

**Minerva Public Library
Board of Trustees**

April 24, 2025

**2025 Monthly Regular
Meeting Packet**

**Minerva Public Library
Board of Trustees Meeting Agenda
April 24, 2025 at 6:30 pm, Board Room**

Attendance:

Trustee: Roger Bartley _____
Trustee: Jennifer Beard _____
Trustee: Casey Milano _____
Trustee: Rebecca Miller _____
Trustee: Sarah Repella _____
Trustee: Diane Ruff _____
Trustee: Richard Rutledge _____

Fiscal Officer: Heather Husted _____
Director: Jason Bumbico _____

Call to Order:

Adjustments to the Agenda:

Public Participation:

Minutes: Motion to approve the minutes from the March 27, 2025 Regular Board of Trustees meeting.

Ongoing Business:

Ohio Governor's Imagination Library Update: Dolly Parton Imagination Library of Ohio Update – We have not received the most recent statistics from Stark County Library.

Discussion

Brief discussion concerning the timing and protocol concerning of the hiring of any new staff to fill the recently posted positions.

Current Revenue:

PLF Distribution: The March 2025 PLF distribution is **\$62,990.85** which is **1.32%** more than the **\$62,164.93** received in March 2024. The PLF funding is ahead about **0.60%** from the budget.

2025 General Revenue Net Operating Position

March Revenue	= \$ 84,391.84	Total Annual Revenue	= \$ 222,615.43
March Expense	= \$ 56,506.72	Total Annual Expenses	= \$ 177,459.86
Difference	\$ 27,885.12		\$ 38,011.52

Operating Fund Expenses as Percentage of Appropriation on February 31, 2025

2025 Appropriation	Current	2025 Expenses	As Percentage
	\$1,198,425.00	\$177,459.86	5.753%

New Business

Summer Reading Programming: MPL had previously been awarded a State Library of Ohio LSTA Summer Library Program Grant for \$693 to cover 75% of the cost for two summer reading programs. Due to recent, unforeseen changes in policy, the federal government has stopped processing payment for all grants that come from the IMLS. It remains uncertain as to when we might receive this funding if at all.

Approve Resolution: 24-04-01: To fund the full cost (\$950) of the two Summer Reading programs presented by local children's book author Lindsay Bonilla and with Mad Science Ohio.

Damaged Areas of Lawn: The heavy snowfall of last Winter lead to areas of the library's lawn being damaged due to the increased plowing.

Approve Resolution: 24-04-02: To contract with Down to Earth Lawn & Landscaping to repair the damage for \$550.00.

Notary Policy: We now have three certified notaries on staff and would like to begin notarizing documents at patron's request on Monday, May 12th.

Approve Resolution: 24-04-03: To adopt the attached policy to govern the policy by which the staff notaries at MPL will notarize patron documents.

Approve Resolution: 24-04-04: To renew the two matured CDs at Consumers National Bank for _____ months at the current rate.

Correspondence:

None

Director's Report:

Motion to Accept the monthly report from the Director included in the packet.

March 2025 Library Statistics:

Total circulation was **16,879**, **17.0%** below the March 2024 total circulation. March 2025 door count was **5488**, down **7.8%** from March 2024 which totaled **5951**. In March 2025, **43** classrooms came to the library from the Minerva School, serving **935** children.

Accept Financial Gifts—March 2025:

Restricted Business Contributions:

For the **Summer Reading Program**: \$1425.00

Unrestricted Individual Contributions to the General Fund:

Book Sale Room \$195.25

Total Financial Gifts	\$1,620.25
-----------------------	------------

In-kind Gifts for March 2025

- **None**

Motion to Adjourn:

The next Regular Board Meeting will be December 26, 2025 at 6:30 pm in the Board Room.

**Minerva Public Library Board of Trustees
March, 2025 Regular Meeting Agenda
March 27, 2025 at 6:30 pm in the Library Board Room**

Attendance:

Trustee: Roger Bartley _____ X _____

Trustee: Brad Sayre _____ X _____

Trustee: Casey Milano _____ ABS _____

Trustee: Rebecca Miller _____ X _____

Trustee: Sarah Repella _____ X _____

Trustee: Diane Ruff _____ ABS _____

Trustee: Richard Rutledge _____ X _____

Fiscal Officer: Heather Husted _____ X _____

Director: Jason Bumbico _____ X _____

Call to Order

Adjustments to the Agenda

Public Participation - None

Minutes: Motion to approve the minutes from the February 27, 2025 Regular Board of Trustees meeting. **Becky 1st | Sarah 2nd**

Ongoing Business

Ohio Governor's Imagination Library Update: Dolly Parton Imagination Library of Ohio Update – At the end of February 2025, we have 286 registrations, steady from last month.

Discussion

None

Fiscal Officer's Report: Sarah 1st | Brad 2nd

Motion to Accept: Monthly financial reports for February 2025, and the Fiscal Officer's Monthly Report.

Current Revenue:

PLF Distribution: The February PLF distribution is **\$80,238.32**, which is **7.87% more** than the **\$74,383.99** received in February 2024. PLF funding is **8.2% more** than predicted for 2025.

2025 General Revenue Net Operating Position

February Revenue	= \$84,391.84	Total Annual Revenue	= \$155,131.02
February Expense	= <u>\$56,506.72</u>	Total Annual Expenses	= <u>\$117,119.50</u>
Difference	\$27,885.12		\$38,011.52

Operating Fund Expenses as Percentage of Appropriation on February 31, 2025

<u>2025 Appropriation</u>	<u>Current</u>	<u>2025 Expenses</u>	<u>As Percentage</u>
	\$1,198,425.00	\$117,119.50	9.771%

New Business:

New Staff Positions & Reorganization: In order to improve our management, communication, and accountability in a flexible, more consistent manner, we are proposing a new set of position titles and descriptions, a new organizational structure, as well as hiring new staff at the library to account for present and future needs.

Approve Resolution: 25-3-1: To adopt the new position titles and descriptions (*attached to packet*) along with the accompanying staff organizational chart. **Brad 1st | Dick 2nd**

Approve Resolution: 25-3-2: To adopt the new 2025 Wage Table (*attached to packet*), effective March 31, 2025. **Dick 1st | Sarah 2nd**

~~Approve Resolution: 25-3-3:~~ ~~To apprise and assign all existing staff to conform to the new staff positions March 31, 2025.~~

Approve Resolution: 25-3-4: To assign Nicole Weber to the position of Library Coordinator - Adult Services at a rate of \$22.00 per hour, effective March 31, 2025.

Sarah 1st | Becky 2nd

Approve Resolution: 25-3-5: To assign Laken Underwood to the position of Library Coordinator - Youth Services at a rate of \$22.00 per hour, effective March 31, 2025.

Sarah 1st | Becky 2nd

Approve Resolution: 25-3-6: To post for the open position of Library Assistant - Teen Services and begin the interviewing process when appropriate candidates are identified.

Brad 1st | Sarah 2nd

Approve Resolution: 25-3-7: To post for three open positions for Library Aides and begin the interviewing process when appropriate candidates are identified. **Brad 1st | Sarah 2nd**

Approve Resolution: 25-3-8: To assign existing MPL staff to new the position titles, effective March 31, 2025, in the following manner:

- Jennifer Bates -> Library Associate
- Kendra Selby -> Library Associate
- Jennifer Baker -> Library Assistant
- Sue Barrick -> Library Assistant
- Rachael Carmine -> Library Assistant
- Donna Kohler -> Library Assistant
- Lisa Lutes -> Library Assistant
- Jersey Moss -> Library Assistant
- Anne Tokos -> Library Aide
- Eli Benzel -> Library Aide Substitute
- Peyton Selby -> Library Aide Substitute
- Rhonda Groog -> Service Assistant
- Trista Howe -> Service Aide

Becky 1st | Brad 2nd

Approve Resolution: 25-3-9: To revise section 702 - Holiday Leave of the Employee Handbook, replacing the last paragraph reading:

The value of a day's paid leave is calculated by dividing the employee's regular hours worked per pay period by ten in order to calculate the value of one regular day's work, e.g. an employee whose regular hours of work per pay period is 80 will receive 8 hours of pay for each day of paid leave.

The replacement text will be as follows:

The value of a day's paid leave, regular staff are paid a prorated number of hours based on the following ranges of regularly scheduled hours:

- 8-19 hours – 4 hours of paid leave
- 20-35 hours – 6 hours of paid leave
- 35+ hours – 8 hours of paid leave

Substitutes are not eligible for paid leave.

This change will be retroactive to January 1st, 2025 for Personal days, Floating Holidays and Unpaid days. [Sarah 1st | Dick 2nd](#)

Weather Closures: During the recent winter months, we discovered that strictly following the Minerva Schools weather closure decisions did not give us the necessary flexibility to both ensure safety and adequately serve the community at the same time.

Approve Resolution: 25-3-10: To revise the library weather closure policy in the Employee Handbook (section 440) to read as the following:

It is the policy of MPL to open its building whenever possible, including days of severely inclement weather. However, in unusual circumstances, the Director may decide to close the Library. If the Director is not available, an individual coordinator with Board member approval has the authority to close the Library. Employees scheduled to work will be paid for their missed work time due to an emergency closing. If the Library is open and an employee is unable to get to work, he must notify his supervisor as soon as possible. The employee will not be paid for the missed work unless he uses paid leave (excluding sick leave) or is authorized to flex his schedule. [Becky 1st | Brad 2nd](#)

Approve Resolution: 25-3-11: To renew matured CD at Consumers National Bank for 7 months at the current rate. [Becky 1st | Sarah 2nd](#)

July Board Meeting: The library's budget needs to be approved and sent to the county by July 20th, 2025.

Approve Resolution: 25-3-12: To move the date of the July Library Board Meeting to Thursday, July 17th. [Brad 1st | Becky 2nd](#)

Approve Resolution: 25-3-13: To renew the contract with Down to Earth Lawn & Landscaping LLC for landscaping and maintenance services for April-November 2025. [Dick 1st | Sarah 2nd](#)

Correspondence:

Rich Ochoa left a five-star review on Google on March 18th, stating that MPL is "*A big time library in a small town.*"

Director's Report:

Motion to Accept the monthly report from the Director included in the packet. [Sarah 1st | Brad 2nd](#)

February 2025 Library Statistics:

In-house circulation was **11,751**, about **30.58% below** the February 2024 total circulation of **15,465**. Total circulation was **14,230**, about **22.76% below** the February 2024 total circulation of **18,683**. The February 2024 door count was **5,138 up about 34.36%** from February 2023, totaling **3,824** (*note: there were door counter issues last year at this time which likely affected the count*). In February, **42 classrooms** from the Minerva Elementary School came to the library, serving **850 children**.

Accept Financial Gifts—February 2024:

Restricted Individual Contributions:

None	\$00.00
-------------	----------------

Unrestricted Individual Contributions to the General Fund:

Book Sale	\$47.90
------------------	----------------

Total Financial Gifts	\$47.90
------------------------------	----------------

In-kind Gifts for February 2024

- None

Motion to Adjourn:

The next Regular Board Meeting will be April 24, 2025, at 6:30 pm in the Board Room.

Becky 1st | Sarah 2nd

Minerva Public Library

March 2025 Financial Reports

Submitted for April 2025 Board Meeting

**Fiscal Officer's Report
Revenue Status Report
Revenue Receipt Register
Appropriation Status Report
Bank Reconciliation
Fund Status
Investment Listing**

Fiscal Officer's Report April 2025

1. Bank Reconciliation
 - a. Two adjustments for entry error
2. Revenue Receipt Register
 - a. \$1,470.26 of interest earned in March
 - b. \$895.00 from State Library Board for a grant for Ohio Authors
3. Appropriation Payment Register
 - a. Book purchases \$5,548.24
 - b. EBSCO \$3,714.75 for yearly magazine subscription
 - c. Downloadable Content \$1,694.22
 - d. Youth Audiovisual \$680.06 for Tonies
 - e. \$4,985.69 for HVAC motor replacement to Buckeye Mechanical
 - f. Naturescapes \$785.00 for snow removal
4. Revenue Status (YTD 25%)
 - a. PLF was slightly ahead in all three counties (25.6%)
 - b. Summer Reading Donations 95% (1,425.00)
 - c. Overall Revenue Status 23.69%
5. Appropriation Status (YTD 25%)
 - a. Programming Supplies 25.98%
 - b. Adult Books 25%
 - c. Youth Books 23%
 - d. Periodicals 53%
 - e. Youth Audiovisual 31.98%
 - f. Property Maint. Repair & Security Services (Snow Plowing) 35%
 - g. Office Supplies 29.23%
 - h. IT 31.19%
 - i. Overall Appropriation Status is 14.81%
6. Investment Listing
 - a. \$6,361.34 interest YTD
7. Investments
 - a. CD at Consumers has renewed at 3.68% for 7 months
 - b. Two CDs at Consumers has matured on 04/27/25 and 04/28/25 at 3.92%

Revenue Receipt Register

UAN v2025.1

March 2025

Account Code: 1000-190-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
31-2025	03/03/2025	03/03/2025	STD	Daily Receipts-CNB Registers	\$0.13	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$0.07	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$0.07	C
Account Total:					\$0.27	

Account Code: 1000-222-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
47-2025	03/31/2025	03/31/2025	STD	STATE LIBRARY BOARD	\$895.00	C
Account Total:					\$895.00	

Account Code: 1000-240-0011

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
42-2025	03/11/2025	03/13/2025	STD	STARK COUNTY AUDITOR'S OFFICE	\$48,546.45	C
Account Total:					\$48,546.45	

Account Code: 1000-240-0012

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
39-2025	03/10/2025	03/10/2025	STD	CARROLL COUNTY AUDITOR'S OFFICE	\$12,918.23	C
Account Total:					\$12,918.23	

Account Code: 1000-240-0013

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
41-2025	03/13/2025	03/13/2025	STD	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,526.70	C
41-2025	03/25/2025	04/03/2025	NEG. ADJ.	COLUMBIANA COUNTY AUDITOR'S OFFICE	-\$0.53	C
Account Total:					\$1,526.17	

Account Code: 1000-310-0311

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
31-2025	03/03/2025	03/03/2025	STD	Daily Receipts-CNB Registers	\$12.00	C
46-2025	03/27/2025	03/27/2025	STD	Daily Receipts-CNB Registers	\$12.00	C
Account Total:					\$24.00	

Account Code: 1000-340-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
31-2025	03/03/2025	03/03/2025	STD	Daily Receipts-CNB Registers	\$22.85	C
31-2025	03/03/2025	03/03/2025	STD	Daily Receipts-CNB Registers	\$7.25	C
31-2025	03/03/2025	03/03/2025	STD	Daily Receipts-CNB Registers	\$5.80	C
37-2025	03/06/2025	03/06/2025	STD	Daily Receipts-CNB Registers	\$17.70	C
37-2025	03/06/2025	03/06/2025	STD	Daily Receipts-CNB Registers	\$8.20	C
38-2025	03/10/2025	03/10/2025	STD	Daily Receipts-CNB Registers	\$15.60	C
38-2025	03/10/2025	03/10/2025	STD	Daily Receipts-CNB Registers	\$14.55	C
40-2025	03/13/2025	03/13/2025	STD	Daily Receipts-CNB Registers	\$2.40	C
40-2025	03/13/2025	03/13/2025	STD	Daily Receipts-CNB Registers	\$14.25	C
40-2025	03/13/2025	03/13/2025	STD	Daily Receipts-CNB Registers	\$7.15	C
43-2025	03/17/2025	03/17/2025	STD	Daily Receipts-CNB Registers	\$7.55	C
43-2025	03/17/2025	03/17/2025	STD	Daily Receipts-CNB Registers	\$16.30	C
44-2025	03/20/2025	03/20/2025	STD	Daily Receipts-CNB Registers	\$14.95	C
44-2025	03/20/2025	03/20/2025	STD	Daily Receipts-CNB Registers	\$16.35	C
44-2025	03/20/2025	03/20/2025	STD	Daily Receipts-CNB Registers	\$2.60	C

Revenue Receipt Register

UAN v2025.1

March 2025

Account Code: 1000-340-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$13.45	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$20.80	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$17.50	C
46-2025	03/27/2025	03/27/2025	STD	Daily Receipts-CNB Registers	\$40.80	C
46-2025	03/27/2025	03/27/2025	STD	Daily Receipts-CNB Registers	\$7.10	C
46-2025	03/27/2025	03/27/2025	STD	Daily Receipts-CNB Registers	\$14.55	C
46-2025	03/27/2025	03/27/2025	STD	Daily Receipts-CNB Registers	\$16.20	C
48-2025	03/31/2025	03/31/2025	STD	Daily Receipts-CNB Registers	\$5.05	C
48-2025	03/31/2025	03/31/2025	STD	Daily Receipts-CNB Registers	\$6.65	C
48-2025	03/31/2025	03/31/2025	STD	Daily Receipts-CNB Registers	\$2.60	C
Account Total:					\$318.20	

Account Code: 1000-399-0397

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
31-2025	03/03/2025	03/03/2025	STD	Daily Receipts-CNB Registers	\$27.00	C
31-2025	03/03/2025	03/03/2025	STD	Daily Receipts-CNB Registers	\$13.10	C
37-2025	03/06/2025	03/06/2025	STD	Daily Receipts-CNB Registers	\$6.65	C
37-2025	03/06/2025	03/06/2025	STD	Daily Receipts-CNB Registers	\$2.05	C
37-2025	03/06/2025	03/06/2025	STD	Daily Receipts-CNB Registers	\$19.55	C
38-2025	03/10/2025	03/10/2025	STD	Daily Receipts-CNB Registers	\$6.25	C
38-2025	03/10/2025	03/10/2025	STD	Daily Receipts-CNB Registers	\$13.45	C
40-2025	03/13/2025	03/13/2025	STD	Daily Receipts-CNB Registers	\$5.55	C
40-2025	03/13/2025	03/13/2025	STD	Daily Receipts-CNB Registers	\$0.10	C
40-2025	03/13/2025	03/13/2025	STD	Daily Receipts-CNB Registers	\$3.80	C
43-2025	03/17/2025	03/17/2025	STD	Daily Receipts-CNB Registers	\$2.10	C
43-2025	03/17/2025	03/17/2025	STD	Daily Receipts-CNB Registers	\$9.60	C
44-2025	03/20/2025	03/20/2025	STD	Daily Receipts-CNB Registers	\$5.55	C
44-2025	03/20/2025	03/20/2025	STD	Daily Receipts-CNB Registers	\$5.20	C
44-2025	03/20/2025	03/20/2025	STD	Daily Receipts-CNB Registers	\$5.90	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$7.10	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$0.60	C
46-2025	03/27/2025	03/27/2025	STD	Daily Receipts-CNB Registers	\$0.60	C
46-2025	03/27/2025	03/27/2025	STD	Daily Receipts-CNB Registers	\$6.25	C
48-2025	03/31/2025	03/31/2025	STD	Daily Receipts-CNB Registers	\$15.65	C
48-2025	03/31/2025	03/31/2025	STD	Daily Receipts-CNB Registers	\$1.80	C
Account Total:					\$157.85	

Account Code: 1000-612-2018

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
38-2025	03/10/2025	03/10/2025	STD	Daily Receipts-CNB Registers	\$25.00	C
40-2025	03/13/2025	03/13/2025	STD	Daily Receipts-CNB Registers	\$100.00	C
44-2025	03/20/2025	03/20/2025	STD	Daily Receipts-CNB Registers	\$200.00	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$900.00	C
46-2025	03/27/2025	03/27/2025	STD	Daily Receipts-CNB Registers	\$200.00	C
Account Total:					\$1,425.00	

Account Code: 1000-651-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
37-2025	03/06/2025	03/06/2025	STD	Daily Receipts-CNB Registers	\$4.00	C

Revenue Receipt Register

UAN v2025.1

March 2025

Account Code: 1000-651-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
38-2025	03/10/2025	03/10/2025	STD	Daily Receipts-CNB Registers	\$5.25	C
40-2025	03/13/2025	03/13/2025	STD	Daily Receipts-CNB Registers	\$16.30	C
40-2025	03/13/2025	03/13/2025	STD	Daily Receipts-CNB Registers	\$1.00	C
40-2025	03/13/2025	03/13/2025	STD	Daily Receipts-CNB Registers	\$44.50	C
43-2025	03/17/2025	03/17/2025	STD	Daily Receipts-CNB Registers	\$4.00	C
43-2025	03/17/2025	03/17/2025	STD	Daily Receipts-CNB Registers	\$2.00	C
44-2025	03/20/2025	03/20/2025	STD	Daily Receipts-CNB Registers	\$1.00	C
44-2025	03/20/2025	03/20/2025	STD	Daily Receipts-CNB Registers	\$42.40	C
44-2025	03/20/2025	03/20/2025	STD	Daily Receipts-CNB Registers	\$2.00	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$30.00	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$12.50	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$6.15	C
46-2025	03/27/2025	03/27/2025	STD	Daily Receipts-CNB Registers	\$1.25	C
46-2025	03/27/2025	03/27/2025	STD	Daily Receipts-CNB Registers	\$20.25	C
48-2025	03/31/2025	03/31/2025	STD	Daily Receipts-CNB Registers	\$1.65	C
Account Total:					\$194.25	

Account Code: 1000-701-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
32-2025	03/28/2025	03/03/2025	INT	Hunt. MM	\$149.27	V
32-2025	03/28/2025	03/03/2025	VOID	Hunt. MM	-\$149.27	V
49-2025	03/27/2025	03/31/2025	INT	CD072716	\$70.04	C
50-2025	03/25/2025	03/31/2025	INT	CD042517	\$8.41	C
51-2025	03/28/2025	03/31/2025	INT	CD082817	\$70.83	C
53-2025	03/31/2025	04/03/2025	INT	Money Mark	\$417.29	C
54-2025	03/31/2025	04/03/2025	INT	Hunt. MM	\$127.42	C
Account Total:					\$693.99	

Account Code: 1000-820-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
31-2025	03/03/2025	03/03/2025	STD	Daily Receipts-CNB Registers	\$1.87	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$0.93	C
45-2025	03/24/2025	03/24/2025	STD	Daily Receipts-CNB Registers	\$0.93	C
Account Total:					\$3.73	

Account Code: 1000-831-2017

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
48-2025	03/31/2025	03/31/2025	STD	Daily Receipts-CNB Registers	\$5.00	C
Account Total:					\$5.00	

Account Code: 4001-701-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
32-2025	03/28/2025	03/03/2025	INT	Hunt. MM	\$211.33	V
32-2025	03/28/2025	03/03/2025	VOID	Hunt. MM	-\$211.33	V
53-2025	03/31/2025	04/03/2025	INT	Money Mark	\$594.68	C
54-2025	03/31/2025	04/03/2025	INT	Hunt. MM	\$181.59	C
Account Total:					\$776.27	
Report Total:					\$67,484.41	

Revenue Receipt Register

UAN v2025.1

March 2025

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Revenue Status

UAN v2025.1

By Fund

As Of 3/31/2025

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-190-0000	Other - Local Taxes	\$25.00	\$0.34	\$24.66	1.360%
1000-212-0000	Restricted Federal Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-222-0000	Restricted State Grants-In-Aid	\$0.00	\$895.00	-\$895.00	0.000%
1000-240-0011	Public Library Fund - State{STARK CO.}	\$636,811.00	\$163,423.26	\$473,387.74	25.663%
1000-240-0012	Public Library Fund - State{CARROLL CO.}	\$169,385.00	\$43,486.99	\$125,898.01	25.673%
1000-240-0013	Public Library Fund - State{COLUMBIANA CO.}	\$20,299.00	\$5,137.57	\$15,161.43	25.309%
1000-310-0311	Patron Fines and Lost Item Income{FINES & FEES}	\$350.00	\$107.77	\$242.23	30.791%
1000-310-0312	Patron Fines and Lost Item Income{LOST ITEM}	\$0.00	\$0.00	\$0.00	0.000%
1000-310-0314	Patron Fines and Lost Item Income{NOTARY FEE}	\$0.00	\$0.00	\$0.00	0.000%
1000-340-0000	Patron Coin-Operated Machine Income	\$1,750.00	\$985.50	\$764.50	56.314%
1000-360-0000	Patron Class and Seminar Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0000	Other - Patron Fines and Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0397	Other - Patron Fines and Fees{PRINTER PAPER}	\$1,500.00	\$474.05	\$1,025.95	31.603%
1000-399-0398	Other - Patron Fines and Fees{FAX FEE}	\$0.00	\$28.88	-\$28.88	0.000%
1000-611-0000	Restricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.000%
1000-612-0000	Restricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-612-2018	Restricted Contributions - Businesses{YOUTH SUMMER READING }	\$1,500.00	\$1,425.00	\$75.00	95.000%
1000-613-0000	Restricted Contributions - Foundations	\$0.00	\$0.00	\$0.00	0.000%
1000-651-0000	Unrestricted Contributions - Individuals	\$3,000.00	\$242.15	\$2,757.85	8.072%
1000-652-0000	Unrestricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-690-0000	Other - Contributions, Gifts and Donations	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest or Dividends on Investments	\$5,000.00	\$2,857.71	\$2,142.29	57.154%
1000-820-0000	Sale of Supplies for Resale	\$100.00	\$4.66	\$95.34	4.660%
1000-831-2017	Rental of Meeting Rooms{RESTRI DOLLY PARTON LIBRARY}	\$0.00	\$5.00	-\$5.00	0.000%
1000-871-0000	Refunds for Overpayment	\$0.00	\$37.92	-\$37.92	0.000%
1000-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%

Revenue Status

UAN v2025.1

By Fund

As Of 3/31/2025

Fund 1000 Sub-Total:	\$839,720.00	\$219,111.80	\$620,608.20	26.093%
----------------------	--------------	--------------	--------------	---------

Fund: 4001 Capital Projects

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
4001-651-0000	Unrestricted Contributions - Individuals	\$0.00	\$0.00	\$0.00	0.000%
4001-651-2024	Unrestricted Contributions - Individuals{Eglie Estate Donat}	\$0.00	\$0.00	\$0.00	0.000%
4001-701-0000	Interest or Dividends on Investments	\$0.00	\$3,503.63	-\$3,503.63	0.000%
4001-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
4001-931-0000	Transfers - In	\$100,000.00	\$0.00	\$100,000.00	0.000%
	Fund 4001 Sub-Total:	\$100,000.00	\$3,503.63	\$96,496.37	3.504%
	Report Total:	\$939,720.00	\$222,615.43	\$717,104.57	23.690%

Appropriation Payment Register

UAN v2025.1

March 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code: 1000-110-110-0001 Salaries{ADMINISTRATIVE SALARIES}						
209-2025	EP	03/06/2025	03/03/2025	Jason Bumbico	\$2,075.75	C
213-2025	EP	03/06/2025	03/03/2025	Heather Husted	949.46	C
261-2025	EP	03/20/2025	03/17/2025	Jason Bumbico	2,075.75	C
265-2025	EP	03/20/2025	03/17/2025	Heather Husted	697.35	C
278-2025	EW	03/21/2025	03/17/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	10.00	C
279-2025	CH	03/21/2025	03/17/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	434.98	C
280-2025	EW	03/21/2025	03/17/2025	EFTPS	165.11	C
281-2025	EW	03/21/2025	03/17/2025	Ohio Department of Taxation	132.72	C
282-2025	EW	03/21/2025	03/17/2025	RITA	103.74	C
Account Total:					<u>\$6,644.86</u>	
Account Code: 1000-110-110-0003 Salaries{NON-PROFESSIONALS}						
205-2025	EP	03/06/2025	03/03/2025	Jennifer Baker	\$479.15	C
206-2025	EP	03/06/2025	03/03/2025	Sue E Barrick	489.91	C
207-2025	EP	03/06/2025	03/03/2025	Jennifer Bates	1,552.43	C
210-2025	EP	03/06/2025	03/03/2025	Rachael Carmine	427.12	C
211-2025	EP	03/06/2025	03/03/2025	Rhonda Grogg	338.06	C
214-2025	EP	03/06/2025	03/03/2025	Donna Kohler	583.88	C
215-2025	EP	03/06/2025	03/03/2025	Lisa Lutes	609.19	C
216-2025	EP	03/06/2025	03/03/2025	Jersey Moss	460.48	C
217-2025	EP	03/06/2025	03/03/2025	Kendra Selby	945.49	C
220-2025	EP	03/06/2025	03/03/2025	Laken Underwood	907.21	C
221-2025	EP	03/06/2025	03/03/2025	Nicole Weber	1,441.86	C
223-2025	EW	03/07/2025	03/03/2025	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	C
257-2025	EP	03/20/2025	03/17/2025	Jennifer Baker	439.87	C
258-2025	EP	03/20/2025	03/17/2025	Sue E Barrick	451.04	C
259-2025	EP	03/20/2025	03/17/2025	Jennifer Bates	1,306.25	C
262-2025	EP	03/20/2025	03/17/2025	Rachael Carmine	481.10	C
263-2025	EP	03/20/2025	03/17/2025	Rhonda Grogg	53.32	C
266-2025	EP	03/20/2025	03/17/2025	Donna Kohler	571.71	C
267-2025	EP	03/20/2025	03/17/2025	Lisa Lutes	547.64	C
268-2025	EP	03/20/2025	03/17/2025	Jersey Moss	482.44	C
269-2025	EP	03/20/2025	03/17/2025	Kendra Selby	945.49	C
272-2025	EP	03/20/2025	03/17/2025	Laken Underwood	907.21	C
273-2025	EP	03/20/2025	03/17/2025	Nicole Weber	1,195.68	C
277-2025	EW	03/21/2025	03/17/2025	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	C
278-2025	EW	03/21/2025	03/17/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	150.00	C
279-2025	CH	03/21/2025	03/17/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	1,046.72	C
280-2025	EW	03/21/2025	03/17/2025	EFTPS	1,273.36	C

Appropriation Payment Register

UAN v2025.1

March 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
281-2025	EW	03/21/2025	03/17/2025	Ohio Department of Taxation	318.12	C
282-2025	EW	03/21/2025	03/17/2025	RITA	294.64	C
283-2025	EW	03/21/2025	03/17/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	130.94	O
Account Total:					<u>\$18,910.31</u>	
Account Code: 1000-110-110-0004 Salaries{SUBSTITUTES}						
208-2025	EP	03/06/2025	03/03/2025	Eli Benzel	\$223.13	C
212-2025	EP	03/06/2025	03/03/2025	Trista Howe	21.37	C
218-2025	EP	03/06/2025	03/03/2025	Payton S Selby	55.77	C
219-2025	EP	03/06/2025	03/03/2025	Anne Tokos	134.16	C
260-2025	EP	03/20/2025	03/17/2025	Eli Benzel	156.29	C
264-2025	EP	03/20/2025	03/17/2025	Trista Howe	37.39	C
270-2025	EP	03/20/2025	03/17/2025	Payton S Selby	211.79	C
271-2025	EP	03/20/2025	03/17/2025	Anne Tokos	95.86	C
280-2025	EW	03/21/2025	03/17/2025	EFTPS	15.66	C
281-2025	EW	03/21/2025	03/17/2025	Ohio Department of Taxation	4.68	C
282-2025	EW	03/21/2025	03/17/2025	RITA	16.20	C
Account Total:					<u>\$972.30</u>	
Account Code: 1000-110-110-0005 Salaries{SERVICE WORKERS}						
211-2025	EP	03/06/2025	03/03/2025	Rhonda Grogg	\$175.29	C
212-2025	EP	03/06/2025	03/03/2025	Trista Howe	244.87	C
264-2025	EP	03/20/2025	03/17/2025	Trista Howe	235.67	C
280-2025	EW	03/21/2025	03/17/2025	EFTPS	11.00	C
281-2025	EW	03/21/2025	03/17/2025	Ohio Department of Taxation	5.31	C
282-2025	EW	03/21/2025	03/17/2025	RITA	11.40	C
Account Total:					<u>\$683.54</u>	
Account Code: 1000-110-213-0000 Medicare						
280-2025	EW	03/21/2025	03/17/2025	EFTPS	\$411.75	C
Account Total:					<u>\$411.75</u>	
Account Code: 1000-110-221-0000 Medical / Hospitalization Insurance						
279-2025	CH	03/21/2025	03/17/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	\$3,207.52	C
Account Total:					<u>\$3,207.52</u>	
Account Code: 1000-110-222-0000 Life Insurance						
279-2025	CH	03/21/2025	03/17/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	\$37.50	C
Account Total:					<u>\$37.50</u>	
Account Code: 1000-110-390-0392 Other - Purchased and Contracted Services{Powell Fund}						
7059	AW	03/10/2025	03/10/2025	KIM MAGER	\$100.00	O
Account Total:					<u>\$100.00</u>	
Account Code: 1000-110-450-0015 Supplies{PROGRAMING SUPPLIES}						

Appropriation Payment Register

UAN v2025.1

March 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
236-2025	CH	03/06/2025	03/06/2025	KISHMAN'S IGA	\$62.63	C
242-2025	CH	03/06/2025	03/06/2025	AMAZON	78.72	C
244-2025	CH	03/10/2025	03/10/2025	Consumers Credit Card	131.53	C
252-2025	CH	03/10/2025	03/10/2025	AMAZON	4.89	C
Account Total:					<u>\$277.77</u>	
Account Code: 1000-120-411-1000 Books and Pamphlets{ADULT DEPT. BOOKS}						
233-2025	CH	03/03/2025	03/03/2025	AMAZON	\$471.33	C
254-2025	CH	03/13/2025	03/13/2025	AMAZON	127.27	C
290-2025	CH	03/20/2025	03/20/2025	AMAZON	933.54	C
294-2025	CH	03/20/2025	03/20/2025	AMAZON	911.21	O
300-2025	CH	03/27/2025	03/27/2025	BAKER & TAYLOR BOOKS	7.64	O
310-2025	CH	03/27/2025	03/27/2025	AMAZON	25.20	O
311-2025	CH	03/27/2025	03/27/2025	AMAZON	141.59	O
Account Total:					<u>\$2,617.78</u>	
Account Code: 1000-120-411-2000 Books and Pamphlets{YOUTH DEPT. BOOKS}						
232-2025	CH	03/03/2025	03/03/2025	AMAZON	\$85.82	C
255-2025	CH	03/13/2025	03/13/2025	AMAZON	563.23	C
289-2025	CH	03/20/2025	03/20/2025	AMAZON	47.54	C
295-2025	CH	03/20/2025	03/20/2025	AMAZON	521.04	O
299-2025	CH	03/27/2025	03/27/2025	ABDO-SPOTLIGHT-MAGIC WAGON	1,558.85	C
308-2025	CH	03/27/2025	03/27/2025	AMAZON	33.58	O
312-2025	CH	03/27/2025	03/27/2025	AMAZON	6.99	O
314-2025	CH	03/27/2025	03/27/2025	AMAZON	113.41	O
Account Total:					<u>\$2,930.46</u>	
Account Code: 1000-120-412-0000 Periodicals						
231-2025	CH	03/03/2025	03/03/2025	EBSCO	\$3,714.75	C
284-2025	CH	03/20/2025	03/20/2025	THE REPOSITORY	31.29	O
Account Total:					<u>\$3,746.04</u>	
Account Code: 1000-120-413-1006 Audiovisual Materials{Audiovisual Materials ADULT}						
291-2025	CH	03/20/2025	03/20/2025	AMAZON	\$37.91	C
292-2025	CH	03/20/2025	03/20/2025	AMAZON	57.87	C
Account Total:					<u>\$95.78</u>	
Account Code: 1000-120-413-1007 Audiovisual Materials{DOWNLOADABLE CONTENT}						
228-2025	CH	03/03/2025	03/03/2025	Kanopy Inc.	\$49.50	C
234-2025	CH	03/03/2025	03/03/2025	MIDWEST TAPE	1,644.72	C
Account Total:					<u>\$1,694.22</u>	
Account Code: 1000-120-413-2006 Audiovisual Materials{Audiovisual Materials YOUTH}						
256-2025	CH	03/13/2025	03/13/2025	AMAZON	\$581.01	C

Appropriation Payment Register

UAN v2025.1

March 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
288-2025	CH	03/20/2025	03/20/2025	AMAZON	19.96	C
293-2025	CH	03/20/2025	03/20/2025	AMAZON	61.61	O
307-2025	CH	03/27/2025	03/27/2025	AMAZON	17.48	O
Account Total:					<u>\$680.06</u>	
Account Code:	1000-120-459-0008 Other - Supplies{CATALOGING & PROCESSING SUPPL.}					
286-2025	CH	03/20/2025	03/20/2025	Elm USA	\$147.45	C
313-2025	CH	03/27/2025	03/27/2025	AMAZON	23.69	O
Account Total:					<u>\$171.14</u>	
Account Code:	1000-210-321-0000 Telephone					
243-2025	CH	03/10/2025	03/10/2025	FIRST COMMUNICATIONS	\$694.73	C
Account Total:					<u>\$694.73</u>	
Account Code:	1000-210-332-0000 Maintenance and Repair on Equipment					
230-2025	CH	03/03/2025	03/03/2025	INDEPENDENT ELEVATOR CO., INC.	\$241.00	C
275-2025	CH	03/17/2025	03/17/2025	COMPUTEK CONSULTING INC	1,094.00	C
298-2025	CH	03/27/2025	03/27/2025	BUCKEYE MECHANICAL & CONTROLS INC.	4,985.69	O
Account Total:					<u>\$6,320.69</u>	
Account Code:	1000-210-334-0000 Trash Removal					
304-2025	CH	03/27/2025	03/27/2025	Solid Waste And Recycling	\$175.00	O
Account Total:					<u>\$175.00</u>	
Account Code:	1000-210-339-0000 Other - Property Maint. Repair & Security Svc					
237-2025	CH	03/06/2025	03/06/2025	NATURESCAPES	\$785.00	C
246-2025	CH	03/10/2025	03/10/2025	CLEAN - N - GREEN	85.00	C
247-2025	CH	03/10/2025	03/10/2025	LOVELESS EXTERMINATING	125.00	C
301-2025	CH	03/27/2025	03/27/2025	dray home repair	267.20	O
303-2025	CH	03/27/2025	03/27/2025	UNIFIRST	107.14	C
Account Total:					<u>\$1,369.34</u>	
Account Code:	1000-210-361-0000 Electricity					
187-2025	CH	03/18/2025	02/24/2025	AMERICAN ELECTRIC POWER	\$3,202.58	C
187-2025	CH	03/18/2025	04/03/2025	AMERICAN ELECTRIC POWER	-1,650.69	C
Account Total:					<u>\$1,551.89</u>	
Account Code:	1000-210-362-0000 Water and Sewage					
227-2025	CH	03/03/2025	03/03/2025	WATER AND SEWER DEPT.	\$118.28	C
Account Total:					<u>\$118.28</u>	
Account Code:	1000-210-363-0000 Natural Gas					
235-2025	CH	03/17/2025	03/06/2025	COLUMBIA GAS OF OHIO	\$1,289.29	C
Account Total:					<u>\$1,289.29</u>	
Account Code:	1000-210-452-0000 Property Maintenance/Repair Supplies & Parts					

Appropriation Payment Register

UAN v2025.1

March 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
239-2025	CH	03/06/2025	03/06/2025	SAND ROCK MINERAL WATER CO.	\$25.50	C
244-2025	CH	03/10/2025	03/10/2025	Consumers Credit Card	38.99	C
248-2025	CH	03/10/2025	03/10/2025	AMAZON	11.35	C
Account Total:					<u>\$75.84</u>	
Account Code: 1000-230-312-0000 Travel and Meeting Expense						
229-2025	CH	03/03/2025	03/03/2025	LISA LUTES	\$17.64	C
276-2025	CH	03/17/2025	03/17/2025	RACHAEL CARMINE	17.64	C
302-2025	CH	03/27/2025	03/27/2025	OHIO LIBRARY COUNCIL	65.00	O
Account Total:					<u>\$100.28</u>	
Account Code: 1000-230-322-0000 Postage						
244-2025	CH	03/10/2025	03/10/2025	Consumers Credit Card	\$73.00	C
Account Total:					<u>\$73.00</u>	
Account Code: 1000-230-329-0000 Other - Communications,Printing and Publicity						
244-2025	CH	03/10/2025	03/10/2025	Consumers Credit Card	\$12.00	C
Account Total:					<u>\$12.00</u>	
Account Code: 1000-230-343-0000 Fidelity Bond Premiums						
238-2025	CH	03/06/2025	03/06/2025	WHITAKER-MYERS INSURANCE	\$49.00	C
Account Total:					<u>\$49.00</u>	
Account Code: 1000-230-351-0000 Rents and Leases						
296-2025	CH	03/24/2025	03/24/2025	LAKE BUSINESS PRODUCTS	\$73.12	C
333-2025	CH	03/31/2025	03/31/2025	WELLS FARGO	426.71	O
Account Total:					<u>\$499.83</u>	
Account Code: 1000-230-390-0000 Other - Purchased and Contracted Services						
245-2025	CH	03/10/2025	03/10/2025	UNIQUE MANAGEMENT SERVICES, INC.	\$98.50	C
Account Total:					<u>\$98.50</u>	
Account Code: 1000-230-451-0007 General Administrative Supplies{OFFICE SUPPLIES}						
334-2025	CH	03/01/2025	03/31/2025	CONSUMERS NATIONAL BANK	\$8.28	C
241-2025	CH	03/06/2025	03/06/2025	AMAZON	76.43	C
249-2025	CH	03/10/2025	03/10/2025	AMAZON	10.81	C
250-2025	CH	03/10/2025	03/10/2025	AMAZON	28.75	C
251-2025	CH	03/10/2025	03/10/2025	AMAZON	55.70	C
253-2025	CH	03/10/2025	03/10/2025	AMAZON	35.29	C
335-2025	CH	03/17/2025	03/31/2025	HUNTINGTON	5.00	C
287-2025	CH	03/20/2025	03/20/2025	AMAZON	100.61	C
305-2025	CH	03/27/2025	03/27/2025	VISUAL EDGE IT	177.48	C
306-2025	CH	03/27/2025	03/27/2025	AMAZON	21.99	O
309-2025	CH	03/27/2025	03/27/2025	AMAZON	29.04	O
346-2025	CH	03/31/2025	04/03/2025	CONSUMERS NATIONAL BANK	25.00	C

Appropriation Payment Register

UAN v2025.1

March 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
347-2025	CH	03/31/2025	04/03/2025	CONSUMERS NATIONAL BANK	30.00	C
Account Total:					\$604.38	
Account Code: 1000-230-590-0511 Other - Other{Information Technology}						
240-2025	CH	03/06/2025	03/06/2025	MANGO LANGUAGES	\$200.00	O
244-2025	CH	03/10/2025	03/10/2025	Consumers Credit Card	202.48	C
Account Total:					\$402.48	
Account Code: 4001-760-750-0000 Furniture and Equipment						
285-2025	CH	03/20/2025	03/20/2025	COMPUTEK CONSULTING INC	\$3,724.80	C
Account Total:					\$3,724.80	
Report Total:					\$60,340.36	

Type: AM – Accounting Manual Warrant, AW – Accounting Warrant, IM – Investment Manual Warrant, IW – Investment Warrant, PM – Payroll Manual Warrant, PR – Payroll Warrant, RW – Reduction of Receipt Warrant, SW – Skipped Warrant, WH – Withholding Warrant, WS – Special Warrant, POS ADJ – Positive Adjustment, NEG ADJ – Negative Adjustment, POS REAL – Positive Reallocation , NEG REAL – Negative, CH - Account Charge, MR - Memo Receipt

Status: C – Cleared, O – Outstanding, V – Voided, B - Batch

Appropriation Status

UAN v2025.1

By Fund

As Of 3/31/2025

Fund: General
Pooled Balance: \$442,262.97
Non-Pooled Balance: \$68,862.59
Total Cash Balance: \$511,125.56

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-100-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0000	D Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$100,000.00	\$704.98	\$21,296.00	\$77,999.02	21.296%
1000-110-110-0002	D Salaries{MANAGERS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$315,000.00	\$2,034.47	\$60,019.54	\$252,945.99	19.054%
1000-110-110-0004	D Salaries{SUBSTITUTES}	\$0.00	\$0.00	\$26,000.00	\$108.04	\$3,362.34	\$22,529.62	12.932%
1000-110-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$31,000.00	\$75.94	\$2,359.38	\$28,564.68	7.611%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$66,080.00	\$0.00	\$8,123.68	\$57,956.32	12.294%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$6,844.00	\$0.00	\$1,217.27	\$5,626.73	17.786%
1000-110-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$65,000.00	\$23,268.38	\$11,731.62	\$30,000.00	18.049%
1000-110-222-0000	Life Insurance	\$0.00	\$0.00	\$500.00	\$337.50	\$112.50	\$50.00	22.500%
1000-110-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,500.00	\$1,469.00	\$31.00	\$0.00	2.067%
1000-110-291-0000	D Unemployment Benefits	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.000%
1000-110-300-2017	Purchased and Contracted Services{RESTRI DOLLY PARTON LIBRA}	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	0.000%
1000-110-300-2019	Purchased and Contracted Services{Mental Health FA grant pr}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-380-0000	Library Material Control Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0391	Other - Purchased and Contracted Services{Grunder Fund}	\$0.00	\$0.00	\$2,165.00	\$0.00	\$0.00	\$2,165.00	0.000%
1000-110-390-0392	Other - Purchased and Contracted Services{Powell Fund}	\$0.00	\$0.00	\$2,011.00	\$0.00	\$150.00	\$1,861.00	7.459%
1000-110-450-0015	Supplies{PROGRAMING SUPPLIES}	\$0.00	\$0.00	\$8,000.00	\$5,921.95	\$2,078.05	\$0.00	25.976%
1000-110-450-2023	Supplies{Youth Anonymous Donation 1/22}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-0000	Books and Pamphlets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-0109	Books and Pamphlets{Donation Adult Books-Moser}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-1000	Books and Pamphlets{ADULT DEPT. BOOKS}	\$0.00	\$0.00	\$24,000.00	\$2,031.19	\$6,030.07	\$15,938.74	25.125%
1000-120-411-2000	Books and Pamphlets{YOUTH DEPT. BOOKS}	\$0.00	\$0.00	\$22,500.00	\$729.41	\$5,185.59	\$16,585.00	23.047%
1000-120-411-2022	Books and Pamphlets{Eglie Adult Books Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-412-0000	Periodicals	\$0.00	\$0.00	\$7,000.00	\$3,253.96	\$3,746.04	\$0.00	53.515%

Report reflects selected information.

Appropriation Status

UAN v2025.1

By Fund

As Of 3/31/2025

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-120-413-1006	Audiovisual Materials{Audiovisual Materials ADULT}	\$0.00	\$0.00	\$3,000.00	\$55.71	\$417.24	\$2,527.05	13.908%
1000-120-413-1007	Audiovisual Materials{DOWNLOADABLE CONTENT}	\$0.00	\$0.00	\$30,500.00	\$25,347.06	\$5,152.94	\$0.00	16.895%
1000-120-413-2004	Audiovisual Materials{YOUTH CDs}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-413-2006	Audiovisual Materials{Audiovisual Materials YOUTH}	\$0.00	\$0.00	\$2,500.00	\$144.41	\$799.59	\$1,556.00	31.984%
1000-120-414-0000	Computer Services and Information	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-415-0000	Interlibrary Loan Fees / Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-416-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-419-0000	Other - Library Materials and Information	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.000%
1000-120-459-0008	Other - Supplies{CATALOGING & PROCESSING SUPPL.}	\$0.00	\$0.00	\$3,500.00	\$3,043.28	\$456.72	\$0.00	13.049%
1000-210-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-321-0000	Telephone	\$0.00	\$0.00	\$9,000.00	\$6,884.99	\$2,115.01	\$0.00	23.500%
1000-210-332-0000	Maintenance and Repair on Equipment	\$0.00	\$0.00	\$46,250.00	\$30,257.31	\$8,242.69	\$7,750.00	17.822%
1000-210-334-0000	Trash Removal	\$0.00	\$0.00	\$2,500.00	\$1,975.00	\$525.00	\$0.00	21.000%
1000-210-339-0000	Other - Property Maint. Repair & Security Svc	\$0.00	\$0.00	\$22,800.00	\$14,705.06	\$8,094.94	\$0.00	35.504%
1000-210-361-0000	Electricity	\$0.00	\$0.00	\$25,000.00	\$18,797.42	\$4,699.82	\$1,502.76	18.799%
1000-210-362-0000	Water and Sewage	\$0.00	\$0.00	\$700.00	\$581.72	\$118.28	\$0.00	16.897%
1000-210-363-0000	Natural Gas	\$0.00	\$0.00	\$10,000.00	\$6,566.76	\$3,406.21	\$27.03	34.062%
1000-210-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-452-0000	Property Maintenance/Repair Supplies & Parts	\$0.00	\$0.00	\$8,000.00	\$7,123.80	\$876.20	\$0.00	10.953%
1000-230-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-299-0000	Other - Other Employee Fringe Benefits	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.000%
1000-230-311-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-312-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$2,500.00	\$2,364.44	\$135.56	\$0.00	5.422%
1000-230-322-0000	Postage	\$0.00	\$0.00	\$200.00	\$127.00	\$73.00	\$0.00	36.500%
1000-230-324-0000	Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-325-0009	Advertising{LEGAL ADS & PUBLICATIONS}	\$0.00	\$0.00	\$50.00	\$0.00	\$21.50	\$28.50	43.000%
1000-230-325-0010	Advertising{EMPLOYEE VACANCY ADS}	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.000%
1000-230-329-0000	Other - Communications,Printing and Publicity	\$0.00	\$0.00	\$800.00	\$656.00	\$144.00	\$0.00	18.000%
1000-230-341-0000	Property Insurance Premiums	\$0.00	\$0.00	\$11,000.00	\$11,000.00	\$0.00	\$0.00	0.000%
1000-230-343-0000	Fidelity Bond Premiums	\$0.00	\$0.00	\$275.00	\$226.00	\$49.00	\$0.00	17.818%
1000-230-351-0000	Rents and Leases	\$0.00	\$0.00	\$7,100.00	\$5,570.93	\$1,529.07	\$0.00	21.536%
1000-230-371-0000	Auditing Services	\$217.30	\$0.00	\$3,000.00	\$0.00	\$217.30	\$3,000.00	6.754%
1000-230-372-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$3,100.00	\$3,100.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

Appropriation Status

UAN v2025.1

By Fund

As Of 3/31/2025

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-230-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$15,000.00	\$14,684.80	\$315.20	\$0.00	2.101%
1000-230-390-0014	Other - Purchased and Contracted Services{COMPUTER SVCS & I}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$5,000.00	\$3,568.70	\$1,431.30	\$0.00	28.626%
1000-230-454-0000	Supplies Purchased for Resale	\$0.00	\$0.00	\$500.00	\$450.50	\$49.50	\$0.00	9.900%
1000-230-510-0000	Dues and Memberships	\$0.00	\$0.00	\$23,700.00	\$17,972.13	\$5,727.87	\$0.00	24.168%
1000-230-520-0000	D Taxes and Assessments	\$0.00	\$0.00	\$150.00	\$132.64	\$17.36	\$0.00	11.573%
1000-230-550-0000	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0000	Other - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0511	Other - Other{Information Technology}	\$0.00	\$0.00	\$5,000.00	\$3,440.64	\$1,559.36	\$0.00	31.187%
1000-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0000	D Transfers - Out	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.000%
1000-930-930-0000	Contingencies	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.000%
1000-990-990-2020	Other - Other Financing Uses{Covid 19 Grant Expense}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
General Fund Total:		\$217.30	\$0.00	\$1,048,425.00	\$220,211.12	\$171,617.74	\$656,813.44	16.366%

Fund: Capital Projects

Pooled Balance: \$587,563.33

Non-Pooled Balance: \$0.00

Total Cash Balance: \$587,563.33

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4001-760-331-0000	Maintenance and Repair on Facilities	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.000%
4001-760-720-0000	Land Improvement	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.000%
4001-760-720-2021	Land Improvement{McConnell Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-740-2024	Building Improvements{Eglie Estate Donation}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$30,000.00	\$0.00	\$5,842.12	\$24,157.88	19.474%
4001-760-750-2021	Furniture and Equipment{McConnell Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Projects Fund Total:		\$0.00	\$0.00	\$150,000.00	\$0.00	\$5,842.12	\$144,157.88	3.895%
Report Total:		\$217.30	\$0.00	\$1,198,425.00	\$220,211.12	\$177,459.86	\$800,971.32	14.805%

Bank Reconciliation

Reconciled Date 3/31/2025

UAN v2025.1

Posted 4/3/2025 5:34:30 PM

Prior UAN Balance:		\$1,091,544.84
Receipts:	+	\$229,490.28
Payments:	-	\$223,996.39
Adjustments:	+	<u>\$1,650.16</u>
Current UAN Balance as of 03/31/2025:		\$1,098,688.89
Other Adjusting Factors:	+	<u>\$0.00</u>
Adjusted UAN Balance as of 03/31/2025:		<u><u>\$1,098,688.89</u></u>
Entered Bank Balances as of 03/31/2025:		\$1,107,172.83
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$8,483.94
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	<u>\$0.00</u>
Adjusted Bank Balances as of 03/31/2025:		<u><u>\$1,098,688.89</u></u>

Balances Reconciled

Governing Board Signatures

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

There are no outstanding receipts as of 03/31/2025.

There are no outstanding adjustments as of 03/31/2025.

Bank Balances

UAN v2025.1

Reconciled Date 3/31/2025

Posted 4/3/2025 5:34:30 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$184,575.75	\$191,212.36	\$191,212.36	\$0.00
Secondary	CHANGE AMT		\$109.20	\$109.20	\$109.20	\$0.00
Secondary	PETTYCASH2		\$60.00	\$60.00	\$60.00	\$0.00
Investment	CD042517		\$21,934.35	\$21,942.76	\$21,942.76	\$0.00
Investment	CD072716		\$23,258.67	\$23,328.71	\$23,328.71	\$0.00
Investment	CD082817		\$23,520.29	\$23,591.12	\$23,591.12	\$0.00
Investment	CDARHUNT26		\$0.00	\$81,000.17	\$81,000.17	\$0.00
Investment	HUNT 26 CD		\$0.00	\$0.00	\$0.00	\$0.00
Investment	Hunt. MM		\$249,853.54	\$169,157.38	\$169,157.38	\$0.00
Investment	Money Mark		\$595,759.16	\$596,771.13	\$596,771.13	\$0.00
Investment	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
Total:			<u>\$1,099,070.96</u>	<u>\$1,107,172.83</u>	<u>\$1,107,172.83</u>	<u>\$0.00</u>

Outstanding Payments

UAN v2025.1

Reconciled Date 3/31/2025

Posted 4/3/2025 5:34:30 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	145-2025	02/18/2025	JENNIFER L. BATES	\$17.64
PRIMARY	Electronic	240-2025	03/06/2025	MANGO LANGUAGES	\$200.00
PRIMARY	Electronic	283-2025	03/21/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$130.94
PRIMARY	Electronic	284-2025	03/20/2025	THE REPOSITORY	\$31.29
PRIMARY	Electronic	293-2025	03/20/2025	AMAZON	\$61.61
PRIMARY	Electronic	294-2025	03/20/2025	AMAZON	\$911.21
PRIMARY	Electronic	295-2025	03/20/2025	AMAZON	\$521.04
PRIMARY	Electronic	298-2025	03/27/2025	BUCKEYE MECHANICAL & CONTROLS INC.	\$4,985.69
PRIMARY	Electronic	300-2025	03/27/2025	BAKER & TAYLOR BOOKS	\$7.64
PRIMARY	Electronic	301-2025	03/27/2025	dray home repair	\$267.20
PRIMARY	Electronic	302-2025	03/27/2025	OHIO LIBRARY COUNCIL	\$65.00
PRIMARY	Electronic	304-2025	03/27/2025	Solid Waste And Recycling	\$175.00
PRIMARY	Electronic	306-2025	03/27/2025	AMAZON	\$21.99
PRIMARY	Electronic	307-2025	03/27/2025	AMAZON	\$17.48
PRIMARY	Electronic	308-2025	03/27/2025	AMAZON	\$33.58
PRIMARY	Electronic	309-2025	03/27/2025	AMAZON	\$29.04
PRIMARY	Electronic	310-2025	03/27/2025	AMAZON	\$25.20
PRIMARY	Electronic	311-2025	03/27/2025	AMAZON	\$141.59
PRIMARY	Electronic	312-2025	03/27/2025	AMAZON	\$6.99
PRIMARY	Electronic	313-2025	03/27/2025	AMAZON	\$23.69
PRIMARY	Electronic	314-2025	03/27/2025	AMAZON	\$113.41
PRIMARY	Electronic	333-2025	03/31/2025	WELLS FARGO	\$426.71
PRIMARY	Warrant	7039	02/06/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7042	02/06/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7050	02/06/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7051	02/06/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7058	02/10/2025	STARK COUNTY HISTORICAL SOCIETY	\$50.00
PRIMARY	Warrant	7059	03/10/2025	KIM MAGER	\$100.00
					<hr/>
					\$8,483.94

Cleared Payments

UAN v2025.1

Reconciled Date 3/31/2025

Posted 4/3/2025 5:34:30 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	185-2025	02/20/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$160.00
PRIMARY	Electronic	186-2025	02/20/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$6,181.23
PRIMARY	Electronic	187-2025	03/18/2025	AMERICAN ELECTRIC POWER	\$3,202.58
PRIMARY	Electronic	191-2025	02/24/2025	AMAZON	\$31.99
PRIMARY	Electronic	192-2025	02/24/2025	AMAZON	\$57.01
PRIMARY	Electronic	193-2025	02/24/2025	AMAZON	\$30.76
PRIMARY	Electronic	194-2025	02/27/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$130.94
PRIMARY	Electronic	195-2025	02/27/2025	UNIFIRST	\$107.14
PRIMARY	Electronic	196-2025	02/27/2025	Solid Waste And Recycling	\$175.00
PRIMARY	Electronic	197-2025	02/27/2025	BLACKSTONE AUDIOBOOKS	\$26.94
PRIMARY	Electronic	198-2025	02/27/2025	Nicole Weber	\$17.64
PRIMARY	Electronic	199-2025	02/27/2025	AMAZON	\$52.98
PRIMARY	Electronic	200-2025	02/27/2025	AMAZON	\$19.98
PRIMARY	Electronic	201-2025	02/27/2025	AMAZON	\$79.30
PRIMARY	Electronic	202-2025	02/27/2025	AMAZON	\$46.81
PRIMARY	Electronic	203-2025	02/27/2025	AMAZON	\$70.76
PRIMARY	Electronic	205-2025	03/06/2025	Jennifer Baker	\$479.15
PRIMARY	Electronic	206-2025	03/06/2025	Sue E Barrick	\$489.91
PRIMARY	Electronic	207-2025	03/06/2025	Jennifer Bates	\$1,552.43
PRIMARY	Electronic	208-2025	03/06/2025	Eli Benzel	\$223.13
PRIMARY	Electronic	209-2025	03/06/2025	Jason Bumbico	\$2,075.75
PRIMARY	Electronic	210-2025	03/06/2025	Rachael Carmine	\$427.12
PRIMARY	Electronic	211-2025	03/06/2025	Rhonda Grogg	\$513.35
PRIMARY	Electronic	212-2025	03/06/2025	Trista Howe	\$266.24
PRIMARY	Electronic	213-2025	03/06/2025	Heather Husted	\$949.46
PRIMARY	Electronic	214-2025	03/06/2025	Donna Kohler	\$583.88
PRIMARY	Electronic	215-2025	03/06/2025	Lisa Lutes	\$609.19
PRIMARY	Electronic	216-2025	03/06/2025	Jersey Moss	\$460.48
PRIMARY	Electronic	217-2025	03/06/2025	Kendra Selby	\$945.49
PRIMARY	Electronic	218-2025	03/06/2025	Payton S Selby	\$55.77
PRIMARY	Electronic	219-2025	03/06/2025	Anne Tokos	\$134.16
PRIMARY	Electronic	220-2025	03/06/2025	Laken Underwood	\$907.21
PRIMARY	Electronic	221-2025	03/06/2025	Nicole Weber	\$1,441.86
PRIMARY	Electronic	223-2025	03/07/2025	OHIO PUBLIC EMPLOYEES	\$40.00

Cleared Payments

UAN v2025.1

Reconciled Date 3/31/2025

Posted 4/3/2025 5:34:30 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
				DEFERRED	
PRIMARY	Electronic	227-2025	03/03/2025	WATER AND SEWER DEPT.	\$118.28
PRIMARY	Electronic	228-2025	03/03/2025	Kanopy Inc.	\$49.50
PRIMARY	Electronic	229-2025	03/03/2025	LISA LUTES	\$17.64
PRIMARY	Electronic	230-2025	03/03/2025	INDEPENDENT ELEVATOR CO., INC.	\$241.00
PRIMARY	Electronic	231-2025	03/03/2025	EBSCO	\$3,714.75
PRIMARY	Electronic	232-2025	03/03/2025	AMAZON	\$85.82
PRIMARY	Electronic	233-2025	03/03/2025	AMAZON	\$471.33
PRIMARY	Electronic	234-2025	03/03/2025	MIDWEST TAPE	\$1,644.72
PRIMARY	Electronic	235-2025	03/17/2025	COLUMBIA GAS OF OHIO	\$1,289.29
PRIMARY	Electronic	236-2025	03/06/2025	KISHMAN'S IGA	\$62.63
PRIMARY	Electronic	237-2025	03/06/2025	NATURESCAPES	\$785.00
PRIMARY	Electronic	238-2025	03/06/2025	WHITAKER-MYERS INSURANCE	\$49.00
PRIMARY	Electronic	239-2025	03/06/2025	SAND ROCK MINERAL WATER CO.	\$25.50
PRIMARY	Electronic	241-2025	03/06/2025	AMAZON	\$76.43
PRIMARY	Electronic	242-2025	03/06/2025	AMAZON	\$78.72
PRIMARY	Electronic	243-2025	03/10/2025	FIRST COMMUNICATIONS	\$694.73
PRIMARY	Electronic	244-2025	03/10/2025	Consumers Credit Card	\$458.00
PRIMARY	Electronic	245-2025	03/10/2025	UNIQUE MANAGEMENT SERVICES, INC.	\$98.50
PRIMARY	Electronic	246-2025	03/10/2025	CLEAN - N - GREEN	\$85.00
PRIMARY	Electronic	247-2025	03/10/2025	LOVELESS EXTERMINATING	\$125.00
PRIMARY	Electronic	248-2025	03/10/2025	AMAZON	\$11.35
PRIMARY	Electronic	249-2025	03/10/2025	AMAZON	\$10.81
PRIMARY	Electronic	250-2025	03/10/2025	AMAZON	\$28.75
PRIMARY	Electronic	251-2025	03/10/2025	AMAZON	\$55.70
PRIMARY	Electronic	252-2025	03/10/2025	AMAZON	\$4.89
PRIMARY	Electronic	253-2025	03/10/2025	AMAZON	\$35.29
PRIMARY	Electronic	254-2025	03/13/2025	AMAZON	\$127.27
PRIMARY	Electronic	255-2025	03/13/2025	AMAZON	\$563.23
PRIMARY	Electronic	256-2025	03/13/2025	AMAZON	\$581.01
PRIMARY	Electronic	257-2025	03/20/2025	Jennifer Baker	\$439.87
PRIMARY	Electronic	258-2025	03/20/2025	Sue E Barrick	\$451.04
PRIMARY	Electronic	259-2025	03/20/2025	Jennifer Bates	\$1,306.25
PRIMARY	Electronic	260-2025	03/20/2025	Eli Benzel	\$156.29
PRIMARY	Electronic	261-2025	03/20/2025	Jason Bumbico	\$2,075.75

Cleared Payments

UAN v2025.1

Reconciled Date 3/31/2025

Posted 4/3/2025 5:34:30 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	262-2025	03/20/2025	Rachael Carmine	\$481.10
PRIMARY	Electronic	263-2025	03/20/2025	Rhonda Grogg	\$53.32
PRIMARY	Electronic	264-2025	03/20/2025	Trista Howe	\$273.06
PRIMARY	Electronic	265-2025	03/20/2025	Heather Husted	\$697.35
PRIMARY	Electronic	266-2025	03/20/2025	Donna Kohler	\$571.71
PRIMARY	Electronic	267-2025	03/20/2025	Lisa Lutes	\$547.64
PRIMARY	Electronic	268-2025	03/20/2025	Jersey Moss	\$482.44
PRIMARY	Electronic	269-2025	03/20/2025	Kendra Selby	\$945.49
PRIMARY	Electronic	270-2025	03/20/2025	Payton S Selby	\$211.79
PRIMARY	Electronic	271-2025	03/20/2025	Anne Tokos	\$95.86
PRIMARY	Electronic	272-2025	03/20/2025	Laken Underwood	\$907.21
PRIMARY	Electronic	273-2025	03/20/2025	Nicole Weber	\$1,195.68
PRIMARY	Electronic	275-2025	03/17/2025	COMPU TEK CONSULTING INC	\$1,094.00
PRIMARY	Electronic	276-2025	03/17/2025	RACHAEL CARMINE	\$17.64
PRIMARY	Electronic	277-2025	03/21/2025	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	278-2025	03/21/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$160.00
PRIMARY	Electronic	279-2025	03/21/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$4,726.72
PRIMARY	Electronic	280-2025	03/21/2025	EFTPS	\$1,876.88
PRIMARY	Electronic	281-2025	03/21/2025	Ohio Department of Taxation	\$460.83
PRIMARY	Electronic	282-2025	03/21/2025	RITA	\$425.98
PRIMARY	Electronic	285-2025	03/20/2025	COMPU TEK CONSULTING INC	\$3,724.80
PRIMARY	Electronic	286-2025	03/20/2025	Elm USA	\$147.45
PRIMARY	Electronic	287-2025	03/20/2025	AMAZON	\$100.61
PRIMARY	Electronic	288-2025	03/20/2025	AMAZON	\$19.96
PRIMARY	Electronic	289-2025	03/20/2025	AMAZON	\$47.54
PRIMARY	Electronic	290-2025	03/20/2025	AMAZON	\$933.54
PRIMARY	Electronic	291-2025	03/20/2025	AMAZON	\$37.91
PRIMARY	Electronic	292-2025	03/20/2025	AMAZON	\$57.87
PRIMARY	Electronic	296-2025	03/24/2025	LAKE BUSINESS PRODUCTS	\$73.12
PRIMARY	Electronic	299-2025	03/27/2025	ABDO-SPOTLIGHT-MAGIC WAGON	\$1,558.85
PRIMARY	Electronic	303-2025	03/27/2025	UNIFIRST	\$107.14
PRIMARY	Electronic	305-2025	03/27/2025	VISUAL EDGE IT	\$177.48
PRIMARY	Electronic	334-2025	03/01/2025	CONSUMERS NATIONAL BANK	\$8.28
PRIMARY	Electronic	335-2025	03/17/2025	HUNTINGTON	\$5.00

Cleared Payments

UAN v2025.1

Reconciled Date 3/31/2025

Posted 4/3/2025 5:34:30 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	346-2025	03/31/2025	CONSUMERS NATIONAL BANK	\$25.00
PRIMARY	Electronic	347-2025	03/31/2025	CONSUMERS NATIONAL BANK	\$30.00
PRIMARY	Warrant	7040	02/06/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7043	02/06/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7044	02/06/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7045	02/06/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Warrant	7048	02/06/2025	CARROLL COUNTY TREASURER	\$30.00
PRIMARY	Inv Transfer		03/06/2025	Transfer To Investment CDARHUNT26	\$81,000.17
Hunt. MM	Inv Transfer		03/06/2025	Transfer From Investment Hunt. MM	\$81,000.17
Hunt. MM	Inv Transfer		03/17/2025	Transfer From Investment Hunt. MM	\$5.00
					<u>\$223,038.57</u>

Cleared Receipts

UAN v2025.1

Reconciled Date 3/31/2025

Posted 4/3/2025 5:34:30 PM

Account	Type	Ticket #	Receipt #	Post Date	Source	Amount
PRIMARY	Standard		31-2025	03/03/2025	Daily Receipts-CNB Registers	\$90.00
PRIMARY	Standard		37-2025	03/06/2025	Daily Receipts-CNB Registers	\$58.15
PRIMARY	Standard		38-2025	03/10/2025	Daily Receipts-CNB Registers	\$80.10
PRIMARY	Standard		39-2025	03/10/2025	CARROLL COUNTY AUDITOR'S OFFICE	\$12,918.23
PRIMARY	Standard		42-2025	03/11/2025	STARK COUNTY AUDITOR'S OFFICE	\$48,546.45
PRIMARY	Standard		40-2025	03/13/2025	Daily Receipts-CNB Registers	\$195.05
PRIMARY	Standard		41-2025	03/13/2025	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,526.70
PRIMARY	Standard		43-2025	03/17/2025	Daily Receipts-CNB Registers	\$41.55
PRIMARY	Standard		44-2025	03/20/2025	Daily Receipts-CNB Registers	\$295.95
PRIMARY	Standard		45-2025	03/24/2025	Daily Receipts-CNB Registers	\$1,010.10
PRIMARY	Standard		46-2025	03/27/2025	Daily Receipts-CNB Registers	\$319.00
PRIMARY	Standard		47-2025	03/31/2025	STATE LIBRARY BOARD	\$895.00
PRIMARY	Standard		48-2025	03/31/2025	Daily Receipts-CNB Registers	\$38.40
PRIMARY	Inv Transfer			03/06/2025	Transfer From Investment Hunt. MM	\$81,000.17
PRIMARY	Inv Transfer			03/17/2025	Transfer From Investment Hunt. MM	\$5.00
CD042517	Interest		50-2025	03/25/2025	CD042517	\$8.41
CD072716	Interest		49-2025	03/27/2025	CD072716	\$70.04
CD082817	Interest		51-2025	03/28/2025	CD082817	\$70.83
CDARHUNT26	Inv Transfer			03/06/2025	Transfer To Investment CDARHUNT26	\$81,000.17
Hunt. MM	Interest		54-2025	03/31/2025	Hunt. MM	\$309.01
Money Mark	Interest		53-2025	03/31/2025	Money Mark	\$1,011.97
						<u>\$229,490.28</u>

Cleared Adjustments

UAN v2025.1

Reconciled Date 3/31/2025

Posted 4/3/2025 5:34:30 PM

Account	Type	Item #	Post Date	Source or Payee	Amount
PRIMARY	Payment Adj	187-2025	03/18/2025	AMERICAN ELECTRIC POWER	\$1,650.69
PRIMARY	Receipt Adj	41-2025	03/25/2025	COLUMBIANA COUNTY AUDITOR'S OFFICE	-\$0.53
					<hr/> \$1,650.16 <hr/>

Fund Status

UAN v2025.1

As Of 3/31/2025

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	42.945%	\$511,125.56	\$68,862.59	\$442,262.97
4001	Capital Projects	57.055%	\$587,563.33	\$0.00	\$587,563.33
All Funds Total			\$1,098,688.89	\$68,862.59	\$1,029,826.30
Pooled Investments					\$846,928.68
Secondary Checking Accounts					\$169.20
Available Primary Checking Balance					\$182,728.42

Last reconciled to bank: 03/31/2025 – Total other adjusting factors: \$0.00

Investment Listing

UAN v2025.1

System Year 2025

Account Name	Description	Current Value	Interest Rate	Year to Date Interest	Total Interest	Purchased Date	Maturity Date	Closed Date	Closing Price
CD042517	CONSUMERS 0106524019 7 month CD exp1	\$21,942.76	3.68%	\$27.03	\$1,418.30	04/25/2017	10/25/2025		
CD072716	CONSUMERS 0106125341 exp 04/27/25	\$23,328.71	3.92%	\$224.39	\$3,150.97	10/27/2024	04/27/2025		
CD082817	CONSUMERS 0106774145 CD 04/28/25	\$23,591.12	3.92%	\$226.91	\$2,844.06	10/28/2024	04/28/2025		
CDARHUNT26	HUNTINGTON 26 WEEK CDAR 09/04/25	\$81,000.17	4.05%	\$0.00	\$0.00	03/06/2025	09/04/2025		
HUNT 26 CD	HUNTINGTON CDAR 26 WEEKS	\$0.00	5.00%	\$1,994.35	\$1,994.35	08/07/2024	02/06/2025		
Hunt. MM	Huntington Money Market	\$169,157.38	3.00%	\$955.34	\$7,351.51	08/01/2023	08/01/2053		
Money Mark	Money Market Consumers	\$596,771.13	2.00%	\$2,933.32	\$19,805.60	05/04/2023	05/04/2073		
STAR OHIO	STATE TREASURY ASSET RESERVE OF OH	\$0.00	0.04%	\$0.00	\$270,672.85	01/01/1999	12/31/2099		
		<u>\$915,791.27</u>		<u>\$6,361.34</u>	<u>\$307,237.64</u>				

End

Minerva Public Library

March 2024

Financial Reports

Submitted for April 2025

Board Meeting

State Library's Summer Library Program (SLP) LSTA Grant update

1 message

estruble@library.ohio.gov <estruble@library.ohio.gov>
To: "estruble@library.ohio.gov" <estruble@library.ohio.gov>

Wed, Apr 16, 2025 at 9:22 AM

Good morning, folks.

I wanted to check in again with all of you and let you know that, unfortunately, we are still under a pause for the distribution of the Summer Library Program (SLP) LSTA grant that was awarded to your libraries. I'm hoping to have more news for all of you at the end of the month.

Since reaching out to you a couple weeks ago, a question I've been getting frequently is whether or not your library can go ahead and use local funds to purchase items you had planned to purchase with federal SLP LSTA grant funds. The answer is yes—purchasing things with local library funds that you would have paid for with SLP LSTA grant funds is perfectly fine, so long as you understand that there's still the risk that the SLP grant funds may not be disbursed. Otherwise, in the best-case scenario, you would essentially reimburse yourself—you'd buy the item now with your local funds, and then if the grant funds are disbursed to your library, you could move those grant funds to whatever local library fund the original purchase was made from.

I'm so sorry for the continued inconvenience this has caused. I'll share more with all of you the moment I know more. In the meantime, if you have additional questions, please let me know.

Take care, and hang in there!

Evan



Evan T. Struble

Associate State Librarian, Library Programs & Development

State Library of Ohio

274 E. 1st Avenue

Columbus, OH 43201

T: 614.752.9178

estruble@library.ohio.gov

library.ohio.gov

Mad Science Summer Reading Program Special Event

1 message

Heather Matonak <heather@madscienceneohio.com>

Wed, Feb 12, 2025 at 9:17 AM

To: Jason Bumbico <jbumbico@minervalibrary.info>

Good Morning Jason. I am thrilled to see that you are interested in bringing a Mad Science Special Event to the families of Minerva Public Library. The cost of this years 45 min The Colors of Our World themed summer reading event is \$475.00. The travel fee is calculated at \$.60/mile from our office in North Canton. Which would make the travel cost for Minerva Public Library \$50.00. Bringing the overall cost for the event \$525.00. Please let me know if there are any additional questions I can answer for you. I look forward to working with you to create an exceptional event for the kiddos of Minerva!

Re: Program Inquiry | Jason Bumbico

1 message

Lindsay Bonilla <lindsaybonillawod@gmail.com>

Wed, Feb 12, 2025 at 11:14 AM

To: jbumbico@minervalibrary.info

Hello Jason,

Thanks so much for reaching out! I'd love to work with the Minerva Public Library this summer.

My storytelling programs are \$400, and yes, I could definitely gear it to the age of your younger patrons.

Please let me know if you have any other questions or would like me to check the availability of any particular dates.
Have a great day!

Sincerely,



On Feb 12, 2025, at 10:10 AM, Jason Bumbico <info@lindsaybonilla.com> wrote:

Name

Jason Bumbico

Email

jbumbico@minervalibrary.info

Subject

Program Inquiry | Jason Bumbico

Message

My name is Jason Bumbico. I am the director of Minerva Public Library in Minerva, Ohio. When you have a chance, could you send me a quote on the cost of a potential storytelling program here at the library this Summer. If possible, it would be great to gear it toward our 3-6 year old patrons, but we are flexible. Thank you for your time, and I look forward to hearing from you.



Landscape Estimate

Customer Name: Minerva Public Library
Billing Address: 677 Lynnwood Dr
Minerva, OH 44657
Property Address: Same
Date of Estimate: 4/3/2025

LABOR	AMOUNT
Repair lawn areas that was damaged by snow removal.	\$550.00

QTY	MATERIAL	PRICE/UNIT	AMOUNT
2 yds	Topsoil	\$30.00/yd	\$60.00
25 lbs	Grass seed	\$6.35/lbs	\$127.00
	Starter fertilizer		\$10.00
3 bales	Straw	\$8.00/bale	\$24.00

*Plants under warranty

EQUIPMENT	PRICE

Down to Earth Lawn & Landscaping, LLC
10744 Beech St NE
Alliance, OH 44601

PHONE - (330)418-2602
EMAIL - down2earth10@yahoo.com

LABOR	\$550.00
MATERIAL	\$221.00
EQUIPMENT	\$0.00
TOTAL	\$771.00

All prices are subject to tax
Estimate is good for 30 days from the date of estimate.
Estimated total will be adjusted on the final invoice to reflect exact labor and material expenses.

"Those who hope in the Lord will renew their strength. They will soar on wings like eagles; they will run and not grow weary, they will walk and not be faint." Isaiah 40:31

Plant Warranty Details:

Down to Earth Lawn & Landscaping, LLC will warranty plant material that is marked above with an asterisk for 1 year from the date of completed job, providing payment has been received according to the terms and conditions listed on the contract. The warranty is good for one replacement of each original plant. The warranty does not include annuals, perennials, groundcover, bulbs, seed, sod, plants in above ground containers or customer's plants that have been transplanted. The warranty is not valid due to losses such as vandalism, theft, chemical or fertilizer injury, animal or pest damage, homeowner neglect, or acts of God such as weather extremes.

Payment terms and conditions:

An invoice will be sent to the client at the completion of the services listed above. Payment is due within 30 days from the date of the invoice. If payment is not received within the 30 day period, a 3% fee will be applied and the invoice will be resent. Estimates include only contracted services. Any additional services rendered on request of the client will be reflected in final invoice charges. The contractor cannot be held responsible for any acts of God that may occur, such as but not limited to, floods, high winds, tornadoes, or abnormally cold weather. If there are any questions or concerns regarding the bid/contract, please contact (330)418-2602 at your earliest convenience.

All estimates that are \$1,500.00 or greater will require a 50% down payment.

Estimate Total: \$771.00 Down Payment: \$0.00

I HAVE READ THE ABOVE CONTRACT AND AGREE TO THE LISTED PRICES, SPECIFICATIONS, TERMS AND CONDITIONS.

Please sign and return bottom portion along with down payment to: Down to Earth Lawn & Landscaping, LLC
10744 Beech St NE
Alliance, OH 44601

_____	_____	_____
Client Name (print)	Client Signature	Date

All estimates that are \$1,500.00 or greater will require a 50% down payment.

Estimate Total: \$771.00 Down Payment: \$0.00

COMMENTS:

Notary Public Service Policy

Notary Public Service Overview

The Minerva Public Library offers free notary public service as part of our commitment to meet the needs of our service area and to benefit the community. Notary public service is offered during regular hours of operation when a notary is available and must be scheduled in advance. Library notaries provide basic services only, such as witnessing signatures.

Scheduling

Appointments are scheduled during open library hours, based on notary availability. Scheduling can be done by calling the library's main number.

Fees

Notary public service is available at no charge.

Identification

Ohio law requires that the person(s) signing the document(s) to be notarized appear in person and present proper, physical identification. Valid forms of identification are:

- Driver's License
- State-Issued ID
- US Passport
- US Military ID, or
- US Permanent Resident Card ("Green Card")
- Conceal Carry Card
- Consular Card
- Non-US Passport

If you are under 18 and do not have a driver's license/state ID, please bring:

- a certified copy of your birth certificate, or
- a current school ID (with photo)

If your photo identification is expired, please provide one other form of identification, such as a Medicare card, insurance card, or social security card.

Each notary maintains a journal wherein each transaction is noted. A customer must print and sign their name in this journal. The notary also enters information regarding documentation used for identification.

Limitations of Service

Notary services are available for individual, not business, use and are limited to three documents per person.

Library notaries are able to provide basic services, such as witnessing signatures and sworn statements. The library will not notarize documents involving complexity or specialized expertise, including:

- Real estate documents
- Corporate or business documents
- Powers of Attorney
- Wills, living wills, codicils or trusts
- Documents which require an electronic signature
- Auto titles without buyer address and name.
- Foreign Passport or Visa Applications

I-9 forms cannot be notarized and the library cannot serve as an authorized agent.

The notary's role is limited to authenticating the signature presented. Patrons should be aware that notarizing a document does not constitute a legal review of the document's contents. A Notary Public is not a licensed attorney. Notaries cannot provide legal advice or counseling regarding documents.

In accordance with Ohio notarial law, the Library's notaries will not provide service if the customer, document, or circumstances of the request for notary service raise any issue of authenticity, ambiguity, doubt, or uncertainty for the Library.

Witness

You must be accompanied by any witnesses that are needed to complete the document.

Witnesses cannot be provided by the Library, nor can they be solicited from Library patrons.

The witness must personally know the person whose document is being notarized and must be in possession of a valid photo identification.

Document Preparation

- The name on the notarized document must match the name on the ID exactly.
- Complete all information above the signature line completely leaving no blanks. Blank spaces not used in a document should have a line drawn through them so that no one can add to the terms of the document after it was signed.
- Documents to be notarized must contain a Notary Public jurat or acknowledgment certificate. If the document(s) does not include this, the Notary will have to attach a certificate to the document before it can be notarized.
- All document signers must be present at the time of signing and must sign in the presence of the notary.
- Some documents require that the signer take an oath. The notary will administer the oath.

Documents not written in English

Documents not written in English can have signatures notarized if all other requirements are met and if the signer can communicate clearly in English, and without a translator, that they

know what they are signing and that they are signing of their own free will. The signer will have to determine and tell the notary if an oath is required. If foreign documents do not have the notary certificate in English, the notary will have to attach another certificate.

*Qualified library employees are in their individual capacities
as notaries commissioned by the Ohio Secretary of State's office
and reserve the right to refuse notary services.*

Minerva Public Library
Director's Report – April 2025

Building & Grounds

- Buckeye Mechanical & Controls has repaired and restored our replaced chiller motor. It is being stored in the Boiler Room as an immediate backup.
- We have contacted a couple of other local concerns to provide quotes for the parking lot repaving. Hopefully we will see their estimates soon.

Personnel & HR

- Stark County Schools Council of Governments came out with their estimates for the increase in insurance rates. They expect the medical insurance coverage to increase 4.97% and the dental and vision to remain the same.
- We have been busy with the hiring process for the Library Assistant & Library Aides. We interviewed 16 individuals for the positions this week and will hopefully be able to make an offer to selected candidates shortly.

Patron Services

- The organizational structure is going well and everyone is getting settled into their new roles. Starting next week, we will begin meeting with each staff member individually to sign their position acknowledgement and go over in detail any questions they may have.

Adult Services

- We are finalizing our policy and procedures for the public notaries and will be formally starting the service on Monday, May 5th.
- 22 patrons attended the William McKinley's & Stark County program on March 31st. It was very well received, and we may invite the speaker back again.
- 9 patrons attended the OSU Extension Seed Starting Program, and we had a group of 15 come and hear author John L Hopkins speak on the Gettysburg Reunion of 1913.
- On Thursday, April 1st, author and former Ashland police officer Kim Manger will be here talking about her book *A Hunger to Kill*.

Youth Services

- There has been a good bit of Easter fun downstairs, with our Peep Diorama contest and Egg Hunt Storytime.
- The recent big event was the Tea Party, with 38 guests of honor (with there accompanying parents). The Youth Services staff went above and beyond with the event and it was wonderful to see.

Collection Development

- New materials for XXXXXX 2025 included:
 - Adult Books: XXX
 - Youth Books: XXX
 - Movies: XXX
 - Youth Movies: XXX
- We have added the books purchased through our Celebrating Ohio Book Awards and Authors (COBAA) grant to our collection and they are currently being displayed by the paperback shelves.

Community Outreach

- I briefly spoke to our Minerva Book Club concerning the Ohio House Budget and how it relates to MPL.

Miscellaneous

- Related to the recent budget proposal, I have been keeping abreast of the issues through the OLC and the directors in our local library network. We met with Senator Jane Timken at the Stark County Library - Main Branch to speak about our concerns. I also attended the OLC Legislative Day in Columbus at the Statehouse and we also had the opportunity to meet with Representative Matt Kishman .
- The Strategic Planning Workshops both for the staff and board members went very well in my estimation. We got a great response from our community survey and are currently waiting to hear back from our Focus Group Survey.

House Budget Language Eliminates the PLF

Michelle Francis <mfrancis@olc.org>
To: Michelle Francis <mfrancis@olc.org>
Cc: Jay Smith <jsmith@olc.org>
Bcc: jbumbico@minervalibrary.info

Wed, Apr 2, 2025 at 3:41 PM

To: OLC Institutional Member Library Directors
From: Michelle Francis, OLC Executive Director
Jay Smith, OLC Director of Government and Legal Services
Date: April 2, 2025
Subject: **House Budget Language Eliminates the PLF**

Emergency Meeting for Library Directors Tonight

OLC will hold an emergency meeting for Library Directors tonight at 8:30 p.m. on the House’s version of the State Budget. It is more important than ever that we advocate with a unified voice and it is time that we engage our library patrons, staff and community partners.

Please plan to join us this evening at 8:30 p.m. This is an [exclusive meeting](#) just for public library directors.
Join Zoom Meeting
<https://us02web.zoom.us/j/86185921301?pwd=pzhC2DCNqmBYqz4GKXxoU9BNKymWmi.1>
Meeting ID: 861 8592 1301
Passcode: 128236

Ohio House Budget Proposal

Yesterday, the Ohio House introduced their version of the proposed state budget that drastically reduces the amount of funding going to Ohio’s public libraries. The substitute bill that was introduced in the House Finance Committee eliminates the Public Library Fund (PLF) as it currently exists in state law and places library funding into a line-item making it more vulnerable for elimination in future state budgets.

- Sub. HB 96:
- Eliminates the requirement that a percentage of the state General Revenue Fund (GRF) be dedicated to the PLF.
 - Reduces state funding for Ohio’s public libraries by more than \$100 million over the biennium as compared to the Governor’s proposal.
 - Creates a new distribution formula that would cut funding to public libraries in 39 counties on July 1.

The Ohio House is intentionally trying to drive a wedge in Ohio’s public library community by creating a funding model based on last year’s deficit funding and creating winners and losers. The following spreadsheet was used by the House as a distribution model to the county level based on distributions in CY 2024. This is not a final [spreadsheet](#) as the House proposal would shift distributions on a fiscal year basis. The House’s spreadsheet provides [estimates](#) on the amount of money going to counties under the substitute bill. While some libraries may see increases in funding according to this model, many of our public libraries will be completely devastated. This proposal is more than just about dollars, it sets up libraries for elimination of state funding in future state budgets.

PLF CY 2023	\$510.18 million
PLF CY 2024	\$483.3 million
PLF FY 2024	\$489.3 million
PLF FY 2025*	\$530 million

*PLF Estimate from Ohio Office of Budget and Management

Line items proposed in Sub. HB 96 (House Version):

- FY 2026 – \$485 million
- FY 2027 – \$495 million

PLF Estimates in HB 96 (Governor’s Version):

- FY 2026 – \$531.7 million

- FY 2027 – \$549.1 million

Ohio's public libraries have had a partnership with the state to deliver services at the local level for almost 100 years and that funding is now at risk. **The House's proposed budget would provide \$100.8 million less over the biennium to public libraries than Governor DeWine's proposal.** Making this dramatic shift in library funding at the state level will drastically impact libraries and their services across Ohio.

Now that the Ohio House has formally proposed a reduction in library funding, we need contacts at the Statehouse more than ever. **This is the time to engage library patrons, staff and other supporters as advocates!** We need library advocates to [contact their House members and Speaker Matt Huffman](#).

[Contacts Spreadsheet](#)

[Find My House Member](#)

When: We need contacts between now and Wednesday, April 9.

Who: We need library advocates – patrons, staff, directors, trustees and community partners.

How: Through [email and phone calls](#).

Messaging and Talking Points

More will be shared tonight on the call, but the messaging is simple and has to be personalized:

- [Don't cut Ohio's public libraries!](#)
- Don't cut my library!
- Have patrons/library advocates share what they love about your library and the impact it has had on their life. Personal stories that resonate with legislators need to be told. Everything from early childhood literacy, senior services, tax assistance and summer reading. We need personal stories and testimonials!
- The ASK – Restore the PLF to 1.75%!

OLC Materials

Earlier today OLC sent a letter to Speaker Huffman and issued a press release:

[OLC Letter to Speaker Huffman](#)

[OLC Press Release](#)

It's important for libraries to stay unified on our talking points.

Michelle Francis

Executive Director

Ohio Library Council

Phone: (614) 410-8092 x105

Cell: (614) 370-9269

mfrancis@olc.org



Legislative Day and House Omnibus Amendment on State Budget

1 message

Michelle Francis <mfrancis@olc.org>
To: Michelle Francis <mfrancis@olc.org>
Cc: Jay Smith <jsmith@olc.org>
Bcc: jbumbico@minervalibrary.info

Tue, Apr 8, 2025 at 5:04 PM

To: OLC Institutional Member Library Directors and Fiscal Officers
From: Michelle Francis, OLC Executive Director
Jay Smith, OLC Director of Government and Legal Services
Date: April 8, 2025

Subject: **Legislative Day and House Omnibus Amendment on State Budget**

Thank you to everyone who attended OLC's Library Legislative Day today at the Statehouse and shared your stories. Today was definitely a busy day.

The House Finance Committee accepted a 1,018 page omnibus amendment to Substitute House Bill (HB) 96, the State Biennial Budget, before voting the bill out along party lines this afternoon. While we are still analyzing the changes, we do know that the amended language reinstates some language related to the Public Library Fund (PLF), which was repealed in the substitute bill. However, the bill still repeals the language which dedicates a percentage of the General Revenue Fund to the Public Library Fund. Instead, the funding would come from a direct appropriation administered by the Department of Taxation. The appropriations have also been changed to \$490 million in FY26 and \$500 million in FY27. Attached is a projection of the distribution and comparison as provided by the Ohio House. Once we have the actual bill language as amended and the complete appropriations spreadsheet from the Legislative Service Commission, we will be able to provide additional analysis.

It is important to share that we spoke with House members from both sides of the aisle today who clearly indicated that this change – changing from a percentage of GRF to a line-item – is setting the stage for public library funding from the state to be eliminated in the next state budget.

Amended Sub. HB 96 will be on the House floor tomorrow for a vote in session. Please watch for additional updates from OLC.

Michelle Francis
Executive Director
Ohio Library Council
Phone: (614) 410-8092 x105
Cell: (614) 370-9269
mfrancis@olc.org

OLC | OHIO LIBRARY
COUNCIL



PLF Distribution Comparison - Amended Sub HB 96 from House Finance.pdf

64K

State Budget Update Webinar & April PLF Distribution

1 message

Michelle Francis <mfrancis@olc.org>
To: Michelle Francis <mfrancis@olc.org>
Cc: Jay Smith <jsmith@olc.org>
Bcc: jbumbico@minervalibrary.info

Thu, Apr 10, 2025 at 12:54 PM

To: OLC Institutional Member Library Directors and Fiscal Officers
From: Michelle Francis, OLC Executive Director
Jay Smith, OLC Director of Government and Legal Services
Date: April 10, 2025

Subject: **State Budget Update Webinar & April PLF Distribution**

ODT Posts April 2025 PLF Distribution

The Ohio Department of Taxation (ODT) posted the April 2025 Public Library Fund (PLF) distribution of \$32,575,397 – which is \$2,002,614 (or + 6.55%) above ODT's original estimate that was issued in July 2024; and \$364,775 (or + 1.13%) above ODT's updated estimate issued in December 2024. This brings the fiscal year (FY) 2025 PLF Year-to-Date to \$410,406,304 and the calendar year (CY) 2025 PLF Year-to-Date to \$159,635,780.

According to the Office of Budget and Management (OBM), overall state tax receipts for the month of March came in 5.6% or \$98.1 million above estimates. So far, for FY25, state tax collections are **\$529.5 million or 2.6% ahead of expectations**. This is especially important as the state budget discussion moves to the Ohio Senate.

A look at the PLF distribution for the past three years and a link to an Excel spreadsheet listing each county's distribution total for April 2025 can be found on the [OLC website](#).

Call to Action & Patrons

As we said in yesterday's [email](#), as the state budget process now shifts to the Senate, now is a good time to thank your patrons for their advocacy efforts in the House. The final version of the House's proposal is confusing. At this time, we need to thank our patrons and let them know that they no longer need to contact their Ohio House members. As the budget moves to the Senate, we will be encouraging library directors and fiscal officers/trustees in certain key districts to testify. Keep in mind that this is a process and the state budget still has to work its way through the Ohio Senate.

State Budget Update – HB 96

The Ohio House passed their version of the budget yesterday by a vote of 60-39. As you may have read or seen, Rep. Jack Daniels (R-New Franklin) addressed Ohio's public libraries in his floor speech – both good and bad as well as carryovers and consolidation. Please see the video on the [Ohio Channel](#) from [2:05:18 to 2:13:16](#). This is not something new as we have been hearing this in private conversations over the past several weeks. However, it is important for directors and fiscal officers to understand what this means for purposes of our discussions as the budget moves to the Senate. When they reference consolidation, they are not just referring to merging independent library systems together under one system in each county. The bigger picture conversation is about changing the organizational structure so that it is similar to other states where libraries are under city or county government.

Please read the following summary carefully of the provisions in the budget bill as passed by the House related to public libraries:

Library Funding

PLF – Amended Sub. HB 96, as passed by the House, proposes to create a line-item appropriation, instead of a percentage of the General Revenue Fund (GRF), to provide state funding to Ohio's public libraries. This means the Public Library Fund (PLF) would no longer receive 1.7% of the state's GRF as stated in permanent law. Instead, the PLF would be a line-item appropriation and vulnerable for elimination in the next state budget. The House did not use the same approach with the Local Government Fund (LGF). They chose to keep the Governor's proposal of setting the LGF at 1.75% of the GRF. It is important to share that we spoke with House and Senate members from both sides of

the aisle who clearly indicated that this change – changing from a percentage of GRF to a line-item appropriation – is setting the stage for public library funding from the state to be eliminated in future budget legislation.

PLF Distribution Formula – The per capita distribution model proposed in the substitute bill was changed in the omnibus amendment. The proposed line-item appropriations are \$490 million in FY26 and \$500 million in FY27. It's important to note that this proposal compared to Governor DeWine's proposal still falls \$90.8 million short for public libraries over the biennium. In addition, even though state tax receipts for FY25 are running ahead of estimates, the House is currently estimating the PLF will receive \$493.4 million in FY25 while LSC and OBM are estimating \$530 million in FY25.

See the [Appropriations Spreadsheet from the Legislative Service Commission](#).

Information from Ohio Department of Taxation & Ohio Office of Budget and Management

ODT Actual PLF CY 2023	\$510.18 million
ODT Actual PLF CY 2024	\$483.3 million
ODT/LSC/OBM Actual PLF FY 2024	\$489.3 million
PLF FY 2025 Estimate from LSC/OBM	\$530 million
PLF FY 2025 Estimate from House	\$493.4 million

Information from the Legislative Service Commission

Public Library Funding	Governor's Proposal	House Proposal
FY 2026	\$531.7 Million	\$490 Million
FY 2027	\$549.1 Million	\$500 Million

The \$490 million the House is proposing in FY 2026 is **less than**:

- House Estimated PLF distribution in FY 2025 of \$493.4 million.
- OBM Estimated PLF distribution in FY 2025 of \$530 million
- Governor's proposal and estimate in FY 2026 of \$531.7 million.

OPLIN & Library for the Blind – Under current law, funding for both OPLIN and Library for the Blind is deducted from the PLF each year. The House version of the budget proposes making those deductions directly from the GRF and not the PLF. We believe this where they are counting/shuffling their \$7.22 million “increase” over the biennium under their distribution spreadsheet. Currently, the state deducts \$4.9 million each year from the PLF for OPLIN (\$3,689,788) and Library for the Blind (\$1,274,194). The House simply moved that deduction to the GRF instead of the PLF. This is part of the reason they are saying it is an “increase.”

Library Materials

The House budget includes language that would require a public library to place material related to sexual orientation, gender identity, or expression in a portion of the library that is not primarily open to the view of minors.

Library Board Terms

The House budget includes language that reduces the number of years a trustee serves from seven to four years. This provision would apply to library trustees serving on a school district free public library, county library district, or regional library district.

Menstrual Products

The House budget prohibits a government entity, including public libraries, from placing menstrual products in the men's restroom of a public building.

Imagination Library

The House budget proposes an increase to the Imagination Library from \$8 million to \$8,250,000 in each year of the biennium. This is a decrease when compared to the Governor's proposal of \$3.5 million over the biennium or \$10 million each year.

County Budget Commissions

The House budget makes a change in the makeup of the County Budget Commission by removing county prosecutors and replacing them with a county commissioner. Other members of the commission would remain, including the county auditor and county treasurer.

Next Steps and Talking Points

Over the next two weeks, both the House and the Senate will be taking a break from committee hearings and voting sessions. This is a great opportunity to invite your Senator into your library and meet with them prior to returning to Columbus. Additionally, once they return and hearings are scheduled, OLC will be asking specific library directors, fiscal officers and trustees to provide public testimony in the month of May.

Currently, we are not encouraging patrons to contact their state senators. However, we do want library directors, fiscal officers, and trustees to reach out to their state senator and educate them on library funding. This is a great opportunity to follow up with them and discuss the changes made by the House and share the important work happening in your libraries. Use the following [Senate Talking Points](#).

Free Webinar on House Version of the Budget

Join OLC on Friday, April 17, to receive an [update](#) on what was included in the House passed version of HB 96 and to discuss our strategy with moving forward in the Senate. The webinar will be recorded, but we encourage you to participate in the [live event](#).

Michelle Francis

Executive Director
Ohio Library Council
Phone: (614) 410-8092 x105
Cell: (614) 370-9269
mfrancis@olc.org



Legislative Day and House Omnibus Amendment on State Budget

1 message

Michelle Francis <mfrancis@olc.org>
To: Michelle Francis <mfrancis@olc.org>
Cc: Jay Smith <jsmith@olc.org>
Bcc: jbumbico@minervalibrary.info

Tue, Apr 8, 2025 at 5:04 PM

To: OLC Institutional Member Library Directors and Fiscal Officers
From: Michelle Francis, OLC Executive Director
Jay Smith, OLC Director of Government and Legal Services
Date: April 8, 2025

Subject: **Legislative Day and House Omnibus Amendment on State Budget**

Thank you to everyone who attended OLC's Library Legislative Day today at the Statehouse and shared your stories. Today was definitely a busy day.

The House Finance Committee accepted a 1,018 page omnibus amendment to Substitute House Bill (HB) 96, the State Biennial Budget, before voting the bill out along party lines this afternoon. While we are still analyzing the changes, we do know that the amended language reinstates some language related to the Public Library Fund (PLF), which was repealed in the substitute bill. However, the bill still repeals the language which dedicates a percentage of the General Revenue Fund to the Public Library Fund. Instead, the funding would come from a direct appropriation administered by the Department of Taxation. The appropriations have also been changed to \$490 million in FY26 and \$500 million in FY27. Attached is a projection of the distribution and comparison as provided by the Ohio House. Once we have the actual bill language as amended and the complete appropriations spreadsheet from the Legislative Service Commission, we will be able to provide additional analysis.

It is important to share that we spoke with House members from both sides of the aisle today who clearly indicated that this change – changing from a percentage of GRF to a line-item – is setting the stage for public library funding from the state to be eliminated in the next state budget.

Amended Sub. HB 96 will be on the House floor tomorrow for a vote in session. Please watch for additional updates from OLC.

Michelle Francis
Executive Director
Ohio Library Council
Phone: (614) 410-8092 x105
Cell: (614) 370-9269
mfrancis@olc.org

OLC | OHIO LIBRARY
COUNCIL



PLF Distribution Comparison - Amended Sub HB 96 from House Finance.pdf

64K

Important OLC State Budget Update

1 message

Michelle Francis <mfrancis@olc.org>
To: Michelle Francis <mfrancis@olc.org>
Cc: Jay Smith <jsmith@olc.org>
Bcc: jbumbico@minervalibrary.info

Tue, Apr 15, 2025 at 2:29 PM

To: OLC Institutional Member Library Directors and Fiscal Officers
From: Michelle Francis, OLC Executive Director
Jay Smith, OLC Director of Government and Legal Services
Date: April 15, 2025

Subject: **Important OLC State Budget Update**

It has been brought to our attention that an email was distributed statewide today by the director of the Franklin-Springboro Public Library asking library directors to sign a letter of support for a per capita funding distribution of the Public Library Fund. As a reminder, the Franklin-Springboro Public Library is one of only three library systems that is **not** and **has not** been a member of OLC for more than 15 years.

As indicated in the webinar on Monday, April 7, we are not opposed to a study of the distribution formula. However, the per capita formula that was included in the initial substitute bill would have immediately cut funding to 93 public library systems in 39 counties on July 1. This was based on the initial spreadsheets produced by the House Republican Caucus budget staff. Of those 93 systems, 20 do not have a local property tax levy and rely solely on their state funding as their primary source of revenue.

Based on feedback at Library Legislative Day as well as meetings with individual senators, the Senate does plan to review the distribution formula. Also, as we pointed out last week, several members of the legislature are pushing for a study on consolidation (see comments from Rep. Daniels on Wednesday on the House floor). The consolidation discussion would not just be merging independent public library systems together under one system in each county, but changing the organizational structure so that Ohio is similar to other states where libraries are under city or county government.

In addition, several on both sides of the aisle have confirmed that if the PLF is moved to a line-item, it could be completely eliminated in the next state budget two years from now as many of our supporters in the majority caucus are term limited.

For now, the Senate is contemplating changes to the House proposal. Several library systems across the state have done their own studies at the county level on how to distribute the PLF within their county. Some of those studies have taken up to two years and some have been appealed to the Ohio Board of Tax Appeals and gone through litigation. To do a thorough and effective study takes time and may look at multiple factors such as circulation, square footage, poverty, local property tax contribution, as well as per capita population.

At this point, we don't know what lies ahead for Ohio's public libraries. We remain hopeful that Ohio's public libraries will continue to move forward together as a strong, unified organization. All of OLC's Institutional Members have an equal voice and a seat at the table. This is not the time to allow a non-member to divide us. The schools have not been unified for many years and as a result they face more challenges at the state level than ever.

As an OLC Institutional Member, we encourage you to participate in the [State Budget Update Webinar](#) on Friday, April 18. Please let us know if you have any questions.

Michelle Francis
Executive Director
Ohio Library Council
Phone: (614) 410-8092 x105
Cell: (614) 370-9269
mfrancis@olc.org

