

**Minerva Public Library
Board of Trustees**

November 23, 2025

**2025 Monthly Regular
Meeting Packet**

**Minerva Public Library
Board of Trustees Meeting Agenda
November 20, 2025 at 6:30 pm, Board Room**

Attendance:

Trustee: Roger Bartley_____

Trustee: Brad Sayre_____

Trustee: Casey Milano_____

Trustee: Rebecca Miller_____

Trustee: Sarah Repella_____

Trustee: Diane Ruff_____

Trustee: Richard Rutledge_____

Fiscal Officer: Heather Husted_____

Director: Jason Bumbico_____

Call to Order:

Adjustments to the Agenda:

Public Participation:

Minutes: Motion to approve the minutes of October 23, 2025.

Discussion: Conduct an initial overview of the 2026 budget in preparation to finalize and approve the Temporary Budget at the December Board Meeting.

Fiscal Officer's Report:

Motion to Accept: Monthly financial reports for October 2025, and the Fiscal Officer's Monthly Report.

Current Revenue:

PLF Distribution: The October 2025 PLF distribution is **\$65,467.51** which is about **8% more** than the **\$60,601.29** received in October 2024. The PLF funding is **0.03% ahead** of the budgeted amount.

2025 General Revenue Net Operating Position

October Revenue	= \$ 68,249.77	Total Annual Revenue	= \$ 720,024.71
October Expense	= \$ 110,191.93	Total Annual Expenses	= \$ 746,209.49
Difference	- \$ 41,942.16		- \$ 26,184.78

Operating Fund Expenses as Percentage of Appropriation on October 31, 2025

2025 Appropriation	Current	2025 Expenses	As Percentage
	\$ 1,198,425.00	\$ 746,209.49	62.26%

New Business

Approve Resolution: 25-11-01: To revise section **4.52 - Employee Visitors at Work** of the Employee Handbook to read:

4.52 - Employee Visitors at Work

When a staff member receives a personal visit during scheduled working hours, it should not interfere with Library work. If, in the judgment of the director or a supervisor, a personal matter interferes with Library work, staff will be asked to refrain from having guests visit them at the Library. A current employee must accompany guests, including former employees, who visit non-public areas.

Approve Resolution: 25-11-02: To revise section **4.60 - Dress Code and Personal Hygiene** of the Employee Handbook to read:

4.60 - Dress Code and Personal Hygiene

The administration of the Minerva Public Library retains the authority to specify the following dress and grooming guidelines for staff to prevent such matters from adversely affecting the library's operations. When working at the library, all staff members shall:

- *Be physically clean, neat, and well-groomed;*
- *Dress in a manner consistent with their professional responsibilities;*
- *Dress in a manner that communicates pride in personal appearance;*
- *Dress in a manner that does not cause damage to Library property;*
- *Be groomed in such a way that their hairstyle or dress does not interfere with Library operations, nor cause a health or safety hazard.*

Approve Resolution: 25-11-03: To revise section **5.41 - Rest Breaks** of the Employee Handbook to read:

5.41 - Rest Breaks

An employee is entitled to one 15-minute rest break during each 4-hour work period. The timing of a staff member's rest break will be subject to the library's workflow, and should be communicated to other staff members and/or supervisors. Break time may not be used to come in 15 minutes late or leave 15 minutes early. The rest break is a privilege and is not mandatory, nor cumulative.

Approve Resolution: 25-11-04: To move \$375.00 from *Contingency 1000-930-930-0000* to *1000-120-411-1000 Books and Pamphlets {ADULT DEPT. BOOKS}* to account for the Maddy Peddicord memorial donations from Bill & Bev Palmer, Charlotte Davis, Patricia A Miller, Gretchen Wearstler, Jane Wearstler, Beth Ray, Becky Miller, and Nancy Scholnik.

Approve Resolution: 25-11-05: To move \$100.00 from *Contingency 1000-930-930-0000* to *Office Supplies 1000-230-451-0007* to account for the donation of Arthur McClish to provide afterschool snacks to children.

Approve Resolution: 25-11-06: To add section **1.01 - Sales Tax** of the Administrative Policies of the Minerva Public Library, which will read:

1.01 - Sales Tax

As a public entity in the state of Ohio, Ohio Revised Code 5739.02(B)(1) provides that Minerva Public Library is exempt from Ohio sales tax. Sales tax exemption forms and vendor issued sales tax exemption cards are to be maintained by the Fiscal Officer.

Prior to placing an order with a vendor for a good or service, the requesting employee is to verify that the vendor has established Minerva Public Library is sales tax exempt. If the vendor needs to set up Minerva Public Library as sales tax exempt, the employee will coordinate with the Fiscal Officer in obtaining a copy of the sales tax exemption form to do so. If an employee is going to the actual vendor site to make a purchase and using a purchase card or petty cash, the employee should request from the Fiscal Officer to use the vendor sales tax exemption card or sales tax exemption form, which are returned to the Fiscal Officer after the purchase is made.

If sales tax is incorrectly charged to the library's purchase card or account, the Fiscal Officer should seek reimbursement from the vendor. If the sales tax reimbursement cannot be received from the vendor, then the Fiscal Officer should submit a Sales/Use Tax Application for Refund to the Ohio Department of Taxation.

If an employee uses his or her own personal credit card or checking account to make purchases on behalf of the public entity, that employee cannot use the public entity's tax-exempt certificate and must pay sales tax as the employee is considered the purchaser not the library in accordance with the Ohio Department of Taxation, Tax Commissioner's Opinion No. 05-0008.

The employee may submit a purchase order request form seeking reimbursement for the purchase price, including the sales tax. If an employee is using his or her own personal credit card or checking account to make purchases on behalf of the public entity, the combined purchase price and sales tax should not exceed \$1,000.00 so that the Library can eliminate waste that results when unnecessary sales tax is paid that would not otherwise be due had the purchase been made directly with the library's account.

Approve Resolution: 25-11-07: To renew matured CD at Consumers National Bank at the current rate for _____.

Approve Resolution: 25-11-08: To reissue the following open checks:

- Amazon: \$108.31
- Amazon: \$23.99
- Laken Underwood: \$25.25

Approve Resolution: 25-11-09: To move \$1,500 from *Rents and Leases 1000-230-351-0000* to *Office Supplies 1000-230-451-0007* to account for printer toner purchases throughout the year.

Correspondence:

None

Director's Report:

Motion to Accept the monthly report from the Director included in the packet.

October 2025 Library Statistics:

Total circulation was **18,774**, an **8.24%** increase in total circulation from October 2024. The October 2025 door count was **8,116**, up **12.97%** from October 2024.

Accept Financial Gifts—October 2025:

Restricted Individual Contributions:

Patricia Miller	\$100.00
<i>Mardy Peddicord Memorial</i>	
Gretchen Wearstler	
Jane Wearstler	
Beth Ray	
Becky Miller	
Nancy Scholnik	\$125.00
<i>Mardy Peddicord Memorial</i>	
Bill & Bev Palmer	\$50.00
<i>Mardy Peddicord Memorial</i>	
Arthur McClish	\$100.00

Unrestricted Individual Contributions to the General Fund:

Book Sale Room:	\$268.50
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Total Financial Gifts:	\$643.50
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In-kind Gifts for October 2025

- **YA Novels (2) - Penny & Jim Frederick**
Anna Catherine Ossler Memorial

Motion to Adjourn:

The next Regular Board Meeting will be December 18, 2025 at 6:30 pm in the Board Room.

**Minerva Public Library
Board of Trustees Meeting Minutes
October 23, 2025 at 6:30 pm, Board Room**

Attendance:

Trustee: Roger Bartley____X_____
Trustee: Brad Sayre____X_____
Trustee: Casey Milano____X_____
Trustee: Rebecca Miller____abs_____
Trustee: Sarah Repella____X_____
Trustee: Diane Ruff____X_____
Trustee: Richard Rutledge____X_____
Fiscal Officer: Heather Husted__X__
Director: Jason Bumbico____X_____

Call to Order: 6:29 pm

Adjustments to the Agenda:

Public Participation:

Minutes: Motion to approve the minutes from September 25, 2025.

1st Rutledge | 2nd Sayre

Discussion: None

Fiscal Officer's Report:

Motion to Accept: Monthly financial reports for September 2025, and the Fiscal Officer's Monthly Report.

1st Ruff | 2nd Repella

Current Revenue:

PLF Distribution: The September 2025 PLF distribution is **\$67,527.01** which is **9.07% less** than the \$74,262.05 received in September 2024. The PLF funding is just about 1.5% behind the budgeted amount.

New Business

Approve Resolution: 25-10-01: To clarify that the invested CDAR at Huntington from **Resolution 25-09-01** was for \$82,652.47.

Approve Resolution: 25-10-02: To renew matured CDAR at Huntington at the current rate for **4 months at 3.78%**_____.

1st Milano | 2nd Repella (both)

Approve Resolution: 25-10-03: To add the following section **1.54 - Social Media** to the Public Policy Manual:

1.54 - Social Media

The Minerva Public Library recognizes that social media sites are providing communication means that are new and evolving and that will assist the Library in informing the public about its programs, events (including those co-sponsored with other organizations), services, and collection.

Consistent with the Library objective of communicating ideas, opinions, and information only on library-related subjects and issues, the Library reserves the right, within its sole discretion, not to post and to remove or revise submissions or comments that are unlawful or violate this policy, and to the extent applicable, its Code of Conduct and other policies. The Library also reserves the right, within its sole discretion, to bar any user who violates this policy from the Library's social networking sites.

By posting on the Library's social media sites, users give the Library permission to use their name, profile picture, and the content of any posting or comment they make without any compensation to the individual who made the post or liability on the part of the Library. This permission ends only if the user who made the post deletes his or her post.

The library recommends against posting personal information to our social media platforms and is not responsible for personal information patrons post about themselves.

Any personal information, photos or other media posted about persons under the age of 18 will be removed from our social media platforms. An exception is made for photos of library events where parental permission has been given.

Any social media user who has been banned or had a message/content deleted may appeal this decision, in writing or email, to the Library's Executive Director. The Executive Director may affirm or reverse staff's decision within 30 days of receiving the written appeal.

For purposes of this Policy, Library sponsored social media and related technology includes, but is not limited to, the aforementioned sites, video, or Wiki posts, other networking sites, chat rooms, podcasts, discussion forums, blogs or other similar forms of online journals, diaries or newsletters affiliated with the Minerva Public Library. This policy also includes future social media technologies and applications that may not yet be contemplated.

Public Use Disclaimer: The Minerva Public Library is not responsible or liable for the content of postings by third parties on any Library sponsored social media site, and postings do not reflect the opinions or positions of the Minerva Public Library, its employees, or the Board of Trustees.

Approve Resolution: 25-10-04: To join the collaborative digital library program Ohio Memory at a rate of \$850 annually.

1st Milano | 2nd Repella

Approve Resolution: 25-10-05: To have the library closed on Friday, November 28th, 2025, the day after Thanksgiving, as an unpaid holiday.

Approve Resolution: 25-10-06: To move the pay date scheduled for November 28, 2025 to November 27, 2025 to accommodate the Thanksgiving holiday.

1st Rutledge | 2nd Ruff (both)

Approve Resolution: 25-10-07: To move \$3,700 from Contingency to Dues and Membership for increased cost of SEO membership.

Approve Resolution: 25-10-08: To move \$1,300 from Contingency to Property Maintenance and Security Services, for snow removal and landscaping

1st Ruff | 2nd Repella (both)

Correspondence: None

Director's Report:

Motion to Accept the monthly report from the Director included in the packet.

1st Sayre | 2nd Milano

September 2025 Library Statistics:

Total circulation was **15,332**, an **16.96%** increase in total circulation from September 2024. The September 2025 door count was **7,001**, up **20.02%** from September 2024.

Accept Financial Gifts—September 2025:

Restricted Individual Contributions: **None**

Unrestricted Individual Contributions to the General Fund:

Book Sale Room: \$219.70

Total Financial Gifts: \$219.70

In-kind Gifts for September 2025: N/A

Motion to Adjourn:

1st Ruff | 2nd Repella @6:56 pm

The next Regular Board Meeting will be November 20, 2025 at 6:30 pm in the Board Room.

Minerva Public Library

October 2025 Financial Reports

Submitted for November 2025 Board Meeting

**Fiscal Officer's Report
Revenue Status Report
Revenue Receipt Register
Appropriation Status Report
Appropriation Payment Register
Fund Status
Bank Reconciliation
Investment Listing**

Fiscal Officer's Report November 2025

1. Bank Reconciliation
 - a. Two open checks for Amazon from May
 - b. Open check to Laken Underwood from 06/09/25
 - c. Adjustment for entry error- then reversed
2. Revenue Receipt Register
 - a. \$1,492.09 of interest earned in October
3. Appropriation Payment Register
 - a. October was a three pay month
 - b. Two payments to OPERS in October
 - c. Book purchases \$4,772.90
 - d. Downloadable Content \$1,875.95
 - e. SEO delivery fee - \$12,204.45
 - f. Office Supplies- \$927.93
 - g. SEO quarterly fee- \$6,120.55
 - h. Youth Furniture- \$6,629.04
4. Revenue Status (YTD 83%)
 - a. PLF on track in all three counties (83%)
 - b. Overall Revenue Status 76.621% (includes that \$100,000 transfer to capital has not happened yet)
5. Appropriation Status (YTD 83%)
 - a. Adult Books 83%
 - b. Youth Books 77%
 - c. Office Supplies 91%
 - d. Dues and Memberships 99%
 - e. Overall Appropriation Status is 62% (includes that \$100,000 transfer to capital has not happened yet)
6. Investment Listing
 - a. \$18,616.83 interest YTD
7. Investments
 - a. CD at CNB is maturing on 10/25/25
 - i. 3.78% for 4 months, \$22,421.32
 - b. Two CDs expiring at Consumers
 - i. 7 months at 3.68%
8. Appropriation Adjustments
 - a. Moved \$132.64 from 1000-230-520-0000 Taxes to 1000-230-510-0000 Memberships and Dues

Revenue Status

UAN v2025.2

By Fund

As Of 10/31/2025

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-190-0000	Other - Local Taxes	\$25.00	\$0.89	\$24.11	3.560%
1000-212-0000	Restricted Federal Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-222-0000	Restricted State Grants-In-Aid	\$0.00	\$1,588.00	-\$1,588.00	0.000%
1000-240-0011	Public Library Fund - State{STARK CO.}	\$636,811.00	\$530,958.60	\$105,852.40	83.378%
1000-240-0012	Public Library Fund - State{CARROLL CO.}	\$169,385.00	\$141,265.43	\$28,119.57	83.399%
1000-240-0013	Public Library Fund - State{COLUMBIANA CO.}	\$20,299.00	\$16,695.72	\$3,603.28	82.249%
1000-310-0311	Patron Fines and Lost Item Income{FINES & FEES}	\$350.00	\$410.10	-\$60.10	117.171%
1000-310-0312	Patron Fines and Lost Item Income{LOST ITEM}	\$0.00	\$16.99	-\$16.99	0.000%
1000-310-0314	Patron Fines and Lost Item Income{NOTARY FEE}	\$0.00	\$0.00	\$0.00	0.000%
1000-340-0000	Patron Coin-Operated Machine Income	\$1,750.00	\$2,025.38	-\$275.38	115.736%
1000-360-0000	Patron Class and Seminar Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0000	Other - Patron Fines and Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0397	Other - Patron Fines and Fees{PRINTER PAPER}	\$1,500.00	\$3,396.28	-\$1,896.28	226.419%
1000-399-0398	Other - Patron Fines and Fees{FAX FEE}	\$0.00	\$28.98	-\$28.98	0.000%
1000-611-0000	Restricted Contributions - Individuals	\$0.00	\$1,637.40	-\$1,637.40	0.000%
1000-612-0000	Restricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-612-2018	Restricted Contributions - Businesses{YOUTH SUMMER READING }	\$1,500.00	\$1,500.00	\$0.00	100.000%
1000-613-0000	Restricted Contributions - Foundations	\$0.00	\$0.00	\$0.00	0.000%
1000-651-0000	Unrestricted Contributions - Individuals	\$3,000.00	\$1,511.20	\$1,488.80	50.373%
1000-652-0000	Unrestricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-690-0000	Other - Contributions, Gifts and Donations	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest or Dividends on Investments	\$5,000.00	\$9,050.44	-\$4,050.44	181.009%
1000-820-0000	Sale of Supplies for Resale	\$100.00	\$16.11	\$83.89	16.110%
1000-831-2017	Rental of Meeting Rooms{RESTRI DOLLY PARTON LIBRARY}	\$0.00	\$5.00	-\$5.00	0.000%
1000-871-0000	Refunds for Overpayment	\$0.00	\$324.05	-\$324.05	0.000%
1000-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%

Revenue Status

UAN v2025.2

By Fund

As Of 10/31/2025

Fund 1000 Sub-Total:	\$839,720.00	\$710,430.57	\$129,289.43	84.603%
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Fund: 4001 Capital Projects

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
4001-651-0000	Unrestricted Contributions - Individuals	\$0.00	\$27.75	-\$27.75	0.000%
4001-651-2024	Unrestricted Contributions - Individuals{Eglie Estate Donat}	\$0.00	\$0.00	\$0.00	0.000%
4001-701-0000	Interest or Dividends on Investments	\$0.00	\$9,566.39	-\$9,566.39	0.000%
4001-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
4001-931-0000	Transfers - In	\$100,000.00	\$0.00	\$100,000.00	0.000%
	Fund 4001 Sub-Total:	\$100,000.00	\$9,594.14	\$90,405.86	9.594%
	Report Total:	\$939,720.00	\$720,024.71	\$219,695.29	76.621%

Revenue Receipt Register

UAN v2025.2

October 2025

Account Code: 1000-190-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
216-2025	10/13/2025	10/13/2025	POS. ADJ.	Daily Receipts-CNB Registers	\$0.30	C
234-2025	10/30/2025	10/30/2025	STD	Daily Receipts-CNB Registers	\$0.05	C
Account Total:					<u>\$0.35</u>	

Account Code: 1000-240-0011

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
219-2025	10/14/2025	10/13/2025	STD	STARK COUNTY AUDITOR'S OFFICE	\$50,458.80	C
Account Total:					<u>\$50,458.80</u>	

Account Code: 1000-240-0012

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
218-2025	10/10/2025	10/13/2025	STD	CARROLL COUNTY AUDITOR'S OFFICE	\$13,421.47	C
Account Total:					<u>\$13,421.47</u>	

Account Code: 1000-240-0013

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
220-2025	10/16/2025	10/16/2025	STD	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,587.24	C
Account Total:					<u>\$1,587.24</u>	

Account Code: 1000-310-0311

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
228-2025	10/23/2025	10/23/2025	STD	Daily Receipts-CNB Registers	\$13.99	C
232-2025	10/29/2025	10/30/2025	MEMO	Daily Receipts-CNB Registers	\$25.98	C
Account Total:					<u>\$39.97</u>	

Account Code: 1000-399-0397

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
205-2025	10/01/2025	10/02/2025	MEMO	Daily Receipts-CNB Registers	\$13.60	C
206-2025	10/02/2025	10/02/2025	MEMO	Daily Receipts-CNB Registers	\$36.00	C
209-2025	10/02/2025	10/02/2025	STD	Daily Receipts-CNB Registers	\$37.85	C
210-2025	10/03/2025	10/06/2025	MEMO	Daily Receipts-CNB Registers	\$21.00	C
211-2025	10/06/2025	10/06/2025	MEMO	Daily Receipts-CNB Registers	\$7.40	C
212-2025	10/06/2025	10/06/2025	STD	Daily Receipts-CNB Registers	\$30.40	C
213-2025	10/07/2025	10/09/2025	MEMO	Daily Receipts-CNB Registers	\$2.00	C
214-2025	10/08/2025	10/09/2025	MEMO	Daily Receipts-CNB Registers	\$6.00	C
215-2025	10/09/2025	10/09/2025	STD	Daily Receipts-CNB Registers	\$38.75	C
217-2025	10/14/2025	10/13/2025	MEMO	Daily Receipts-CNB Registers	\$9.60	C
221-2025	10/16/2025	10/16/2025	MEMO	Daily Receipts-CNB Registers	\$14.60	C
222-2025	10/16/2025	10/16/2025	STD	Daily Receipts-CNB Registers	\$71.75	C
223-2025	10/16/2025	10/16/2025	STD	Daily Receipts-CNB Registers	\$121.15	C
224-2025	10/20/2025	10/20/2025	STD	Daily Receipts-CNB Registers	\$41.35	C
225-2025	10/17/2025	10/20/2025	MEMO	Daily Receipts-CNB Registers	\$3.00	C
226-2025	10/20/2025	10/20/2025	MEMO	Daily Receipts-CNB Registers	\$6.70	C
227-2025	10/23/2025	10/23/2025	MEMO	Daily Receipts-CNB Registers	\$1.10	C
228-2025	10/23/2025	10/23/2025	STD	Daily Receipts-CNB Registers	\$46.90	C
229-2025	10/24/2025	10/27/2025	MEMO	Daily Receipts-CNB Registers	\$6.00	C
230-2025	10/27/2025	10/27/2025	STD	Daily Receipts-CNB Registers	\$33.75	C
231-2025	10/28/2025	10/30/2025	MEMO	Daily Receipts-CNB Registers	\$12.20	C
233-2025	10/29/2025	10/30/2025	MEMO	Daily Receipts-CNB Registers	\$3.85	C

Revenue Receipt Register

UAN v2025.2

October 2025

Account Code: 1000-399-0397

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
234-2025	10/30/2025	10/30/2025	STD	Daily Receipts-CNB Registers	\$35.65	C
Account Total:					\$600.60	

Account Code: 1000-399-0398

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
224-2025	10/20/2025	10/20/2025	STD	Daily Receipts-CNB Registers	\$0.10	C
Account Total:					\$0.10	

Account Code: 1000-611-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
228-2025	10/23/2025	10/23/2025	STD	Daily Receipts-CNB Registers	\$225.00	C
234-2025	10/30/2025	10/30/2025	STD	Daily Receipts-CNB Registers	\$150.00	C
Account Total:					\$375.00	

Account Code: 1000-651-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
209-2025	10/02/2025	10/02/2025	STD	Daily Receipts-CNB Registers	\$7.75	C
212-2025	10/06/2025	10/06/2025	STD	Daily Receipts-CNB Registers	\$1.00	C
215-2025	10/09/2025	10/09/2025	STD	Daily Receipts-CNB Registers	\$101.00	C
222-2025	10/16/2025	10/16/2025	STD	Daily Receipts-CNB Registers	\$15.75	C
223-2025	10/16/2025	10/16/2025	STD	Daily Receipts-CNB Registers	\$87.00	C
224-2025	10/20/2025	10/20/2025	STD	Daily Receipts-CNB Registers	\$9.00	C
228-2025	10/23/2025	10/23/2025	STD	Daily Receipts-CNB Registers	\$42.00	C
230-2025	10/27/2025	10/27/2025	STD	Daily Receipts-CNB Registers	\$3.75	C
234-2025	10/30/2025	10/30/2025	STD	Daily Receipts-CNB Registers	\$1.25	C
Account Total:					\$268.50	

Account Code: 1000-701-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
236-2025	10/31/2025	11/03/2025	INT	Money Mark	\$440.43	C
237-2025	10/27/2025	11/03/2025	INT	CD072716	\$72.00	C
238-2025	10/24/2025	11/03/2025	INT	CD042517	\$67.71	C
239-2025	10/28/2025	11/03/2025	INT	CD082817	\$72.81	C
240-2025	10/31/2025	11/03/2025	INT	Hunt. MM	\$109.97	C
Account Total:					\$762.92	

Account Code: 1000-820-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
216-2025	10/10/2025	10/13/2025	MEMO	Daily Receipts-CNB Registers	\$5.00	C
216-2025	10/13/2025	10/13/2025	POS. ADJ.	Daily Receipts-CNB Registers	\$4.70	C
216-2025	10/31/2025	11/03/2025	NEG. ADJ.	Daily Receipts-CNB Registers	-\$5.00	C
234-2025	10/30/2025	10/30/2025	STD	Daily Receipts-CNB Registers	\$0.95	C
Account Total:					\$5.65	

Account Code: 4001-701-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
236-2025	10/31/2025	11/03/2025	INT	Money Mark	\$583.47	C
240-2025	10/31/2025	11/03/2025	INT	Hunt. MM	\$145.70	C
Account Total:					\$729.17	

Revenue Receipt Register

UAN v2025.2

October 2025

Report Total: \$68,249.77

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Appropriation Status

UAN v2025.2

By Fund

As Of 10/31/2025

Fund: General
Pooled Balance: \$414,592.30
Non-Pooled Balance: \$70,374.20
Total Cash Balance: \$484,966.50

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-100-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0000	D Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$100,000.00	\$0.00	\$80,499.72	\$19,500.28	80.500%
1000-110-110-0002	D Salaries{MANAGERS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$315,000.00	\$0.00	\$257,602.46	\$57,397.54	81.779%
1000-110-110-0004	D Salaries{SUBSTITUTES}	\$0.00	\$0.00	\$26,000.00	\$0.00	\$10,119.84	\$15,880.16	38.922%
1000-110-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$31,000.00	\$0.00	\$10,737.48	\$20,262.52	34.637%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$66,080.00	\$0.00	\$48,538.76	\$17,541.24	73.455%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$6,844.00	\$0.00	\$4,935.23	\$1,908.77	72.110%
1000-110-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$65,000.00	\$29,993.72	\$35,006.28	\$0.00	53.856%
1000-110-222-0000	Life Insurance	\$0.00	\$0.00	\$500.00	\$75.00	\$375.00	\$50.00	75.000%
1000-110-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,500.00	\$1,000.00	\$336.00	\$164.00	22.400%
1000-110-291-0000	D Unemployment Benefits	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.000%
1000-110-300-2017	Purchased and Contracted Services{RESTRI DOLLY PARTON LIBRA}	\$0.00	\$0.00	\$1,500.00	\$700.00	\$800.00	\$0.00	53.333%
1000-110-300-2019	Purchased and Contracted Services{Mental Health FA grant pr}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-380-0000	Library Material Control Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0391	Other - Purchased and Contracted Services{Grunder Fund}	\$0.00	\$0.00	\$2,165.00	\$0.00	\$0.00	\$2,165.00	0.000%
1000-110-390-0392	Other - Purchased and Contracted Services{Powell Fund}	\$0.00	\$0.00	\$2,011.00	\$0.00	\$1,425.00	\$586.00	70.860%
1000-110-450-0015	Supplies{PROGRAMING SUPPLIES}	\$0.00	\$0.00	\$8,000.00	\$2,564.15	\$5,435.85	\$0.00	67.948%
1000-110-450-2023	Supplies{Youth Anonymous Donation 1/22}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-0000	Books and Pamphlets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-0109	Books and Pamphlets{Donation Adult Books-Moser}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-1000	Books and Pamphlets{ADULT DEPT. BOOKS}	\$0.00	\$0.00	\$24,000.00	\$1,280.98	\$20,114.75	\$2,604.27	83.811%
1000-120-411-2000	Books and Pamphlets{YOUTH DEPT. BOOKS}	\$0.00	\$0.00	\$22,000.00	\$571.90	\$16,928.89	\$4,499.21	76.950%
1000-120-411-2022	Books and Pamphlets{Eglie Adult Books Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-412-0000	Periodicals	\$0.00	\$0.00	\$7,000.00	\$1,812.86	\$5,187.14	\$0.00	74.102%

Report reflects selected information.

Appropriation Status

UAN v2025.2

By Fund

As Of 10/31/2025

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-120-413-1006	Audiovisual Materials{Audiovisual Materials ADULT}	\$0.00	\$0.00	\$3,000.00	\$69.80	\$2,428.10	\$502.10	80.937%
1000-120-413-1007	Audiovisual Materials{DOWNLOADABLE CONTENT}	\$0.00	\$0.00	\$30,500.00	\$11,366.54	\$19,133.46	\$0.00	62.733%
1000-120-413-2004	Audiovisual Materials{YOUTH CDs}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-413-2006	Audiovisual Materials{Audiovisual Materials YOUTH}	\$0.00	\$0.00	\$3,000.00	\$0.00	\$2,211.51	\$788.49	73.717%
1000-120-414-0000	Computer Services and Information	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-415-0000	Interlibrary Loan Fees / Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-416-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-419-0000	Other - Library Materials and Information	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.000%
1000-120-459-0008	Other - Supplies{CATALOGING & PROCESSING SUPPL.}	\$0.00	\$0.00	\$3,500.00	\$1,303.74	\$2,196.26	\$0.00	62.750%
1000-210-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-321-0000	Telephone	\$0.00	\$0.00	\$9,000.00	\$1,728.12	\$7,271.88	\$0.00	80.799%
1000-210-332-0000	Maintenance and Repair on Equipment	\$0.00	\$0.00	\$46,060.00	\$12,998.33	\$33,001.67	\$60.00	71.649%
1000-210-334-0000	Trash Removal	\$0.00	\$0.00	\$2,500.00	\$750.00	\$1,750.00	\$0.00	70.000%
1000-210-339-0000	Other - Property Maint. Repair & Security Svc	\$0.00	\$0.00	\$30,790.00	\$6,949.52	\$22,540.48	\$1,300.00	73.207%
1000-210-361-0000	Electricity	\$0.00	\$0.00	\$23,500.00	\$5,679.71	\$17,817.53	\$2.76	75.819%
1000-210-362-0000	Water and Sewage	\$0.00	\$0.00	\$700.00	\$313.16	\$386.84	\$0.00	55.263%
1000-210-363-0000	Natural Gas	\$0.00	\$0.00	\$10,000.00	\$1,851.95	\$8,121.02	\$27.03	81.210%
1000-210-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-452-0000	Property Maintenance/Repair Supplies & Parts	\$0.00	\$0.00	\$8,000.00	\$5,390.41	\$2,609.59	\$0.00	32.620%
1000-230-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-299-0000	Other - Other Employee Fringe Benefits	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.000%
1000-230-311-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-312-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$2,500.00	\$750.89	\$1,749.11	\$0.00	69.964%
1000-230-322-0000	Postage	\$0.00	\$0.00	\$200.00	\$45.83	\$154.17	\$0.00	77.085%
1000-230-324-0000	Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-325-0009	Advertising{LEGAL ADS & PUBLICATIONS}	\$0.00	\$0.00	\$50.00	\$0.00	\$40.00	\$10.00	80.000%
1000-230-325-0010	Advertising{EMPLOYEE VACANCY ADS}	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.000%
1000-230-329-0000	Other - Communications,Printing and Publicity	\$0.00	\$0.00	\$800.00	\$258.20	\$541.80	\$0.00	67.725%
1000-230-341-0000	Property Insurance Premiums	\$0.00	\$0.00	\$11,000.00	\$132.00	\$10,868.00	\$0.00	98.800%
1000-230-343-0000	Fidelity Bond Premiums	\$0.00	\$0.00	\$275.00	\$226.00	\$49.00	\$0.00	17.818%
1000-230-351-0000	Rents and Leases	\$0.00	\$0.00	\$7,100.00	\$2,583.96	\$4,516.04	\$0.00	63.606%
1000-230-371-0000	Auditing Services	\$217.30	\$0.00	\$3,000.00	\$0.00	\$217.30	\$3,000.00	6.754%
1000-230-372-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$3,100.00	\$814.00	\$2,286.00	\$0.00	73.742%

Report reflects selected information.

Appropriation Status

UAN v2025.2

By Fund

As Of 10/31/2025

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-230-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$15,000.00	\$1,654.35	\$13,345.65	\$0.00	88.971%
1000-230-390-0014	Other - Purchased and Contracted Services{COMPUTER SVCS & I}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$7,500.00	\$647.45	\$6,852.55	\$0.00	91.367%
1000-230-454-0000	Supplies Purchased for Resale	\$0.00	\$0.00	\$500.00	\$450.50	\$49.50	\$0.00	9.900%
1000-230-510-0000	Dues and Memberships	\$0.00	\$0.00	\$27,532.64	\$0.00	\$27,516.11	\$16.53	99.940%
1000-230-520-0000	D Taxes and Assessments	\$0.00	\$0.00	\$17.36	\$0.00	\$17.36	\$0.00	100.000%
1000-230-550-0000	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0000	Other - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0511	Other - Other{Information Technology}	\$0.00	\$0.00	\$5,000.00	\$1,617.76	\$3,382.24	\$0.00	67.645%
1000-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0000	D Transfers - Out	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.000%
1000-930-930-0000	Contingencies	\$0.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.000%
1000-990-990-2020	Other - Other Financing Uses{Covid 19 Grant Expense}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
General Fund Total:		\$217.30	\$0.00	\$1,048,425.00	\$95,580.83	\$689,095.57	\$263,965.90	65.713%

Fund: Capital Projects

Pooled Balance: \$542,382.04

Non-Pooled Balance: \$0.00

Total Cash Balance: \$542,382.04

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4001-760-331-0000	Maintenance and Repair on Facilities	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.000%
4001-760-720-0000	Land Improvement	\$0.00	\$0.00	\$100,000.00	\$0.00	\$37,677.00	\$62,323.00	37.677%
4001-760-720-2021	Land Improvement{McConnell Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-740-2024	Building Improvements{Eglie Estate Donation}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$30,000.00	\$843.96	\$19,436.92	\$9,719.12	64.790%
4001-760-750-2021	Furniture and Equipment{McConnell Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Projects Fund Total:		\$0.00	\$0.00	\$150,000.00	\$843.96	\$57,113.92	\$92,042.12	38.076%
Report Total:		\$217.30	\$0.00	\$1,198,425.00	\$96,424.79	\$746,209.49	\$356,008.02	62.255%

Appropriation Payment Register

UAN v2025.2

October 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code: 1000-110-110-0001 Salaries{ADMINISTRATIVE SALARIES}						
1037-2025	EP	10/02/2025	09/29/2025	Jason Bumbico	\$2,274.82	C
1042-2025	EP	10/02/2025	09/29/2025	Heather Husted	949.46	C
1075-2025	EW	10/03/2025	10/02/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	704.98	C
1109-2025	EP	10/16/2025	10/13/2025	Jason Bumbico	2,274.82	C
1114-2025	EP	10/16/2025	10/13/2025	Heather Husted	697.35	C
1156-2025	EP	10/30/2025	10/27/2025	Jason Bumbico	2,280.67	C
1161-2025	EP	10/30/2025	10/27/2025	Heather Husted	697.35	C
1188-2025	CH	10/30/2025	10/30/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENT	11.70	O
1189-2025	EW	10/30/2025	10/30/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	15.00	O
1190-2025	EW	10/31/2025	10/30/2025	EFTPS	239.56	C
1192-2025	EW	10/31/2025	10/30/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	704.98	O
1194-2025	EW	10/31/2025	10/30/2025	Ohio Department of Taxation	213.66	O
1195-2025	EW	10/31/2025	10/30/2025	RITA	162.90	O
Account Total:					<u>\$11,227.25</u>	
Account Code: 1000-110-110-0003 Salaries{NON-PROFESSIONALS}						
1033-2025	EP	10/02/2025	09/29/2025	Jennifer Baker	\$434.62	C
1034-2025	EP	10/02/2025	09/29/2025	Sue E Barrick	568.70	C
1035-2025	EP	10/02/2025	09/29/2025	Jennifer Bates	1,552.43	C
1038-2025	EP	10/02/2025	09/29/2025	Rachael Carmine	410.62	C
1039-2025	EP	10/02/2025	09/29/2025	Rhonda Grogg	7.30	C
1040-2025	EP	10/02/2025	09/29/2025	Andrew Heldreth	423.78	C
1043-2025	EP	10/02/2025	09/29/2025	Amy Kirkpatrick	402.38	C
1044-2025	EP	10/02/2025	09/29/2025	Donna Kohler	510.84	C
1045-2025	EP	10/02/2025	09/29/2025	Lisa Lutes	547.64	C
1046-2025	EP	10/02/2025	09/29/2025	Rachel Ohler	419.36	C
1047-2025	EP	10/02/2025	09/29/2025	Gabrielle Ritter	602.22	C
1048-2025	EP	10/02/2025	09/29/2025	Amelia Sapp	467.25	C
1049-2025	EP	10/02/2025	09/29/2025	Kendra Selby	1,076.88	C
1051-2025	EP	10/02/2025	09/29/2025	Laken Underwood	1,363.95	C
1052-2025	EP	10/02/2025	09/29/2025	Nicole Weber	1,528.67	C
1054-2025	EP	10/02/2025	09/29/2025	Lisa Lutes	1,180.47	C
1056-2025	EP	10/02/2025	09/29/2025	Lisa Lutes	723.90	C
1072-2025	EW	10/03/2025	10/02/2025	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	C
1075-2025	EW	10/03/2025	10/02/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,490.76	C
1105-2025	EP	10/16/2025	10/13/2025	Jennifer Baker	434.62	C
1106-2025	EP	10/16/2025	10/13/2025	Sue E Barrick	556.79	C
1107-2025	EP	10/16/2025	10/13/2025	Jennifer Bates	1,306.25	C
1110-2025	EP	10/16/2025	10/13/2025	Rachael Carmine	70.11	C

Appropriation Payment Register

UAN v2025.2

October 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
1111-2025	EP	10/16/2025	10/13/2025	Rhonda Grogg	29.67	C
1112-2025	EP	10/16/2025	10/13/2025	Andrew Heldreth	494.41	C
1115-2025	EP	10/16/2025	10/13/2025	Megan Kindelberger	393.38	C
1116-2025	EP	10/16/2025	10/13/2025	Amy Kirkpatrick	325.50	C
1117-2025	EP	10/16/2025	10/13/2025	Donna Kohler	548.82	C
1118-2025	EP	10/16/2025	10/13/2025	Rachel Ohler	430.22	C
1119-2025	EP	10/16/2025	10/13/2025	Kelly Phillips	201.43	C
1120-2025	EP	10/16/2025	10/13/2025	Gabrielle Ritter	614.30	C
1121-2025	EP	10/16/2025	10/13/2025	Amelia Sapp	551.48	C
1122-2025	EP	10/16/2025	10/13/2025	Kendra Selby	1,076.88	C
1124-2025	EP	10/16/2025	10/13/2025	Laken Underwood	1,185.95	C
1125-2025	EP	10/16/2025	10/13/2025	Nicole Weber	1,282.49	C
1127-2025	EW	10/17/2025	10/13/2025	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	C
1135-2025	EP	10/21/2025	10/20/2025	Megan Kindelberger	2.76	C
1136-2025	EP	10/21/2025	10/20/2025	Lisa Lutes	210.48	C
1152-2025	EP	10/30/2025	10/27/2025	Jennifer Baker	473.13	C
1153-2025	EP	10/30/2025	10/27/2025	Sue E Barrick	526.39	C
1154-2025	EP	10/30/2025	10/27/2025	Jennifer Bates	1,325.80	C
1157-2025	EP	10/30/2025	10/27/2025	Rachael Carmine	6.74	C
1158-2025	EP	10/30/2025	10/27/2025	Rhonda Grogg	30.07	C
1159-2025	EP	10/30/2025	10/27/2025	Andrew Heldreth	535.18	C
1162-2025	EP	10/30/2025	10/27/2025	Megan Kindelberger	396.09	C
1163-2025	EP	10/30/2025	10/27/2025	Amy Kirkpatrick	311.77	C
1164-2025	EP	10/30/2025	10/27/2025	Donna Kohler	631.62	C
1165-2025	EP	10/30/2025	10/27/2025	Rachel Ohler	400.33	C
1166-2025	EP	10/30/2025	10/27/2025	Kelly Phillips	406.96	C
1167-2025	EP	10/30/2025	10/27/2025	Gabrielle Ritter	513.87	C
1168-2025	EP	10/30/2025	10/27/2025	Amelia Sapp	488.99	C
1169-2025	EP	10/30/2025	10/27/2025	Kendra Selby	1,078.42	C
1171-2025	EP	10/30/2025	10/27/2025	Laken Underwood	1,363.95	C
1172-2025	EP	10/30/2025	10/27/2025	Nicole Weber	1,300.47	C
7082	WS	10/30/2025	10/30/2025	Lisa Lutes	5.80	O
1188-2025	CH	10/30/2025	10/30/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	26.52	O
1189-2025	EW	10/30/2025	10/30/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	225.00	O
1191-2025	EW	10/30/2025	10/30/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	118.72	O
1193-2025	EW	10/30/2025	10/30/2025	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	O
1181-2025	EP	10/31/2025	10/30/2025	Sue E Barrick	47.41	C
1190-2025	EW	10/31/2025	10/30/2025	EFTPS	3,219.56	C
1192-2025	EW	10/31/2025	10/30/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,471.68	O
1194-2025	EW	10/31/2025	10/30/2025	Ohio Department of Taxation	679.05	O

Appropriation Payment Register

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
1195-2025	EW	10/31/2025	10/30/2025	RITA	602.28	O
Account Total:					<u>\$41,733.11</u>	
Account Code: 1000-110-110-0004 Salaries{SUBSTITUTES}						
1036-2025	EP	10/02/2025	09/29/2025	Eli Benzel	\$245.32	C
1050-2025	EP	10/02/2025	09/29/2025	Anne Tokos	99.06	C
1075-2025	EW	10/03/2025	10/02/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	62.58	C
1108-2025	EP	10/16/2025	10/13/2025	Eli Benzel	111.66	C
1123-2025	EP	10/16/2025	10/13/2025	Anne Tokos	99.06	C
1155-2025	EP	10/30/2025	10/27/2025	Eli Benzel	311.90	C
1170-2025	EP	10/30/2025	10/27/2025	Anne Tokos	99.06	C
1190-2025	EW	10/31/2025	10/30/2025	EFTPS	16.19	C
1192-2025	EW	10/31/2025	10/30/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	71.78	O
1194-2025	EW	10/31/2025	10/30/2025	Ohio Department of Taxation	5.01	O
1195-2025	EW	10/31/2025	10/30/2025	RITA	16.72	O
Account Total:					<u>\$1,138.34</u>	
Account Code: 1000-110-110-0005 Salaries{SERVICE WORKERS}						
1039-2025	EP	10/02/2025	09/29/2025	Rhonda Grogg	\$301.77	C
1041-2025	EP	10/02/2025	09/29/2025	Trista Howe	257.13	C
1075-2025	EW	10/03/2025	10/02/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	85.19	C
1111-2025	EP	10/16/2025	10/13/2025	Rhonda Grogg	282.91	C
1113-2025	EP	10/16/2025	10/13/2025	Trista Howe	199.19	C
1158-2025	EP	10/30/2025	10/27/2025	Rhonda Grogg	251.55	C
1160-2025	EP	10/30/2025	10/27/2025	Trista Howe	187.00	C
1190-2025	EW	10/31/2025	10/30/2025	EFTPS	24.81	C
1192-2025	EW	10/31/2025	10/30/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	106.44	O
1194-2025	EW	10/31/2025	10/30/2025	Ohio Department of Taxation	9.86	O
1195-2025	EW	10/31/2025	10/30/2025	RITA	25.66	O
Account Total:					<u>\$1,731.51</u>	
Account Code: 1000-110-211-0000 Ohio Public Employees Retirement System						
1075-2025	EW	10/03/2025	10/02/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$4,680.93	C
1192-2025	EW	10/31/2025	10/30/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	4,696.85	O
Account Total:					<u>\$9,377.78</u>	
Account Code: 1000-110-213-0000 Medicare						
1190-2025	EW	10/31/2025	10/30/2025	EFTPS	\$780.61	C
Account Total:					<u>\$780.61</u>	
Account Code: 1000-110-222-0000 Life Insurance						
1188-2025	CH	10/30/2025	10/30/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	\$37.50	O
Account Total:					<u>\$37.50</u>	

Appropriation Payment Register

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code:	1000-110-390-0392	Other - Purchased and Contracted Services{Powell Fund}				
7079	AW	10/06/2025	10/06/2025	McKINLEY MUSEUM	\$75.00	O
Account Total:					\$75.00	
Account Code:	1000-110-450-0015	Supplies{PROGRAMING SUPPLIES}				
1104-2025	CH	10/13/2025	10/13/2025	Consumers Credit Card	\$113.39	C
Account Total:					\$113.39	
Account Code:	1000-120-411-1000	Books and Pamphlets{ADULT DEPT. BOOKS}				
1083-2025	CH	10/02/2025	10/02/2025	AMAZON	\$204.20	C
1085-2025	CH	10/02/2025	10/02/2025	AMAZON	149.55	C
1092-2025	CH	10/06/2025	10/06/2025	AMAZON	288.05	C
1102-2025	CH	10/13/2025	10/13/2025	AMAZON	120.20	C
1103-2025	CH	10/13/2025	10/13/2025	AMAZON	313.49	C
1133-2025	CH	10/16/2025	10/16/2025	AMAZON	19.25	C
1141-2025	CH	10/20/2025	10/20/2025	AMAZON	469.77	C
1143-2025	CH	10/20/2025	10/20/2025	AMAZON	183.94	C
7080	AW	10/23/2025	10/23/2025	BUCKEYE BOOK FAIR	258.21	O
1147-2025	CH	10/23/2025	10/23/2025	CENTER POINT LARGE PRINT	280.14	C
1148-2025	CH	10/23/2025	10/23/2025	AMAZON	160.59	C
1150-2025	CH	10/23/2025	10/23/2025	AMAZON	12.10	C
1184-2025	CH	10/30/2025	10/30/2025	AMAZON	162.47	O
1187-2025	CH	10/30/2025	10/30/2025	AMAZON	375.47	O
Account Total:					\$2,997.43	
Account Code:	1000-120-411-2000	Books and Pamphlets{YOUTH DEPT. BOOKS}				
1078-2025	CH	10/02/2025	10/02/2025	AMAZON	\$483.96	C
1079-2025	CH	10/02/2025	10/02/2025	AMAZON	83.62	C
1080-2025	CH	10/02/2025	10/02/2025	AMAZON	78.62	C
1081-2025	CH	10/02/2025	10/02/2025	AMAZON	47.39	C
1082-2025	CH	10/02/2025	10/02/2025	AMAZON	11.55	C
1086-2025	CH	10/02/2025	10/02/2025	AMAZON	17.74	C
1091-2025	CH	10/06/2025	10/06/2025	AMAZON	34.42	C
1093-2025	CH	10/06/2025	10/06/2025	AMAZON	107.25	C
1098-2025	CH	10/09/2025	10/09/2025	AMAZON	49.32	C
1130-2025	CH	10/16/2025	10/16/2025	AMAZON	90.57	C
1134-2025	CH	10/16/2025	10/16/2025	AMAZON	324.91	C
7080	AW	10/23/2025	10/23/2025	BUCKEYE BOOK FAIR	100.75	O
1149-2025	CH	10/23/2025	10/23/2025	AMAZON	5.84	C
1174-2025	CH	10/27/2025	10/27/2025	AMAZON	235.60	O
1186-2025	CH	10/30/2025	10/30/2025	AMAZON	103.93	O
Account Total:					\$1,775.47	

Appropriation Payment Register

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October 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code: 1000-120-412-0000 Periodicals						
1146-2025	CH	10/23/2025	10/23/2025	THE REPOSITORY	\$35.00	O
Account Total:					\$35.00	
Account Code: 1000-120-413-1006 Audiovisual Materials{Audiovisual Materials ADULT}						
1131-2025	CH	10/16/2025	10/16/2025	AMAZON	\$16.79	C
1142-2025	CH	10/20/2025	10/20/2025	AMAZON	139.74	C
1185-2025	CH	10/30/2025	10/30/2025	AMAZON	29.94	O
Account Total:					\$186.47	
Account Code: 1000-120-413-1007 Audiovisual Materials{DOWNLOADABLE CONTENT}						
1077-2025	CH	10/02/2025	10/02/2025	MIDWEST TAPE	\$1,805.75	C
1089-2025	CH	10/02/2025	10/02/2025	Kanopy Inc.	70.20	C
Account Total:					\$1,875.95	
Account Code: 1000-120-459-0008 Other - Supplies{CATALOGING & PROCESSING SUPPL.}						
1140-2025	CH	10/20/2025	10/20/2025	DEMCO, INC.	\$329.47	C
Account Total:					\$329.47	
Account Code: 1000-210-321-0000 Telephone						
1096-2025	CH	10/09/2025	10/09/2025	FIRST COMMUNICATIONS	\$858.10	C
Account Total:					\$858.10	
Account Code: 1000-210-332-0000 Maintenance and Repair on Equipment						
1094-2025	CH	10/06/2025	10/06/2025	INDEPENDENT ELEVATOR CO., INC.	\$241.00	C
1095-2025	CH	10/06/2025	10/06/2025	COMPUTEK CONSULTING INC	284.00	C
1129-2025	CH	10/16/2025	10/16/2025	INDEPENDENT ELEVATOR CO., INC.	571.00	C
Account Total:					\$1,096.00	
Account Code: 1000-210-334-0000 Trash Removal						
1177-2025	CH	10/27/2025	10/27/2025	Solid Waste And Recycling	\$175.00	O
Account Total:					\$175.00	
Account Code: 1000-210-339-0000 Other - Property Maint. Repair & Security Svc						
1087-2025	CH	10/02/2025	10/02/2025	QCS CLEANING SOLUTIONS INC	\$1,820.00	C
1088-2025	CH	10/02/2025	10/02/2025	LOVELESS EXTERMINATING	125.00	C
1097-2025	CH	10/09/2025	10/09/2025	UNIFIRST	136.82	C
1101-2025	CH	10/09/2025	10/09/2025	Johnson Controls Fire Protections LP	420.00	C
1145-2025	CH	10/23/2025	10/23/2025	21ST CENTURY ALARM	112.50	C
1178-2025	CH	10/27/2025	10/27/2025	CLEAN - N - GREEN	85.00	O
1180-2025	CH	10/27/2025	10/27/2025	BRAD'S CARPET CLEANING LLC	1,690.00	O
Account Total:					\$4,389.32	
Account Code: 1000-210-361-0000 Electricity						
1013-2025	CH	10/15/2025	09/25/2025	AMERICAN ELECTRIC POWER	\$2,144.20	C

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Total:					\$2,144.20	
Account Code: 1000-210-363-0000 Natural Gas						
1076-2025	CH	10/14/2025	10/02/2025	COLUMBIA GAS OF OHIO	\$601.03	C
Account Total:					\$601.03	
Account Code: 1000-210-452-0000 Property Maintenance/Repair Supplies & Parts						
1084-2025	CH	10/02/2025	10/02/2025	AMAZON	\$15.47	C
1090-2025	CH	10/06/2025	10/06/2025	SAND ROCK MINERAL WATER CO.	34.00	C
1100-2025	CH	10/09/2025	10/09/2025	AMAZON	153.11	C
1104-2025	CH	10/13/2025	10/13/2025	Consumers Credit Card	76.48	C
7081	AW	10/27/2025	10/27/2025	SQUADRON 357 SONS OF THE AMERICAN LEGION	25.00	O
1175-2025	CH	10/27/2025	10/27/2025	AMAZON	20.36	O
1176-2025	CH	10/27/2025	10/27/2025	AMAZON	32.34	O
Account Total:					\$356.76	
Account Code: 1000-230-312-0000 Travel and Meeting Expense						
1104-2025	CH	10/13/2025	10/13/2025	Consumers Credit Card	\$250.00	C
1183-2025	CH	10/30/2025	10/30/2025	HEIDI DOWLING	191.80	O
Account Total:					\$441.80	
Account Code: 1000-230-351-0000 Rents and Leases						
1179-2025	CH	10/27/2025	10/27/2025	WELLS FARGO	\$426.71	C
Account Total:					\$426.71	
Account Code: 1000-230-372-0000 Uniform Accounting Network Fees						
932-2025	CH	10/20/2025	10/20/2025	Treasurer State of Ohio	\$762.00	C
Account Total:					\$762.00	
Account Code: 1000-230-390-0000 Other - Purchased and Contracted Services						
1144-2025	CH	10/20/2025	10/20/2025	Treasurer State of Ohio	\$12,204.45	O
Account Total:					\$12,204.45	
Account Code: 1000-230-451-0007 General Administrative Supplies{OFFICE SUPPLIES}						
205-2025	MR	10/01/2025	10/02/2025	Daily Receipts-CNB Registers	\$0.66	C
206-2025	MR	10/02/2025	10/02/2025	Daily Receipts-CNB Registers	1.09	C
210-2025	MR	10/03/2025	10/06/2025	Daily Receipts-CNB Registers	0.70	C
211-2025	MR	10/06/2025	10/06/2025	Daily Receipts-CNB Registers	0.34	C
7068	AW	10/06/2025	10/06/2025	CARROLL COUNTY TREASURER	-30.00	V
213-2025	MR	10/07/2025	10/09/2025	Daily Receipts-CNB Registers	0.20	C
214-2025	MR	10/08/2025	10/09/2025	Daily Receipts-CNB Registers	0.31	C
1099-2025	CH	10/09/2025	10/09/2025	AMAZON	72.06	C
216-2025	MR	10/10/2025	10/13/2025	Daily Receipts-CNB Registers	0.28	C
1104-2025	CH	10/13/2025	10/13/2025	Consumers Credit Card	663.01	C
217-2025	MR	10/14/2025	10/13/2025	Daily Receipts-CNB Registers	0.40	C

Appropriation Payment Register

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Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
1208-2025	CH	10/15/2025	11/03/2025	HUNTINGTON	5.00	C
221-2025	MR	10/16/2025	10/16/2025	Daily Receipts-CNB Registers	0.53	C
1128-2025	CH	10/16/2025	10/16/2025	LAKE BUSINESS PRODUCTS	74.63	C
1132-2025	CH	10/16/2025	10/16/2025	AMAZON	70.95	C
225-2025	MR	10/17/2025	10/20/2025	Daily Receipts-CNB Registers	0.23	C
226-2025	MR	10/20/2025	10/20/2025	Daily Receipts-CNB Registers	0.32	C
227-2025	MR	10/23/2025	10/23/2025	Daily Receipts-CNB Registers	0.18	C
229-2025	MR	10/24/2025	10/27/2025	Daily Receipts-CNB Registers	0.31	C
231-2025	MR	10/28/2025	10/30/2025	Daily Receipts-CNB Registers	0.47	C
232-2025	MR	10/29/2025	10/30/2025	Daily Receipts-CNB Registers	0.97	C
233-2025	MR	10/29/2025	10/30/2025	Daily Receipts-CNB Registers	0.40	C
1205-2025	CH	10/31/2025	11/03/2025	CONSUMERS NATIONAL BANK	30.00	C
1206-2025	CH	10/31/2025	11/03/2025	CONSUMERS NATIONAL BANK	25.00	C
1207-2025	CH	10/31/2025	11/03/2025	CONSUMERS NATIONAL BANK	9.89	C
Account Total:					<u>\$927.93</u>	
Account Code: 1000-230-510-0000 Dues and Memberships						
932-2025	CH	10/20/2025	10/20/2025	Treasurer State of Ohio	-\$762.00	C
1151-2025	CH	10/23/2025	10/23/2025	Treasurer State of Ohio	6,120.55	O
Account Total:					<u>\$5,358.55</u>	
Account Code: 1000-230-590-0511 Other - Other{Information Technology}						
1104-2025	CH	10/13/2025	10/13/2025	Consumers Credit Card	\$406.76	C
Account Total:					<u>\$406.76</u>	
Account Code: 4001-760-750-0000 Furniture and Equipment						
1139-2025	CH	10/20/2025	10/20/2025	DEMCO, INC.	\$6,629.04	C
Account Total:					<u>\$6,629.04</u>	
Report Total:					<u>\$110,191.93</u>	

Type: AM – Accounting Manual Warrant, AW – Accounting Warrant, IM – Investment Manual Warrant, IW – Investment Warrant, PM – Payroll Manual Warrant, PR – Payroll Warrant, RW – Reduction of Receipt Warrant, SW – Skipped Warrant, WH – Withholding Warrant, WS – Special Warrant, POS ADJ – Positive Adjustment, NEG ADJ – Negative Adjustment, POS REAL – Positive Reallocation, NEG REAL – Negative, CH - Account Charge, MR - Memo Receipt

Status: C – Cleared, O – Outstanding, V – Voided, B - Batch

Fund Status

UAN v2025.2

As Of 10/31/2025

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	43.323%	\$484,966.50	\$70,374.20	\$414,592.30
4001	Capital Projects	56.677%	\$542,382.04	\$0.00	\$542,382.04
All Funds Total			\$1,027,348.54	\$70,374.20	\$956,974.34
Pooled Investments					\$857,637.56
Secondary Checking Accounts					\$169.20
Available Primary Checking Balance					\$99,167.58

Last reconciled to bank: 10/31/2025 – Total other adjusting factors: \$0.00

Bank Reconciliation

UAN v2025.2

Reconciled Date 10/31/2025

Posted 11/3/2025 4:49:51 PM

Prior UAN Balance:		\$1,069,290.70
Receipts:	+	\$233,552.32
Payments:	-	\$275,494.48
Adjustments:	+	\$0.00
Current UAN Balance as of 10/31/2025:		\$1,027,348.54
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 10/31/2025:		\$1,027,348.54
Entered Bank Balances as of 10/31/2025:		\$1,059,674.07
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$32,325.53
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 10/31/2025:		\$1,027,348.54

Balances Reconciled

Governing Board Signatures

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

There are no outstanding receipts as of 10/31/2025.

There are no outstanding adjustments as of 10/31/2025.

Bank Balances

UAN v2025.2

Reconciled Date 10/31/2025

Posted 11/3/2025 4:49:51 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$147,240.33	\$131,493.11	\$131,493.11	\$0.00
Secondary	CHANGE AMT		\$109.20	\$109.20	\$109.20	\$0.00
Secondary	PETTYCASH2		\$60.00	\$60.00	\$60.00	\$0.00
Investment	CD042517		\$22,353.61	\$22,421.32	\$22,421.32	\$0.00
Investment	CD072716		\$23,770.34	\$23,842.34	\$23,842.34	\$0.00
Investment	CD082817		\$24,037.73	\$24,110.54	\$24,110.54	\$0.00
Investment	HUNT CDAR		\$0.00	\$82,652.47	\$82,652.47	\$0.00
Investment	Hunt. MM		\$253,582.74	\$171,180.94	\$171,180.94	\$0.00
Investment	Money Mark		\$602,780.25	\$603,804.15	\$603,804.15	\$0.00
Investment	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
Total:			<u>\$1,073,934.20</u>	<u>\$1,059,674.07</u>	<u>\$1,059,674.07</u>	<u>\$0.00</u>

Outstanding Payments

UAN v2025.2

Reconciled Date 10/31/2025

Posted 11/3/2025 4:49:51 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	493-2025	05/15/2025	AMAZON	\$108.31
PRIMARY	Electronic	495-2025	05/15/2025	AMAZON	\$23.99
PRIMARY	Electronic	609-2025	06/09/2025	Laken Underwood	\$25.25
PRIMARY	Electronic	1144-2025	10/20/2025	Treasurer State of Ohio	\$12,204.45
PRIMARY	Electronic	1146-2025	10/23/2025	THE REPOSITORY	\$35.00
PRIMARY	Electronic	1151-2025	10/23/2025	Treasurer State of Ohio	\$6,120.55
PRIMARY	Electronic	1174-2025	10/27/2025	AMAZON	\$235.60
PRIMARY	Electronic	1175-2025	10/27/2025	AMAZON	\$20.36
PRIMARY	Electronic	1176-2025	10/27/2025	AMAZON	\$32.34
PRIMARY	Electronic	1177-2025	10/27/2025	Solid Waste And Recycling	\$175.00
PRIMARY	Electronic	1178-2025	10/27/2025	CLEAN - N - GREEN	\$85.00
PRIMARY	Electronic	1180-2025	10/27/2025	BRAD'S CARPET CLEANING LLC	\$1,690.00
PRIMARY	Electronic	1183-2025	10/30/2025	HEIDI DOWLING	\$191.80
PRIMARY	Electronic	1184-2025	10/30/2025	AMAZON	\$162.47
PRIMARY	Electronic	1185-2025	10/30/2025	AMAZON	\$29.94
PRIMARY	Electronic	1186-2025	10/30/2025	AMAZON	\$103.93
PRIMARY	Electronic	1187-2025	10/30/2025	AMAZON	\$375.47
PRIMARY	Electronic	1188-2025	10/30/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$75.72
PRIMARY	Electronic	1189-2025	10/30/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$240.00
PRIMARY	Electronic	1191-2025	10/30/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$118.72
PRIMARY	Electronic	1192-2025	10/31/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$8,051.73
PRIMARY	Electronic	1193-2025	10/30/2025	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	1194-2025	10/31/2025	Ohio Department of Taxation	\$907.58
PRIMARY	Electronic	1195-2025	10/31/2025	RITA	\$807.56
PRIMARY	Warrant	7079	10/06/2025	McKINLEY MUSEUM	\$75.00
PRIMARY	Warrant	7080	10/23/2025	BUCKEYE BOOK FAIR	\$358.96
PRIMARY	Warrant	7081	10/27/2025	SQUADRON 357 SONS OF THE AMERICAN LEGION	\$25.00
PRIMARY	Warrant	7082	10/30/2025	Lisa Lutes	\$5.80
					<hr/>
					\$32,325.53

Cleared Payments

UAN v2025.2

Reconciled Date 10/31/2025

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	990-2025	09/18/2025	THE REPOSITORY	\$35.00
PRIMARY	Electronic	991-2025	09/18/2025	DOWN TO EARTH LAWN & LANDSCAPING LLC	\$170.00
PRIMARY	Electronic	1012-2025	09/25/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$130.94
PRIMARY	Electronic	1013-2025	10/15/2025	AMERICAN ELECTRIC POWER	\$2,144.20
PRIMARY	Electronic	1015-2025	09/25/2025	AMAZON	\$4.27
PRIMARY	Electronic	1016-2025	09/25/2025	AMAZON	\$24.29
PRIMARY	Electronic	1017-2025	09/25/2025	AMAZON	\$15.44
PRIMARY	Electronic	1018-2025	09/25/2025	AMAZON	\$6.29
PRIMARY	Electronic	1019-2025	09/25/2025	AMAZON	\$31.84
PRIMARY	Electronic	1020-2025	09/25/2025	Solid Waste And Recycling	\$175.00
PRIMARY	Electronic	1021-2025	09/25/2025	AMAZON	\$8.63
PRIMARY	Electronic	1022-2025	09/25/2025	AMAZON	\$62.95
PRIMARY	Electronic	1023-2025	09/25/2025	AMAZON	\$101.30
PRIMARY	Electronic	1024-2025	09/25/2025	AMAZON	\$157.28
PRIMARY	Electronic	1025-2025	09/25/2025	AMAZON	\$15.19
PRIMARY	Electronic	1026-2025	09/25/2025	AMAZON	\$25.95
PRIMARY	Electronic	1027-2025	09/25/2025	AMAZON	\$10.01
PRIMARY	Electronic	1028-2025	09/25/2025	AMAZON	\$9.29
PRIMARY	Electronic	1029-2025	09/25/2025	AMAZON	\$54.92
PRIMARY	Electronic	1030-2025	09/25/2025	AMAZON	\$497.66
PRIMARY	Electronic	1031-2025	09/25/2025	AMAZON	\$64.86
PRIMARY	Electronic	1032-2025	09/25/2025	AMAZON	\$29.99
PRIMARY	Electronic	1033-2025	10/02/2025	Jennifer Baker	\$434.62
PRIMARY	Electronic	1034-2025	10/02/2025	Sue E Barrick	\$568.70
PRIMARY	Electronic	1035-2025	10/02/2025	Jennifer Bates	\$1,552.43
PRIMARY	Electronic	1036-2025	10/02/2025	Eli Benzel	\$245.32
PRIMARY	Electronic	1037-2025	10/02/2025	Jason Bumbico	\$2,274.82
PRIMARY	Electronic	1038-2025	10/02/2025	Rachael Carmine	\$410.62
PRIMARY	Electronic	1039-2025	10/02/2025	Rhonda Grogg	\$309.07
PRIMARY	Electronic	1040-2025	10/02/2025	Andrew Heldreth	\$423.78
PRIMARY	Electronic	1041-2025	10/02/2025	Trista Howe	\$257.13
PRIMARY	Electronic	1042-2025	10/02/2025	Heather Husted	\$949.46
PRIMARY	Electronic	1043-2025	10/02/2025	Amy Kirkpatrick	\$402.38
PRIMARY	Electronic	1044-2025	10/02/2025	Donna Kohler	\$510.84

Cleared Payments

UAN v2025.2

Reconciled Date 10/31/2025

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	1045-2025	10/02/2025	Lisa Lutes	\$547.64
PRIMARY	Electronic	1046-2025	10/02/2025	Rachel Ohler	\$419.36
PRIMARY	Electronic	1047-2025	10/02/2025	Gabrielle Ritter	\$602.22
PRIMARY	Electronic	1048-2025	10/02/2025	Amelia Sapp	\$467.25
PRIMARY	Electronic	1049-2025	10/02/2025	Kendra Selby	\$1,076.88
PRIMARY	Electronic	1050-2025	10/02/2025	Anne Tokos	\$99.06
PRIMARY	Electronic	1051-2025	10/02/2025	Laken Underwood	\$1,363.95
PRIMARY	Electronic	1052-2025	10/02/2025	Nicole Weber	\$1,528.67
PRIMARY	Electronic	1054-2025	10/02/2025	Lisa Lutes	\$1,180.47
PRIMARY	Electronic	1056-2025	10/02/2025	Lisa Lutes	\$723.90
PRIMARY	Electronic	1058-2025	09/29/2025	WELLS FARGO	\$426.71
PRIMARY	Electronic	1059-2025	09/29/2025	The Alliance Review	\$322.02
PRIMARY	Electronic	1060-2025	09/29/2025	DEMCO, INC.	\$78.92
PRIMARY	Electronic	1061-2025	09/29/2025	AMAZON	\$476.97
PRIMARY	Electronic	1062-2025	09/29/2025	AMAZON	\$481.81
PRIMARY	Electronic	1063-2025	09/29/2025	AMAZON	\$146.94
PRIMARY	Electronic	1064-2025	09/29/2025	AMAZON	\$14.29
PRIMARY	Electronic	1065-2025	09/29/2025	AMAZON	\$23.88
PRIMARY	Electronic	1066-2025	09/29/2025	AMAZON	\$12.34
PRIMARY	Electronic	1067-2025	09/29/2025	AMAZON	\$21.43
PRIMARY	Electronic	1068-2025	09/29/2025	Stark County District Library	\$800.00
PRIMARY	Electronic	1069-2025	09/29/2025	AMAZON	\$19.54
PRIMARY	Electronic	1072-2025	10/03/2025	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	1075-2025	10/03/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$8,024.44
PRIMARY	Electronic	1076-2025	10/14/2025	COLUMBIA GAS OF OHIO	\$601.03
PRIMARY	Electronic	1077-2025	10/02/2025	MIDWEST TAPE	\$1,805.75
PRIMARY	Electronic	1078-2025	10/02/2025	AMAZON	\$483.96
PRIMARY	Electronic	1079-2025	10/02/2025	AMAZON	\$83.62
PRIMARY	Electronic	1080-2025	10/02/2025	AMAZON	\$78.62
PRIMARY	Electronic	1081-2025	10/02/2025	AMAZON	\$47.39
PRIMARY	Electronic	1082-2025	10/02/2025	AMAZON	\$11.55
PRIMARY	Electronic	1083-2025	10/02/2025	AMAZON	\$204.20
PRIMARY	Electronic	1084-2025	10/02/2025	AMAZON	\$15.47
PRIMARY	Electronic	1085-2025	10/02/2025	AMAZON	\$149.55

Cleared Payments

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	1086-2025	10/02/2025	AMAZON	\$17.74
PRIMARY	Electronic	1087-2025	10/02/2025	QCS CLEANING SOLUTIONS INC	\$1,820.00
PRIMARY	Electronic	1088-2025	10/02/2025	LOVELESS EXTERMINATING	\$125.00
PRIMARY	Electronic	1089-2025	10/02/2025	Kanopy Inc.	\$70.20
PRIMARY	Electronic	1090-2025	10/06/2025	SAND ROCK MINERAL WATER CO.	\$34.00
PRIMARY	Electronic	1091-2025	10/06/2025	AMAZON	\$34.42
PRIMARY	Electronic	1092-2025	10/06/2025	AMAZON	\$288.05
PRIMARY	Electronic	1093-2025	10/06/2025	AMAZON	\$107.25
PRIMARY	Electronic	1094-2025	10/06/2025	INDEPENDENT ELEVATOR CO., INC.	\$241.00
PRIMARY	Electronic	1095-2025	10/06/2025	COMPUTEK CONSULTING INC	\$284.00
PRIMARY	Electronic	1096-2025	10/09/2025	FIRST COMMUNICATIONS	\$858.10
PRIMARY	Electronic	1097-2025	10/09/2025	UNIFIRST	\$136.82
PRIMARY	Electronic	1098-2025	10/09/2025	AMAZON	\$49.32
PRIMARY	Electronic	1099-2025	10/09/2025	AMAZON	\$72.06
PRIMARY	Electronic	1100-2025	10/09/2025	AMAZON	\$153.11
PRIMARY	Electronic	1101-2025	10/09/2025	Johnson Controls Fire Protections LP	\$420.00
PRIMARY	Electronic	1102-2025	10/13/2025	AMAZON	\$120.20
PRIMARY	Electronic	1103-2025	10/13/2025	AMAZON	\$313.49
PRIMARY	Electronic	1104-2025	10/13/2025	Consumers Credit Card	\$1,509.64
PRIMARY	Electronic	1105-2025	10/16/2025	Jennifer Baker	\$434.62
PRIMARY	Electronic	1106-2025	10/16/2025	Sue E Barrick	\$556.79
PRIMARY	Electronic	1107-2025	10/16/2025	Jennifer Bates	\$1,306.25
PRIMARY	Electronic	1108-2025	10/16/2025	Eli Benzel	\$111.66
PRIMARY	Electronic	1109-2025	10/16/2025	Jason Bumbico	\$2,274.82
PRIMARY	Electronic	1110-2025	10/16/2025	Rachael Carmine	\$70.11
PRIMARY	Electronic	1111-2025	10/16/2025	Rhonda Grogg	\$312.58
PRIMARY	Electronic	1112-2025	10/16/2025	Andrew Heldreth	\$494.41
PRIMARY	Electronic	1113-2025	10/16/2025	Trista Howe	\$199.19
PRIMARY	Electronic	1114-2025	10/16/2025	Heather Husted	\$697.35
PRIMARY	Electronic	1115-2025	10/16/2025	Megan Kindelberger	\$393.38
PRIMARY	Electronic	1116-2025	10/16/2025	Amy Kirkpatrick	\$325.50
PRIMARY	Electronic	1117-2025	10/16/2025	Donna Kohler	\$548.82
PRIMARY	Electronic	1118-2025	10/16/2025	Rachel Ohler	\$430.22
PRIMARY	Electronic	1119-2025	10/16/2025	Kelly Phillips	\$201.43
PRIMARY	Electronic	1120-2025	10/16/2025	Gabrielle Ritter	\$614.30

Cleared Payments

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	1121-2025	10/16/2025	Amelia Sapp	\$551.48
PRIMARY	Electronic	1122-2025	10/16/2025	Kendra Selby	\$1,076.88
PRIMARY	Electronic	1123-2025	10/16/2025	Anne Tokos	\$99.06
PRIMARY	Electronic	1124-2025	10/16/2025	Laken Underwood	\$1,185.95
PRIMARY	Electronic	1125-2025	10/16/2025	Nicole Weber	\$1,282.49
PRIMARY	Electronic	1127-2025	10/17/2025	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	1128-2025	10/16/2025	LAKE BUSINESS PRODUCTS	\$74.63
PRIMARY	Electronic	1129-2025	10/16/2025	INDEPENDENT ELEVATOR CO., INC.	\$571.00
PRIMARY	Electronic	1130-2025	10/16/2025	AMAZON	\$90.57
PRIMARY	Electronic	1131-2025	10/16/2025	AMAZON	\$16.79
PRIMARY	Electronic	1132-2025	10/16/2025	AMAZON	\$70.95
PRIMARY	Electronic	1133-2025	10/16/2025	AMAZON	\$19.25
PRIMARY	Electronic	1134-2025	10/16/2025	AMAZON	\$324.91
PRIMARY	Electronic	1135-2025	10/21/2025	Megan Kindelberger	\$2.76
PRIMARY	Electronic	1136-2025	10/21/2025	Lisa Lutes	\$210.48
PRIMARY	Electronic	1139-2025	10/20/2025	DEMCO, INC.	\$6,629.04
PRIMARY	Electronic	1140-2025	10/20/2025	DEMCO, INC.	\$329.47
PRIMARY	Electronic	1141-2025	10/20/2025	AMAZON	\$469.77
PRIMARY	Electronic	1142-2025	10/20/2025	AMAZON	\$139.74
PRIMARY	Electronic	1143-2025	10/20/2025	AMAZON	\$183.94
PRIMARY	Electronic	1145-2025	10/23/2025	21ST CENTURY ALARM	\$112.50
PRIMARY	Electronic	1147-2025	10/23/2025	CENTER POINT LARGE PRINT	\$280.14
PRIMARY	Electronic	1148-2025	10/23/2025	AMAZON	\$160.59
PRIMARY	Electronic	1149-2025	10/23/2025	AMAZON	\$5.84
PRIMARY	Electronic	1150-2025	10/23/2025	AMAZON	\$12.10
PRIMARY	Electronic	1152-2025	10/30/2025	Jennifer Baker	\$473.13
PRIMARY	Electronic	1153-2025	10/30/2025	Sue E Barrick	\$526.39
PRIMARY	Electronic	1154-2025	10/30/2025	Jennifer Bates	\$1,325.80
PRIMARY	Electronic	1155-2025	10/30/2025	Eli Benzel	\$311.90
PRIMARY	Electronic	1156-2025	10/30/2025	Jason Bumbico	\$2,280.67
PRIMARY	Electronic	1157-2025	10/30/2025	Rachael Carmine	\$6.74
PRIMARY	Electronic	1158-2025	10/30/2025	Rhonda Grogg	\$281.62
PRIMARY	Electronic	1159-2025	10/30/2025	Andrew Heldreth	\$535.18
PRIMARY	Electronic	1160-2025	10/30/2025	Trista Howe	\$187.00
PRIMARY	Electronic	1161-2025	10/30/2025	Heather Husted	\$697.35

Cleared Payments

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Reconciled Date 10/31/2025

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Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	1162-2025	10/30/2025	Megan Kindelberger	\$396.09
PRIMARY	Electronic	1163-2025	10/30/2025	Amy Kirkpatrick	\$311.77
PRIMARY	Electronic	1164-2025	10/30/2025	Donna Kohler	\$631.62
PRIMARY	Electronic	1165-2025	10/30/2025	Rachel Ohler	\$400.33
PRIMARY	Electronic	1166-2025	10/30/2025	Kelly Phillips	\$406.96
PRIMARY	Electronic	1167-2025	10/30/2025	Gabrielle Ritter	\$513.87
PRIMARY	Electronic	1168-2025	10/30/2025	Amelia Sapp	\$488.99
PRIMARY	Electronic	1169-2025	10/30/2025	Kendra Selby	\$1,078.42
PRIMARY	Electronic	1170-2025	10/30/2025	Anne Tokos	\$99.06
PRIMARY	Electronic	1171-2025	10/30/2025	Laken Underwood	\$1,363.95
PRIMARY	Electronic	1172-2025	10/30/2025	Nicole Weber	\$1,300.47
PRIMARY	Electronic	1179-2025	10/27/2025	WELLS FARGO	\$426.71
PRIMARY	Electronic	1181-2025	10/31/2025	Sue E Barrick	\$47.41
PRIMARY	Electronic	1190-2025	10/31/2025	EFTPS	\$4,280.73
PRIMARY	Electronic	1205-2025	10/31/2025	CONSUMERS NATIONAL BANK	\$30.00
PRIMARY	Electronic	1206-2025	10/31/2025	CONSUMERS NATIONAL BANK	\$25.00
PRIMARY	Electronic	1207-2025	10/31/2025	CONSUMERS NATIONAL BANK	\$9.89
PRIMARY	Electronic	1208-2025	10/15/2025	HUNTINGTON	\$5.00
PRIMARY	Inv Transfer		10/02/2025	Transfer To Investment HUNT CDAR	\$82,652.47
Hunt. MM	Inv Transfer		10/02/2025	Transfer From Investment Hunt. MM	\$82,652.47
Hunt. MM	Inv Transfer		10/15/2025	Transfer From Investment Hunt. MM	\$5.00
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					\$247,812.45

Cleared Receipts

UAN v2025.2

Reconciled Date 10/31/2025

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Account	Type	Ticket #	Receipt #	Post Date	Source	Amount
PRIMARY	Memo		205-2025	10/01/2025	Daily Receipts-CNB Registers	\$12.94
PRIMARY	Memo		206-2025	10/02/2025	Daily Receipts-CNB Registers	\$34.91
PRIMARY	Standard		209-2025	10/02/2025	Daily Receipts-CNB Registers	\$45.60
PRIMARY	Memo		210-2025	10/03/2025	Daily Receipts-CNB Registers	\$20.30
PRIMARY	Memo		211-2025	10/06/2025	Daily Receipts-CNB Registers	\$7.06
PRIMARY	Standard		212-2025	10/06/2025	Daily Receipts-CNB Registers	\$31.40
PRIMARY	Memo		213-2025	10/07/2025	Daily Receipts-CNB Registers	\$1.80
PRIMARY	Memo		214-2025	10/08/2025	Daily Receipts-CNB Registers	\$5.69
PRIMARY	Standard		215-2025	10/09/2025	Daily Receipts-CNB Registers	\$139.75
PRIMARY	Memo		216-2025	10/10/2025	Daily Receipts-CNB Registers	\$4.72
PRIMARY	Standard		218-2025	10/10/2025	CARROLL COUNTY AUDITOR'S OFFICE	\$13,421.47
PRIMARY	Memo		217-2025	10/14/2025	Daily Receipts-CNB Registers	\$9.20
PRIMARY	Standard		219-2025	10/14/2025	STARK COUNTY AUDITOR'S OFFICE	\$50,458.80
PRIMARY	Standard		220-2025	10/16/2025	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,587.24
PRIMARY	Memo		221-2025	10/16/2025	Daily Receipts-CNB Registers	\$14.07
PRIMARY	Standard		222-2025	10/16/2025	Daily Receipts-CNB Registers	\$87.50
PRIMARY	Standard		223-2025	10/16/2025	Daily Receipts-CNB Registers	\$208.15
PRIMARY	Memo		225-2025	10/17/2025	Daily Receipts-CNB Registers	\$2.77
PRIMARY	Standard		224-2025	10/20/2025	Daily Receipts-CNB Registers	\$50.45
PRIMARY	Memo		226-2025	10/20/2025	Daily Receipts-CNB Registers	\$6.38
PRIMARY	Memo		227-2025	10/23/2025	Daily Receipts-CNB Registers	\$0.92
PRIMARY	Standard		228-2025	10/23/2025	Daily Receipts-CNB Registers	\$327.89
PRIMARY	Memo		229-2025	10/24/2025	Daily Receipts-CNB Registers	\$5.69
PRIMARY	Standard		230-2025	10/27/2025	Daily Receipts-CNB Registers	\$37.50
PRIMARY	Memo		231-2025	10/28/2025	Daily Receipts-CNB Registers	\$11.73
PRIMARY	Memo		232-2025	10/29/2025	Daily Receipts-CNB Registers	\$25.01
PRIMARY	Memo		233-2025	10/29/2025	Daily Receipts-CNB Registers	\$3.45
PRIMARY	Standard		234-2025	10/30/2025	Daily Receipts-CNB Registers	\$187.90
PRIMARY	Inv Transfer			10/02/2025	Transfer From Investment Hunt. MM	\$82,652.47
PRIMARY	Inv Transfer			10/15/2025	Transfer From Investment Hunt. MM	\$5.00
CD042517	Interest		238-2025	10/24/2025	CD042517	\$67.71
CD072716	Interest		237-2025	10/27/2025	CD072716	\$72.00
CD082817	Interest		239-2025	10/28/2025	CD082817	\$72.81
HUNT CDAR	Inv Transfer			10/02/2025	Transfer To Investment HUNT CDAR	\$82,652.47
Hunt. MM	Interest		240-2025	10/31/2025	Hunt. MM	\$255.67
Money Mark	Interest		236-2025	10/31/2025	Money Mark	\$1,023.90
						<u>\$233,552.32</u>

Cleared Adjustments

UAN v2025.2

Reconciled Date 10/31/2025

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Account	Type	Item #	Post Date	Source or Payee	Amount
PRIMARY	Receipt Adj	216-2025	10/13/2025	Daily Receipts-CNB Registers	\$5.00
PRIMARY	Receipt Adj	216-2025	10/31/2025	Daily Receipts-CNB Registers	-\$5.00
					<hr/>
					\$0.00
					<hr/>

Investment Listing

UAN v2025.2

System Year 2025

Account Name	Description	Current Value	Interest Rate	Year to Date Interest	Total Interest	Purchased Date	Maturity Date	Closed Date	Closing Price
CD042517	CONSUMERS 0106524019 4 month CD exp :	\$22,421.32	3.78%	\$505.59	\$1,896.86	04/25/2017	02/25/2026		
CD072716	CONSUMERS 0106125341 exp 11/27/25	\$23,842.34	3.68%	\$738.02	\$3,664.60	04/27/2025	11/27/2025		
CD082817	CONSUMERS 0106774145 CD 11/28/25	\$24,110.54	3.68%	\$746.33	\$3,363.48	04/28/2025	11/28/2025		
CDARHUNT26	HUNTINGTON 26 WEEK CDAR 09/04/25	\$0.00	4.05%	\$1,652.30	\$1,652.30	03/06/2025	09/04/2025	09/30/2025	\$0.00
HUNT 26 CD	HUNTINGTON CDAR 26 WEEKS	\$0.00	5.00%	\$1,994.35	\$1,994.35	08/07/2024	02/06/2025	09/30/2025	\$0.00
HUNT CDAR	26 CDAR	\$82,652.47	3.60%	\$0.00	\$0.00	10/01/2025	04/02/2026		
Hunt. MM	Huntington Money Market	\$171,180.94	3.00%	\$3,013.90	\$9,410.07	08/01/2023	08/01/2053		
Money Mark	Money Market Consumers	\$603,804.15	2.00%	\$9,966.34	\$26,838.62	05/04/2023	05/04/2073		
STAR OHIO	STATE TREASURY ASSET RESERVE OF OH	\$0.00	0.04%	\$0.00	\$270,672.85	01/01/1999	12/31/2099		
		<u>\$928,011.76</u>		<u>\$18,616.83</u>	<u>\$319,493.13</u>				

End

Minerva Public Library

**October 2025
Financial Reports**

**Submitted for November 2025
Board Meeting**

Minerva Public Library

Director's Report – November 2025

Personnel & HR

- We are currently working on finalizing the new policy documents. I sent them out to the staff for feedback and am incorporating the suggestions into the version that I will be sending out to the Stark County Prosecutor at the beginning of December.
- The library coordinators and I are getting ready for our first set of annual staff reviews this January.
- Because of ongoing work on the area's water lines, we were not able to open until 2:00 pm on Thursday, November 13. Staff members received Emergency Leave for the scheduled hours they were unable to work.

Patron Services

- The Quota International of Massillon organization, with the support of Alyse Rante-Musisca & Linda Peshek helped facilitate the donation of a Soundfield portable classroom sound system to the library.

Adult Services

- Recently, we have had the Edgar Allen Poe reading on October 27 with 18 patrons attending, a pie baking workshop on November 13 with 19 dessert enthusiasts, and our Sasquatch Science program on November 17 with 20 in attendance.
- Coming up, we have a personal safety course presented by Jim Knight of the Stark County Prosecutor's Office on December 1, Amish romance author Joanne Lehman coming on December 8, and Christmas with Charles Dickens on December 11.

Youth Services

- We had a break in the class visits at the beginning of November, but they resumed in the middle of the month and are still going well.

- We are getting ready for a couple of holiday-themed programs with a Charlie Brown Thanksgiving storytime on November 19, and an Elf School on December 4th.

Collection Development

- New materials for August 2025 included:
 - Books: 173
 - Movies: 9
 - Youth Books: 148
- Nicole, Laken and Kendra and I met with Heidi Dowling, collection development manager at Bexley Public Library, on October 28, and had a wide-ranging discussion covering book purchasing, using circulation statistics, weeding and collection workflows.

Facilities & Grounds

- The issues with First Communications and the POTS line upgrade were brought to a satisfactory conclusion with the help of board member Brad Sayre. We will follow up with upgrades to these services through alternate means at the beginning of next year.
- Buckeye Mechanical was called to address several maintenance issues on November 7 and was able to fix the issues arising out of the power outage that occurred the previous day. They will be here at the end of the month to conduct their quarterly maintenance and make sure we are good for the Winter.

Technology

- As part of the SEO pilot IT, DataServ visited the library on November 17 to conduct a walkthrough and on a network assessment. They will be sending us their recommendations for improvements as well as next-steps to assist us in filing Category Two E-Rate paperwork.
- At the beginning of December, I will be attending the Right-Click library technology conference in Columbus and will hopefully return with some advice and plans concerning our cybersecurity policy requirements, as well as some ideas on AI policy.

Miscellaneous

- The library had a great time acting as a polling station for the 2025 elections. We had over 750 patrons and voters come through the library that day and were able to talk to many of them about what the library is doing these days. The responses I received throughout the day were overwhelmingly positive.
- I am attending the OLC Convention in Cleveland this week, and am making some good connections and gathering new ideas to bring back to the library.

MINERVA PUBLIC LIBRARY			
REVENUE			
Account Code	Account Name	2025 - BUDGET	2026 - BUDGET
1000-190-0000	Local Taxes	\$ 25.00	\$ 25.00
1000-212-0000	Restricted Federal Grants-In-Aid	\$ -	\$ -
1000-222-0000	Restricted State Grants-In-Aid	\$ -	\$ -
1000-240-0011	Public Library Fund - State Stark County	\$ 636,811.00	\$ 620,000.00
1000-240-0012	Public Library Fund - State Carroll County	\$ 169,385.00	\$ 160,000.00
1000-240-0013	Public Library Fund - State Columbiana County	\$ 20,299.00	\$ 19,000.00
1000-310-0311	Patron Fines and Lost Item Income	\$ 350.00	\$ -
1000-340-0000	Patron Printing Income	\$ 3,250.00	\$ 3,500.00
1000-611-0000	Restricted Contributions - Individuals	\$ -	\$ -
1000-612-0000	Restricted Contributions - Businesses	\$ 3,000.00	\$ 1,500.00
1000-613-0000	Restricted Contributions - Foundations	\$ -	\$ -
1000-651-0000	Unrestricted Contributions - Individuals	\$ -	\$ -
1000-652-0000	Unrestricted Contributions - Businesses	\$ -	\$ -
1000-653-0000	Unrestricted Contributions - Foundations	\$ -	\$ -
1000-701-0000	Interest or Dividends on Investments	\$ 5,000.00	\$ 6,000.00
1000-820-0000	Sale of Supplies for Resale	\$ 100.00	\$ -
1000-871-0000	Refunds for Overpayment	\$ -	\$ -
1000-872-0000	Insurance Reimbursements	\$ -	\$ -
1000-892-0000	Miscellaneous Non-Operating	\$ -	\$ -
	Total Current Year Income - Operating	\$ 838,220.00	\$ 810,025.00
	General Revenue Fund Carryover as of January 1	\$ 463,631.50	\$ 315,000.00
	Total Current Year Operating Revenue (Income + Carryover)	\$ 1,301,851.50	\$ 1,125,025.00
CAPITAL REVENUE			
4001-701-0000	Interest or Dividends on Investments	\$ -	\$ -
4001-931-0000	Transfers - In	\$ 100,000.00	\$ 50,000.00
	Total Current Year Income - Capital	\$ 100,000.00	\$ 50,000.00
	Capital Projects Fund as of January 1 Unrestricted	\$ 589,901.82	\$ 650,000.00
	Total Cash on Hand January 1 (Carryover + Capital)	\$ 689,901.82	\$ 700,000.00
	Total Revenue (Annual Revenue + Carryover + Capital)	\$ 1,991,753.32	\$ 1,825,025.00
APPROPRIATION			
Account Code	Account Name	2025 - BUDGET	2026 -BUDGET
COMPENSATION	\$671,108.35		
Direct Benefits	\$518,067.00		
1000-110-110-0001	Salaries & Wages Administration	\$ 100,000.00	\$ 100,000.00
1000-110-110-0002	Salaries & Wages Professionals	\$ -	\$ -
1000-110-110-0003	Salaries & Wages Non-Professionals	\$ 315,000.00	\$ 375,837.00
1000-110-110-0004	Salaries & Wages Substitutes	\$ 26,000.00	\$ 14,420.00
1000-110-110-0005	Salaries & Wages Service Workers	\$ 31,000.00	\$ 27,810.00
Indirect Benefits	\$153,041.35		
1000-110-211-0000	Ohio Public Employees Retirement System	\$ 66,080.00	\$ 72,529.38
1000-110-213-0000	Medicare	\$ 6,844.00	\$ 7,511.97
1000-110-221-0000	Medical / Hospitalization Insurance	\$ 65,000.00	\$ 65,000.00
1000-110-222-0000	Life Insurance	\$ 500.00	\$ 500.00
1000-110-225-0000	Workers' Compensation	\$ 1,500.00	\$ 1,500.00
1000-110-291-0000	Unemployment Benefits	\$ 6,000.00	\$ 6,000.00
PROGRAMMING	\$12,600.00		
1000-110-300-2017	Annual DPILO Contribution	\$ 1,500.00	\$ 800.00
1000-110-390-0000	Programming Services Adult Services	\$ 1,000.00	\$ 2,000.00
1000-110-XXX-XXXX	Programming Services Youth Services	\$ 3,176.00	\$ 1,800.00
1000-110-450-0015	Programming Supplies Adult Services	\$ 2,000.00	\$ 2,000.00
1000-110-XXX-XXXX	Programming Supplies Youth Services	\$ 6,000.00	\$ 6,000.00
LIBRARY MATERIALS	\$94,500.00		
1000-120-411-1000	Books and Pamphlets Adult Services	\$ 24,000.00	\$ 24,000.00
1000-120-411-2000	Books and Pamphlets Youth Services	\$ 22,500.00	\$ 22,500.00
1000-120-412-0000	Periodicals	\$ 7,000.00	\$ 6,000.00
1000-120-413-1006	Audiovisual Materials Adult Services	\$ 3,000.00	\$ 2,500.00
1000-120-413-1007	Digital Content	\$ 30,500.00	\$ 32,000.00
1000-120-413-2006	Audiovisual Materials Youth Services	\$ 2,500.00	\$ 1,500.00
1000-120-419-0000	Other Circulating Library Materials	\$ 1,500.00	\$ 2,500.00
1000-120-459-0008	Material Processing Supplies	\$ 3,500.00	\$ 3,500.00
FACILITIES & MAINTENANCE	\$120,200.00		
1000-210-332-0000	Equipment Maintenance and Repair Services	\$ 46,250.00	\$ 40,000.00
1000-210-339-0000	Property Maintenance Services	\$ 22,800.00	\$ 25,000.00
1000-210-452-0000	Property Maintenance Supplies & Parts	\$ 8,000.00	\$ 8,000.00
Utilities	\$47,200.00		
1000-210-361-0000	Electricity	\$ 25,000.00	\$ 25,000.00
1000-210-362-0000	Water and Sewage	\$ 700.00	\$ 700.00
1000-210-363-0000	Natural Gas	\$ 10,000.00	\$ 10,000.00
1000-210-321-0000	Telephone	\$ 9,000.00	\$ 9,000.00
1000-210-334-0000	Trash Removal	\$ 2,500.00	\$ 2,500.00
ADMINISTRATION	\$71,775.00		
1000-230-510-0000	Institutional Dues & Memberships	\$ 23,700.00	\$ 28,000.00
1000-230-299-0000	Staff Dues & Memberships	\$ 500.00	\$ 500.00

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2026 BUDGET WORKSHEET

COMPENSATION		
PROPOSED INCREASE	3%	
1000-110-110-0001	Salaries & Wages Administration	\$ 100,000.00
	Director	\$ 70,000.00
	Fiscal Officer	\$ 25,300.00
	Cash-In-Lieu of Insurance	\$ 4,700.00
1000-110-110-0002	Salaries & Wages Professionals	\$ -
		\$ -
1000-110-110-0003	Salaries & Wages Non-Professionals	\$ 375,837.00
\$ 91,800.00	Library Coordinator (2) 40 Hours @ Week	\$ 94,554.00
\$ 80,300.00	Library Associate (2) 40 Hours @ Week	\$ 82,709.00
\$ 149,900.00	Library Assistant (9) 29 Hours @ Week	\$ 154,397.00
\$ 35,900.00	Library Aide (3) 19 Hours @ Week	\$ 36,977.00
	Retirement Payouts	\$ -
	Cash-In-Lieu of Insurance	\$ 7,200.00
1000-110-110-0004	Salaries & Wages Substitutes	\$ 14,420.00
\$ 14,000.00	Library Substitutes (2) 12 Hours @ Week	\$ 14,420.00
1000-110-110-0005	Salaries & Wages Service Workers	\$ 27,810.00
\$ 19,000.00	Service Work Assistants (1) 15 Hours @ Week	\$ 19,570.00
\$ 8,000.00	Service Work Aide (1) 10 Hours @ Week	\$ 8,240.00
PROGRAMMING		
1000-110-390-XXXX	Programming Services Youth Services	\$ 2,500.00
	Summer Reading Presenters	\$ 1,500.00
	Other Programming Services	\$ 1,000.00
1000-110-450-0015	Programming Supplies Adult Services	\$ 1,500.00
	Arts & Crafts Supplies	\$ 500.00
	Other Programming Supplies	\$ 1,000.00
1000-110-450-XXXX	Programming Supplies Youth Services	\$ 2,000.00
	Summer Reading Supplies	\$ 1,000.00
	Other Programming Supplies	\$ 1,000.00
LIBRARY MATERIALS		
1000-120-413-1007	Digital Content	\$ 32,000.00
	Overdrive	\$ 5,000.00
	Hoopla	\$ 25,000.00
	Kanopy	\$ 2,000.00
FACILITIES & MAINTENANCE		
1000-210-332-0000	Equipment Maintenance & Repair	\$ 40,000.00
	Elevator Maintenance & Repair	\$ 3,500.00
	Fire Alarm and Supression	\$ 10,000.00
	HVAC Maintenance & Repair	\$ 12,000.00
	General Plumbing Work	\$ 1,500.00
	General Electrical Work	\$ 1,500.00
	Front Door Maintenance	\$ 2,000.00
	Miscellaneous Maintenance & Repair	\$ 9,500.00
1000-210-339-0000	Property Maintenance Services	\$ 25,000.00
	Snow Removal	\$ 2,800.00
	Mowing and Landscape Maintenance	\$ 12,000.00
	Pest Control (4 x 120)	\$ 500.00
	Walk-Off Rug Service	\$ 1,400.00
	Window Washing	\$ 1,200.00
	Carpet Cleaning	\$ 4,000.00
	Security Services	\$ 500.00
	Miscellaneous Maintenance Services	\$ 2,600.00
ADMINISTRATION		
1000-230-510-0000	Institutional Dues & Memberships	\$ 26,050.00
	SEO Consortium Membership	\$ 20,000.00
	NEO-Regional Library System Memberhip	\$ 1,900.00
	OLC Institutional Membership	\$ 3,100.00
	Chamber of Commerce	\$ 200.00
	Ohio Memory	\$ 850.00
TECHNOLOGY		
1000-230-590-XXXX	Information Technology Services	\$ 5,000.00

	Google Workspace	\$	2,700.00
	Fortinet Firewall License	\$	1,000.00
	When I Work Subscription	\$	800.00
	Canva Subscription	\$	200.00
	Deep Freeze Subscription	\$	300.00
	Porteus Kiosk Subscription	\$	200.00
	ChatGPT Subscription	\$	250.00
1000-230-590-XXXX	Information Technology Maintenance	\$	5,800.00
	ComputeK IT Service	\$	4,000.00
	Miscellaneous IT Service & Maintenance	\$	1,000.00
	YS Printer - Lake Business Products	\$	800.00
1000-230-351-0000	Equipment Rents & Leases	\$	7,000.00
	VisualEdge Copier Lease	\$	7,000.00
CAPITAL PROJECTS			
4001-760-331-0000	Facility Improvement & Repair	\$	-
		\$	-
4001-760-720-0000	Land Improvement	\$	-
		\$	-
4001-760-750-0000	Furniture and Equipment	\$	95,000.00
	Building Public Announcement System	\$	5,000.00
	Meeting Room Improvements	\$	15,000.00
	New Furniture Project	\$	60,000.00
	Network Upgrades & Improvement	\$	15,000.00

2026 BUDGET NOTES

REVENUE	
Account Code	Account Name
1000-190-0000	Local Taxes
1000-212-0000	Restricted Federal Grants-In-Aid
1000-222-0000	Restricted State Grants-In-Aid
1000-240-0011	Public Library Fund - State Stark County
1000-240-0012	Public Library Fund - State Carroll County
1000-240-0013	Public Library Fund - State Columbiana County
We are predicting that our monthly PLF distributions will vary minimally throughout the year due to state budget changes.	
1000-310-0311	Patron Fines and Lost Item Income
1000-340-0000	Patron Printing Income
This modified budget line combines both the copying and printing income into one line. 2025 saw a fairly substantial increase in printing income.	
1000-611-0000	Restricted Contributions - Individuals
1000-612-0000	Restricted Contributions - Businesses
1000-613-0000	Restricted Contributions - Foundations
1000-651-0000	Unrestricted Contributions - Individuals
1000-652-0000	Unrestricted Contributions - Businesses
1000-653-0000	Unrestricted Contributions - Foundations
We have split this contribution lines into 6 corresponding catagories.	
1000-701-0000	Interest or Dividends on Investments
1000-820-0000	Sale of Supplies for Resale
1000-871-0000	Refunds for Overpayment
1000-872-0000	Insurance Reimbursements
1000-892-0000	Miscellaneous Non-Operating
CAPITAL REVENUE	
4001-701-0000	Interest or Dividends on Investments
4001-931-0000	Transfers - In
APPROPRIATION	
Account Code	Account Name
COMPENSATION	
Wages and Benefits represent 80% of the estimated annual income that MPL recieves. These amounts reflect a 3% COLA increase for hourly staff.	
Direct Benefits	
1000-110-110-0001	Salaries & Wages Administration
1000-110-110-0002	Salaries & Wages Professionals
1000-110-110-0003	Salaries & Wages Non-Professionals
Currently based on levels 12 Part-Time Staff and 4 Full-Time Staff.	
1000-110-110-0004	Salaries & Wages Substitutes
We are currently down to two Substitute Staff for a minimum of hours.	
1000-110-110-0005	Salaries & Wages Service Workers
Currently using only Service Workers for maintenance three days a week.	
Indirect Benefits	
1000-110-211-0000	Ohio Public Employees Retirement System (14% gross wages)
1000-110-213-0000	Medicare (1.45% gross wages)
1000-110-221-0000	Medical / Hospitalization Insurance
The assumption is for 4 of 6 qualifing individuals signing up for Health Coverage.	
1000-110-222-0000	Life Insurance
1000-110-225-0000	Workers' Compensation
1000-110-291-0000	Unemployment Benefits
PROGRAMMING	
These catagories have been reorganized to better reflect the uses of the funds and for better tracking.	
1000-110-390-0000	Programming Services Adult Services
1000-110-390-XXXX	Programming Services Youth Services
1000-110-450-0015	Programming Supplies Adult Services
1000-110-450-XXXX	Programming Supplies Youth Services
LIBRARY MATERIALS	
1000-120-411-1000	Books and Pamphlets Adult Services
Keeping the amount steady, but will be spending the allocated amount.	
1000-120-411-2000	Books and Pamphlets Youth Services
Keeping the amount steady, but will be spending the allocated amount.	
1000-120-412-0000	Periodicals
Reducing budget for magazines based on circulation trends and basic material availability.	
1000-120-413-1006	Audiovisual Materials Adult Services
Reducing budget based on availibity of new DVD titles, although the checkouts remain strong.	
1000-120-413-1007	Digital Content
Keeping up with the steady increase in downloaded and streamed content. Hoopla remains the bulk of MPL individual spending.	
1000-120-413-2006	Audiovisual Materials Youth Services
Reducing budget based on youth services circulation trends.	
1000-120-419-0000	Other Circulating Library Materials
Extended project to develop and expand our non-traditional circulating items, i.e. driver training cones, yard games, video games, musical insturments, etc.	
1000-120-459-0008	Material Processing Supplies
FACILITIES & MAINTENANCE	
1000-210-332-0000	Equipment Maintenance and Repair Services

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