		
575-2025	СН	06/05/2025	06/05/2025	AMAZON	\$37.98	С
627-2025	СН	06/16/2025	06/16/2025	AMAZON	16.95	С
653-2025	СН	06/23/2025	06/23/2025	AMAZON	18.99	0
657-2025	СН	06/23/2025	06/23/2025	AMAZON	470.60	0
658-2025	СН	06/23/2025	06/23/2025		607.01	0
663-2025	СН	06/26/2025	06/26/2025		68.22	0
664-2025	СН	06/26/2025	06/26/2025		21.20	0
				Account Total:	\$1,240.95	
Account Code:	1000_120_4	12-0000 Period	dicale	_	. ,	
630-2025	CH	06/19/2025		THE REPOSITORY	\$35.00	С
543-2025	CH	06/30/2025	07/03/2025	MORNING JOURNAL	200.00	С

# **Appropriation Payment Register**

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee		Amount	Status
rtoooipt #	1960	1 001 2410	Date	- Volidor / Layou	Account Total:	\$235.00	Otatas
Account Code	1000 100 4	112 1006 Audia	viewel Meteriele	(Audievieus Meteriele ADIIIT)	_	<u> </u>	
Account Code: 571-2025	CH	06/05/2025	06/05/2025	{Audiovisual Materials ADULT}		\$77.34	С
57 1-2025	СП	00/05/2025	00/05/2025	AMAZON	A coount Total:	\$77.34	C
					Account Total:	\$77.34	
Account Code:	1000-120-4	13-1007 Audio	visual Materials	{DOWNLOADABLE CONTENT}			
570-2025	CH	06/05/2025	06/05/2025	MIDWEST TAPE		\$1,645.42	С
584-2025	CH	06/05/2025	06/05/2025	Kanopy Inc.		13.50	С
					Account Total:	\$1,658.92	
Account Code:	1000-120-4	13-2006 Audio	visual Materials	{Audiovisual Materials YOUTH}			
574-2025	СН	06/05/2025	06/05/2025	AMAZON		\$343.00	С
					Account Total:	\$343.00	
Account Code:	1000-210-3	321-0000 Telep	none				
611-2025	СН	06/12/2025	06/12/2025	FIRST COMMUNICATIONS		\$692.11	С
					Account Total:	\$692.11	
Account Code	1000 210 2	222 0000 Maint	ananaa and Da	ania na Fautinanant	_	,	
Account Code:	CH		·	pair on Equipment  COMPUTEK CONSULTING INC		¢294.00	С
576-2025		06/05/2025				\$284.00	
577-2025	CH	06/05/2025		Johnson Controls Fire Protections LP		7,446.73	C C
613-2025	СН	06/12/2025	06/12/2025	INDEPENDENT ELEVATOR CO., INC.	A account Total	241.00	C
					Account Total:	\$7,971.73	
Account Code:	1000-210-3	34-0000 Trash	Removal				
662-2025	CH	06/26/2025	06/26/2025	Solid Waste And Recycling	_	\$175.00	0
					Account Total:	\$175.00	
Account Code:	1000-210-3	39-0000 Other	- Property Mair	nt. Repair & Security Svc			
579-2025	СН	06/05/2025	06/05/2025	DOWN TO EARTH LAWN & LANDSCA	PING LLC	\$200.00	С
624-2025	СН	06/16/2025	06/16/2025	CLEAN - N - GREEN		85.00	С
652-2025	СН	06/23/2025	06/23/2025	UNIFIRST		124.62	С
					Account Total:	\$409.62	
Account Code:	1000-210-3	861-0000 Electr	icitv			_	
511-2025	СН	06/07/2025	•	AMERICAN ELECTRIC POWER		\$1,634.67	С
					Account Total:	\$1,634.67	
	1000 010 0					Ψ1,001.07	
Account Code:		362-0000 Water	-	WATER AND OFWER REPT		<b>*</b> 400.00	•
569-2025	СН	06/05/2025	06/05/2025	WATER AND SEWER DEPT.	–	\$126.28	С
					Account Total:	\$126.28	
Account Code:	1000-210-3	863-0000 Natur	al Gas				
578-2025	CH	06/05/2025	06/05/2025	COLUMBIA GAS OF OHIO		\$704.10	С
					Account Total:	\$704.10	
Account Code:	1000-210-4	52-0000 Prope	rty Maintenanc	e/Repair Supplies & Parts			

# **Appropriation Payment Register**

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
580-2025	CH	06/05/2025	06/05/2025	SAND ROCK MINERAL WATER CO.	\$40.25	С
614-2025	СН	06/12/2025	06/12/2025	Consumers Credit Card	18.75	С
617-2025	СН	06/16/2025	06/12/2025	AMAZON	15.16	С
				Account Total	\$74.16	
Account Code:	1000-230-3	12-0000 Trave	l and Meeting E	xpense		
7074	AW	06/02/2025	06/02/2025	OHIO SOCIETY OF NOTARIES	\$75.00	С
581-2025	СН	06/05/2025	06/05/2025	JENNIFER L. BATES	149.80	С
585-2025	СН	06/05/2025	06/05/2025	AMY KIRKPATRICK	20.51	С
586-2025	СН	06/05/2025	06/05/2025	GABRIELLE RITTER	20.51	С
587-2025	СН	06/09/2025	06/09/2025	ANDY HELDRETH	20.51	С
615-2025	СН	06/12/2025	06/12/2025	AMELIA SAPP	20.51	0
626-2025	СН	06/16/2025	06/16/2025	ELI BENZEL	20.51	С
				Account Total	\$327.35	
Account Code:	1000-230-3	22-0000 Posta	ige			
614-2025	СН	06/12/2025	06/12/2025	Consumers Credit Card	\$73.00	С
				Account Total	: \$73.00	
Account Code:	1000-230-3	29-0000 Other	- Communication	ons,Printing and Publicity		
614-2025	CH	06/12/2025		Consumers Credit Card	\$60.00	С
				Account Total	\$60.00	
Account Code:	1000 220 2	72 0000   Inifo	rm Accounting N	latwork Food		
568-2025	CH	06/05/2025	· ·	Treasurer State of Ohio	\$762.00	С
300-2023	OH	00/03/2023	00/03/2023	Account Total		C
					. \$702.00	
Account Code:				d Contracted Services		
612-2025	СН	06/12/2025	06/12/2025	UNIQUE MANAGEMENT SERVICES, INC.	\$68.95	С
				Account Total	: \$68.95	
Account Code:	1000-230-4	51-0007 Gene	ral Administrativ	e Supplies{OFFICE SUPPLIES}		
572-2025	СН	06/05/2025	06/05/2025	AMAZON	\$7.63	С
582-2025	СН	06/05/2025	06/05/2025	KISHMAN'S IGA	18.49	С
92-2025	MR	06/09/2025	06/12/2025	Daily Receipts-CNB Registers	0.20	С
616-2025	СН	06/16/2025	06/12/2025	LAKE BUSINESS PRODUCTS	73.12	С
618-2025	CH	06/16/2025	06/12/2025	AMAZON	23.98	С
619-2025	CH	06/16/2025	06/12/2025	AMAZON	62.04	С
623-2025	СН	06/16/2025	06/16/2025	VISUAL EDGE IT	380.79	С
628-2025	СН	06/16/2025	06/16/2025	AMAZON	49.98	С
673-2025	СН	06/16/2025	06/30/2025	HUNTINGTON	5.00	С
98-2025	MR	06/17/2025	06/19/2025	Daily Receipts-CNB Registers	0.20	С
99-2025	MR	06/20/2025		Daily Receipts-CNB Registers	0.33	С
100-2025	MR	06/20/2025	06/23/2025	Daily Receipts-CNB Registers	0.16	С

# **Appropriation Payment Register**

June 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee		Amount	Status
655-2025	СН	06/23/2025	06/23/2025	AMAZON		75.04	0
103-2025	MR	06/25/2025	06/26/2025	Daily Receipts-CNB Registers		0.43	С
108-2025	MR	06/27/2025	06/30/2025	Daily Receipts-CNB Registers		0.27	С
109-2025	MR	06/30/2025	06/30/2025	Daily Receipts-CNB Registers		0.17	С
674-2025	СН	06/30/2025	07/03/2025	CONSUMERS NATIONAL BANK		15.87	С
675-2025	СН	06/30/2025	07/03/2025	CONSUMERS NATIONAL BANK		30.00	С
676-2025	СН	06/30/2025	07/03/2025	CONSUMERS NATIONAL BANK		25.00	С
					Account Total:	\$768.70	
Account Code:	1000-230-5	90-0511 Other	- Other{Informa	tion Technology}			
614-2025	СН	06/12/2025	06/12/2025	Consumers Credit Card		\$215.31	С
					Account Total:	\$215.31	
					Report Total:	\$62,051.20	

Type: AM – Accounting Manual Warrant, AW – Accounting Warrant, IM – Investment Manual Warrant, IW – Investment Warrant, PM – Payroll Manual Warrant, PR – Payroll Warrant, RW – Reduction of Receipt Warrant, SW – Skipped Warrant, WH – Withholding Warrant, WS – Special Warrant, POS ADJ – Positive Adjustment, NEG ADJ – Negative Adjustment, POS REAL – Positive Reallocation , NEG REAL – Negative, CH - Account Charge, MR - Memo Receipt

Status: C - Cleared, O - Outstanding, V - Voided, B - Batch

# **Fund Status**

As Of 6/30/2025

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	43.365%	\$521,091.75	\$69,513.93	\$451,577.82
4001	Capital Projects	56.635%_	\$589,767.96	\$0.00	\$589,767.96
		All Funds Total	\$1,110,859.71 \$69,513.93		\$1,041,345.78
			Pool	ed Investments	\$850,739.14
			Secondary Che	cking Accounts	\$169.20
		Ava	ailable Primary Cho	ecking Balance	\$190,437.44

Last reconciled to bank: 06/30/2025 – Total other adjusting factors: \$0.00

# **Bank Reconciliation**

Reconciled Date 6/30/2025 Posted 7/3/2025 9:32:01 AM

Prior UAN Balance:		\$1,088,567.08						
Receipts:	+	\$84,347.07						
Payments:	-	\$61,854.44						
Adjustments:	+	-\$200.00						
Current UAN Balance as of 06/30/2025:		\$1,110,859.71						
Other Adjusting Factors:	+	\$0.00						
Adjusted UAN Balance as of 06/30/2025:		\$1,110,859.71						
Entered Bank Balances as of 06/30/2025:		\$1,118,373.72						
Deposits in Transit:	+	\$0.00						
Outstanding Payments:	-	\$7,514.01						
Outstanding Adjustments:	+	\$0.00						
Other Adjusting Factors:	+	\$0.00						
Adjusted Bank Balances as of 06/30/2025:		\$1,110,859.71						
Balances Reconciled								
Governing Board Signatures								

There are no outstanding receipts as of 06/30/2025.

There are no outstanding adjustments as of 06/30/2025.

# **Bank Balances**

Туре	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$186,505.51	\$197,951.45	\$197,951.45	\$0.00
Secondary	CHANGE AMT		\$109.20	\$109.20	\$109.20	\$0.00
Secondary	PETTYCASH2		\$60.00	\$60.00	\$60.00	\$0.00
Investment	CD042517		\$22,078.12	\$22,147.23	\$22,147.23	\$0.00
Investment	CD072716		\$23,477.40	\$23,550.89	\$23,550.89	\$0.00
Investment	CD082817		\$23,741.49	\$23,815.81	\$23,815.81	\$0.00
Investment	CDARHUNT26		\$81,000.17	\$81,000.17	\$81,000.17	\$0.00
Investment	HUNT 26 CD		\$0.00	\$0.00	\$0.00	\$0.00
Investment	Hunt. MM		\$169,713.24	\$169,987.21	\$169,987.21	\$0.00
Investment	Money Mark		\$598,734.73	\$599,751.76	\$599,751.76	\$0.00
Investment	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
		Total:	\$1,105,419.86	\$1,118,373.72	\$1,118,373.72	\$0.00

# **Outstanding Payments**

Account	Туре	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	493-2025	05/15/2025	AMAZON	\$108.31
PRIMARY	Electronic	495-2025	05/15/2025	AMAZON	\$23.99
PRIMARY	Electronic	609-2025	06/09/2025	Laken Underwood	\$25.25
PRIMARY	Electronic	615-2025	06/12/2025	AMELIA SAPP	\$20.51
PRIMARY	Electronic	653-2025	06/23/2025	AMAZON	\$18.99
PRIMARY	Electronic	654-2025	06/23/2025	AMAZON	\$16.50
PRIMARY	Electronic	655-2025	06/23/2025	AMAZON	\$75.04
PRIMARY	Electronic	656-2025	06/23/2025	AMAZON	\$177.98
PRIMARY	Electronic	657-2025	06/23/2025	AMAZON	\$470.60
PRIMARY	Electronic	658-2025	06/23/2025	AMAZON	\$607.01
PRIMARY	Electronic	660-2025	06/26/2025	INGRAM	\$44.65
PRIMARY	Electronic	661-2025	06/26/2025	INGRAM	\$89.47
PRIMARY	Electronic	662-2025	06/26/2025	Solid Waste And Recycling	\$175.00
PRIMARY	Electronic	663-2025	06/26/2025	AMAZON	\$68.22
PRIMARY	Electronic	664-2025	06/26/2025	AMAZON	\$21.20
PRIMARY	Electronic	665-2025	06/27/2025	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	668-2025	06/27/2025	RITA	\$483.63
PRIMARY	Electronic	669-2025	06/26/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$130.94
PRIMARY	Electronic	670-2025	06/26/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$160.00
PRIMARY	Electronic	671-2025	06/26/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$4,726.72
PRIMARY	Warrant	7068	05/16/2025	CARROLL COUNTY TREASURER	\$30.00
					\$7,514.01

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# MINERVA PUBLIC LIBRARY, STARK COUNTY

# **Cleared Payments**

Account	Туре	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	440-2025	05/01/2025	Laken Underwood	\$88.40
PRIMARY	Electronic	502-2025	05/19/2025	THE REPOSITORY	\$3.71
PRIMARY	Electronic	511-2025	06/07/2025	AMERICAN ELECTRIC POWER	\$1,634.67
PRIMARY	Electronic	513-2025	05/22/2025	AMAZON	\$29.94
PRIMARY	Electronic	514-2025	05/22/2025	AMAZON	\$22.00
PRIMARY	Electronic	515-2025	05/22/2025	AMAZON	\$24.99
PRIMARY	Electronic	516-2025	05/22/2025	AMAZON	\$418.44
PRIMARY	Electronic	541-2025	05/29/2025	Solid Waste And Recycling	\$175.00
PRIMARY	Electronic	543-2025	05/29/2025	MORNING JOURNAL	\$283.40
PRIMARY	Electronic	544-2025	05/29/2025	AMAZON	\$76.96
PRIMARY	Electronic	545-2025	05/29/2025	AMAZON	\$81.95
PRIMARY	Electronic	546-2025	05/29/2025	AMAZON	\$190.26
PRIMARY	Electronic	547-2025	05/29/2025	AMAZON	\$58.96
PRIMARY	Electronic	548-2025	05/29/2025	AMAZON	\$46.71
PRIMARY	Electronic	549-2025	05/29/2025	AMAZON	\$23.92
PRIMARY	Electronic	550-2025	05/29/2025	AMAZON	\$43.40
PRIMARY	Electronic	551-2025	05/29/2025	AMAZON	\$18.99
PRIMARY	Electronic	552-2025	05/29/2025	AMAZON	\$16.19
PRIMARY	Electronic	553-2025	05/29/2025	AMAZON	\$37.90
PRIMARY	Electronic	554-2025	05/29/2025	OHIO LIBRARY COUNCIL	\$125.00
PRIMARY	Electronic	557-2025	05/29/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$4,726.72
PRIMARY	Electronic	558-2025	05/29/2025	AMAZON	\$31.77
PRIMARY	Electronic	559-2025	05/29/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$240.00
PRIMARY	Electronic	560-2025	05/29/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$130.94
PRIMARY	Electronic	562-2025	05/30/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$7,778.36
PRIMARY	Electronic	563-2025	05/29/2025	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	565-2025	05/29/2025	RITA	\$711.57
PRIMARY	Electronic	568-2025	06/05/2025	Treasurer State of Ohio	\$762.00
PRIMARY	Electronic	569-2025	06/05/2025	WATER AND SEWER DEPT.	\$126.28
PRIMARY	Electronic	570-2025	06/05/2025	MIDWEST TAPE	\$1,645.42
PRIMARY	Electronic	571-2025	06/05/2025	AMAZON	\$77.34
PRIMARY	Electronic	572-2025	06/05/2025	AMAZON	\$7.63
PRIMARY	Electronic	573-2025	06/05/2025	AMAZON	\$200.04
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# **Cleared Payments**

Account	Туре	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	574-2025	06/05/2025	AMAZON	\$343.00
PRIMARY	Electronic	575-2025	06/05/2025	AMAZON	\$37.98
PRIMARY	Electronic	576-2025	06/05/2025	COMPUTEK CONSULTING INC	\$284.00
PRIMARY	Electronic	577-2025	06/05/2025	Johnson Controls Fire Protections LP	\$7,446.73
PRIMARY	Electronic	578-2025	06/05/2025	COLUMBIA GAS OF OHIO	\$704.10
PRIMARY	Electronic	579-2025	06/05/2025	DOWN TO EARTH LAWN & LANDSCAPING LLC	\$200.00
PRIMARY	Electronic	580-2025	06/05/2025	SAND ROCK MINERAL WATER CO.	\$40.25
PRIMARY	Electronic	581-2025	06/05/2025	JENNIFER L. BATES	\$149.80
PRIMARY	Electronic	582-2025	06/05/2025	KISHMAN'S IGA	\$74.98
PRIMARY	Electronic	583-2025	06/05/2025	AMAZON	\$16.00
PRIMARY	Electronic	584-2025	06/05/2025	Kanopy Inc.	\$13.50
PRIMARY	Electronic	585-2025	06/05/2025	AMY KIRKPATRICK	\$20.51
PRIMARY	Electronic	586-2025	06/05/2025	GABRIELLE RITTER	\$20.51
PRIMARY	Electronic	587-2025	06/09/2025	ANDY HELDRETH	\$20.51
PRIMARY	Electronic	588-2025	06/12/2025	Jennifer Baker	\$439.87
PRIMARY	Electronic	589-2025	06/12/2025	Sue E Barrick	\$504.29
PRIMARY	Electronic	590-2025	06/12/2025	Jennifer Bates	\$1,552.43
PRIMARY	Electronic	591-2025	06/12/2025	Eli Benzel	\$256.42
PRIMARY	Electronic	592-2025	06/12/2025	Jason Bumbico	\$2,075.75
PRIMARY	Electronic	593-2025	06/12/2025	Rachael Carmine	\$405.92
PRIMARY	Electronic	594-2025	06/12/2025	Rhonda Grogg	\$421.70
PRIMARY	Electronic	595-2025	06/12/2025	Andrew Heldreth	\$385.65
PRIMARY	Electronic	596-2025	06/12/2025	Trista Howe	\$263.24
PRIMARY	Electronic	597-2025	06/12/2025	Heather Husted	\$949.46
PRIMARY	Electronic	598-2025	06/12/2025	Amy Kirkpatrick	\$298.03
PRIMARY	Electronic	599-2025	06/12/2025	Donna Kohler	\$638.59
PRIMARY	Electronic	600-2025	06/12/2025	Lisa Lutes	\$670.48
PRIMARY	Electronic	601-2025	06/12/2025	Rachel Ohler	\$316.09
PRIMARY	Electronic	602-2025	06/12/2025	Gabrielle Ritter	\$375.16
PRIMARY	Electronic	603-2025	06/12/2025	Amelia Sapp	\$292.29
PRIMARY	Electronic	604-2025	06/12/2025	Kendra Selby	\$945.49
PRIMARY	Electronic	605-2025	06/12/2025	Anne Tokos	\$95.86
PRIMARY	Electronic	606-2025	06/12/2025	Laken Underwood	\$1,076.75
PRIMARY	Electronic	607-2025	06/12/2025	Nicole Weber	\$1,528.67
PRIMARY	Electronic	610-2025	06/13/2025	OHIO PUBLIC EMPLOYEES	\$40.00

# **Cleared Payments**

Account Type Pay		Payment #	Post Date	Vendor / Payee	Amount
				DEFERRED	
PRIMARY	Electronic	611-2025	06/12/2025	FIRST COMMUNICATIONS	\$692.11
PRIMARY	Electronic	612-2025	06/12/2025	UNIQUE MANAGEMENT SERVICES, INC.	\$68.95
PRIMARY	Electronic	613-2025	06/12/2025	INDEPENDENT ELEVATOR CO., INC.	\$241.00
PRIMARY	Electronic	614-2025	06/12/2025	Consumers Credit Card	\$684.55
PRIMARY	Electronic	616-2025	06/16/2025	LAKE BUSINESS PRODUCTS	\$73.12
PRIMARY	Electronic	617-2025	06/16/2025	AMAZON	\$15.16
PRIMARY	Electronic	618-2025	06/16/2025	AMAZON	\$23.98
PRIMARY	Electronic	619-2025	06/16/2025	AMAZON	\$62.04
PRIMARY	Electronic	620-2025	06/16/2025	AMAZON	\$148.87
PRIMARY	Electronic	621-2025	06/16/2025	AMAZON	\$719.24
PRIMARY	Electronic	622-2025	06/16/2025	CENTER POINT LARGE PRINT	\$208.97
PRIMARY	Electronic	623-2025	06/16/2025	VISUAL EDGE IT	\$380.79
PRIMARY	Electronic	624-2025	06/16/2025	CLEAN - N - GREEN	\$85.00
PRIMARY	Electronic	625-2025	06/16/2025	INGRAM	\$80.86
PRIMARY	Electronic	626-2025	06/16/2025	ELI BENZEL	\$20.51
PRIMARY	Electronic	627-2025	06/16/2025	AMAZON	\$16.95
PRIMARY	Electronic	628-2025	06/16/2025	AMAZON	\$49.98
PRIMARY	Electronic	629-2025	06/16/2025	AMAZON	\$12.29
PRIMARY	Electronic	630-2025	06/19/2025	THE REPOSITORY	\$35.00
PRIMARY	Electronic	631-2025	06/26/2025	Jennifer Baker	\$437.23
PRIMARY	Electronic	632-2025	06/26/2025	Sue E Barrick	\$528.21
PRIMARY	Electronic	633-2025	06/26/2025	Jennifer Bates	\$1,306.25
PRIMARY	Electronic	634-2025	06/26/2025	Eli Benzel	\$295.26
PRIMARY	Electronic	635-2025	06/26/2025	Jason Bumbico	\$2,075.75
PRIMARY	Electronic	636-2025	06/26/2025	Rachael Carmine	\$410.62
PRIMARY	Electronic	637-2025	06/26/2025	Rhonda Grogg	\$144.66
PRIMARY	Electronic	638-2025	06/26/2025	Andrew Heldreth	\$391.15
PRIMARY	Electronic	639-2025	06/26/2025	Trista Howe	\$202.25
PRIMARY	Electronic	640-2025	06/26/2025	Heather Husted	\$697.35
PRIMARY	Electronic	641-2025	06/26/2025	Amy Kirkpatrick	\$402.38
PRIMARY	Electronic	642-2025	06/26/2025	Donna Kohler	\$529.10
PRIMARY	Electronic	643-2025	06/26/2025	Lisa Lutes	\$609.19
PRIMARY	Electronic	644-2025	06/26/2025	Rachel Ohler	\$332.42
PRIMARY	Electronic	645-2025	06/26/2025	Gabrielle Ritter	\$394.32

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# **Cleared Payments**

Account	Туре	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	646-2025	06/26/2025	Amelia Sapp	\$380.16
PRIMARY	Electronic	647-2025	06/26/2025	Kendra Selby	\$945.49
PRIMARY	Electronic	648-2025	06/26/2025	Anne Tokos	\$79.91
PRIMARY	Electronic	649-2025	06/26/2025	Laken Underwood	\$1,076.75
PRIMARY	Electronic	650-2025	06/26/2025	Nicole Weber	\$1,282.49
PRIMARY	Electronic	652-2025	06/23/2025	UNIFIRST	\$124.62
PRIMARY	Electronic	666-2025	06/27/2025	EFTPS	\$2,287.45
PRIMARY	Electronic	667-2025	06/27/2025	Ohio Department of Taxation	\$498.90
PRIMARY	Electronic	672-2025	06/27/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$7,938.19
PRIMARY	Electronic	673-2025	06/16/2025	HUNTINGTON	\$5.00
PRIMARY	Electronic	674-2025	06/30/2025	CONSUMERS NATIONAL BANK	\$15.87
PRIMARY	Electronic	675-2025	06/30/2025	CONSUMERS NATIONAL BANK	\$30.00
PRIMARY	Electronic	676-2025	06/30/2025	CONSUMERS NATIONAL BANK	\$25.00
PRIMARY	Warrant	7062	05/16/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7063	05/16/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7064	05/16/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7065	05/16/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7066	05/16/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7067	05/16/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7069	05/16/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7070	05/16/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7071	05/22/2025	Treasurer State of Ohio	\$100.00
PRIMARY	Warrant	7072	05/27/2025	LINDSAY BONILLA	\$400.00
PRIMARY	Warrant	7073	05/27/2025	MAD SCIENCE OF NORTHEAST OHIO	\$525.00
PRIMARY	Warrant	7074	06/02/2025	OHIO SOCIETY OF NOTARIES	\$75.00
Hunt. MM	Inv Transfer		06/16/2025	Transfer From Investment Hunt. MM	\$5.00
					\$71,193.21

# **Cleared Receipts**

Account	Туре	Ticket #	Receipt #	Post Date	Source	Amount
PRIMARY	Standard		86-2025	06/02/2025	Daily Receipts-CNB Registers	\$82.80
PRIMARY	Standard		89-2025	06/05/2025	Daily Receipts-CNB Registers	\$145.35
PRIMARY	Standard		91-2025	06/09/2025	Daily Receipts-CNB Registers	\$77.20
PRIMARY	Memo		92-2025	06/09/2025	Daily Receipts-CNB Registers	\$81.04
PRIMARY	Standard		93-2025	06/10/2025	CARROLL COUNTY AUDITOR'S OFFICE	\$16,808.47
PRIMARY	Standard		94-2025	06/12/2025	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,985.76
PRIMARY	Standard		95-2025	06/12/2025	STARK COUNTY AUDITOR'S OFFICE	\$63,165.92
PRIMARY	Standard		96-2025	06/12/2025	Daily Receipts-CNB Registers	\$149.48
PRIMARY	Standard		97-2025	06/16/2025	Daily Receipts-CNB Registers	\$46.45
PRIMARY	Memo		98-2025	06/17/2025	Daily Receipts-CNB Registers	\$1.80
PRIMARY	Memo		99-2025	06/20/2025	Daily Receipts-CNB Registers	\$6.67
PRIMARY	Memo		100-2025	06/20/2025	Daily Receipts-CNB Registers	\$0.24
PRIMARY	Standard		101-2025	06/23/2025	Daily Receipts-CNB Registers	\$137.09
PRIMARY	Standard		102-2025	06/23/2025	Daily Receipts-CNB Registers	\$34.95
PRIMARY	Memo		103-2025	06/25/2025	Daily Receipts-CNB Registers	\$10.37
PRIMARY	Standard		104-2025	06/26/2025	Daily Receipts-CNB Registers	\$40.75
PRIMARY	Memo		108-2025	06/27/2025	Daily Receipts-CNB Registers	\$4.53
PRIMARY	Memo		109-2025	06/30/2025	Daily Receipts-CNB Registers	\$0.63
PRIMARY	Standard		110-2025	06/30/2025	Daily Receipts-CNB Registers	\$49.65
PRIMARY	Inv Transfer			06/16/2025	Transfer From Investment Hunt. MM	\$5.00
CD042517	Interest		106-2025	06/25/2025	CD042517	\$69.11
CD072716	Interest		105-2025	06/27/2025	CD072716	\$73.49
CD082817	Interest		107-2025	06/27/2025	CD082817	\$74.32
Hunt. MM	Interest		111-2025	06/30/2025	Hunt. MM	\$278.97
Money Mark	Interest		112-2025	06/30/2025	Money Mark	\$1,017.03
					-	\$84,347.07

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# **Cleared Adjustments**

Account	Туре	Item #	Post Date	Source or Payee	Amount
PRIMARY	Payment Adj	543-2025	06/30/2025	MORNING JOURNAL	-\$200.00
					-\$200.00

# **Investment Listing**

System Year 2025

Account Name	Description	Current Value	Interest Rate	Year to Date Interest	Total Interest	Purchased Date	Maturity Date	Closed Date	Closing Price
CD042517	CONSUMERS 0106524019 7 month CD exp1	\$22,147.23	3.68%	\$231.50	\$1,622.77	04/25/2017	10/25/2025		
CD072716	CONSUMERS 0106125341 exp 11/27/25	\$23,550.89	3.68%	\$446.57	\$3,373.15	04/27/2025	11/27/2025		
CD082817	CONSUMERS 0106774145 CD 11/28/25	\$23,815.81	3.68%	\$451.60	\$3,068.75	04/28/2025	11/28/2025		
CDARHUNT26	HUNTINGTON 26 WEEK CDAR 09/04/25	\$81,000.17	4.05%	\$0.00	\$0.00	03/06/2025	09/04/2025		
HUNT 26 CD	HUNTINGTON CDAR 26 WEEKS	\$0.00	5.00%	\$1,994.35	\$1,994.35	08/07/2024	02/06/2025		
Hunt. MM	Huntington Money Market	\$169,987.21	3.00%	\$1,800.17	\$8,196.34	08/01/2023	08/01/2053		
Money Mark	Money Market Consumers	\$599,751.76	2.00%	\$5,913.95	\$22,786.23	05/04/2023	05/04/2073		
STAR OHIO	STATE TREASURY ASSET RESERVE OF O	\$0.00	0.04%	\$0.00	\$270,672.85	01/01/1999	12/31/2099		
		\$920,253.07		\$10,838.14	\$311,714.44				

# **End**

Minerva Public Library

June 2024
Financial Reports

Submitted for July 2025
Board Meeting

# STATEMENT OF FUND ACTIVITY

Always complete for General Fund. Also complete for any fund that will receive property tax.

SCHEDUL	.E 2
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FUND:	GENERAL FUND

			20		
Description	2023 Actual	2024 Actual	January thru June ACTUAL	July thru December ESTIMATED	2026 Estimated
Cash Balance January 1st	342,792.22	442,759.40	463,631.50	521,091.75	331,091.75
Revenues:					
Property Taxes (include homestead and rollbacks)					
Personal Property \$10,000 Exemption Reimbursement			NA	NA	NA
Personal Property Phase-Out/Elimination Reimbursement					
Library Support Fund	852,340.89	807,555.40	423,599.77	400,000.00	800,000.00
Other Revenue	21,458.64	22,483.51	12,222.99	10,000.00	20,000.00
Total Revenues	873,799.53	830,038.91	435,822.76	410,000.00	820,000.00
Expenditures:					
Personal Services	383,946.05	375,593.27	204,065.26	250,000.00	475,000.00
Capital Outlay					
Other Expenditures	339,886.30	333,573.54	174,297.25	250,000.00	450,000.00
Transfer to Reserve Fund(s)	50,000.00	100,000.00		100,000.00	100,000.00
Total Expenditures	773,832.35	809,166.81	378,362.51	600,000.00	1,025,000.00
Cash Balance December 31st	442,759.40	463,631.50	521,091.75	331,091.75	126,091.75
Less Encumbrances					
Unencumbered Balance December 31st				331,091.75	126,091.75 12.30%



To: Minerva Public Library

677 Lynnwood Dr. Minerva, Ohio 44657

Attn: Jason Bumbico Ph: (330) 868-4101 Cell: (614) 330-5476

Email: jbumbico@minervalibrary.info

June 26, 2025

SERVICE AGREEMENT: Pricing per Month......\$ 1,820.00 Consisting of:

# **GENERAL CLEANING SERVICES:**

Cleaning Main Entrance; Business Office Area/Reception; Hallways; General Offices Area; Conference Rooms; Break Room; Restrooms; and Restrooms. Includes dusting and sanitize damp cleaning horizontal surfaces. Trash removal and replacement of liners; Vacuum carpets and entrance mats; Wet mop/sanitize hard surface floors; Sanitize restrooms; Clean Mirrors; Refill supply dispensers. (Toilet tissue, paper towels, trash liners and supply dispenser replacements provided by client). Services provided (2) days per week.

### **ON SITE SERVICES:**

Perform supervision, coordination, scheduling, qualified skilled labor, insurance, tools, equipment, and materials required to properly perform the above cleaning services.

#### **PAYMENT TERMS:**

Client shall pay monthly cleaning service fee amount NET 15 Days.

#### **SERVICE AGREEMENT TERMS:**

Either party can terminate by providing 60 day written notice.

Respectfully Submitted:

Accepted By:

Aaron K. Hadden

QCS Cleaning Solutions Inc.

Jason Bumbico Minerva Public Library

# **Minerva Public Library**

# Director's Report – July 2025

#### Personnel & HR

- We are currently exploring other options for a timekeeping and scheduling app to assist us in planning and managing staff hours.
- We have entered into an agreement with the YMCA of Central Stark County to join their Workplace Wellness program.
- Heather Husted & I attended the COG Benefits Meeting at Stark State on July 8th to learn about the 2026 updates for our benefits package.

#### **Patron Services**

#### **Adult Services**

- The Fairmount Children's Home program on June 30th had a great turnout with 58 patrons attending.
- We will be having a Tech Recycling Event in the parking lot on July 19th, and the second part of the McKinley Program on July 14th.
- There has been some shelf re-arranging on the Main Floor, to improve sightlines, create new display space and generally clean the shelves up.
- The Stark Fresh organization is unfortunately going out of business, but fortunately, Minerva and other area libraries have a plan to continue with the free seed program.

### **Youth Services**

- The 2025 Summer Reading program, "Color Our World", is going exceptionally well, with about 430 registered participants, over double of what we had in 2025.
  - The Bluey Party on July 9th had 60 attendees, and we are looking forward to the MarioKart Tournament, Mini-Golf Day, the Escape Roo, Worm Races and the end of the Summer Reading party at the Minerva Pool.

# **Collection Development**

• New materials for June 2025 included:

Books: 129Movies: 3

o Youth Books: 97

o Tonies: 17

# **Facilities & Grounds**

• We have been exploring a number of options to see if we can more effectively keep the building clean and better maintained.

• We will be switching our physical POTS phone line for our alarms to a new updated method to save money and maintain the systems.

### Miscellaneous

- I will be attending the third installment of the OLC New Director's Workshop on Wednesday, July 23.
- Nicole Weber attended the Second Friday in Downtown Minerva on July 11th.