

**Minerva Public Library
Board of Trustees**

October 23, 2025

**2025 Monthly Regular
Meeting Packet**

**Minerva Public Library
Board of Trustees Meeting Agenda
October 23, 2025 at 6:30 pm, Board Room**

Attendance:

Trustee: Roger Bartley_____

Trustee: Brad Sayre_____

Trustee: Casey Milano_____

Trustee: Rebecca Miller_____

Trustee: Sarah Repella_____

Trustee: Diane Ruff_____

Trustee: Richard Rutledge_____

Fiscal Officer: Heather Husted_____

Director: Jason Bumbico_____

Call to Order:

Adjustments to the Agenda:

Public Participation:

Minutes: Motion to approve the minutes from September 25, 2025.

Discussion: None

Fiscal Officer's Report:

Motion to Accept: Monthly financial reports for September 2025, and the Fiscal Officer's Monthly Report.

Current Revenue:

PLF Distribution: The September 2025 PLF distribution is **\$67,527.01** which is **9.07% less** than the \$74,262.05 received in September 2024. The PLF funding is just about 1.5% behind the budgeted amount.

2025 General Revenue Net Operating Position

September Revenue =	\$ 71,706.29	Total Annual Revenue	=	\$ 651,774.94
September Expense =	\$ 74,908.64	Total Annual Expenses	=	\$ 636,017.56
Difference	-	\$ 3,202.35		\$ 15,757.38

Operating Fund Expenses as Percentage of Appropriation on September 31, 2025

2025 Appropriation	Current	2025 Expenses	As Percentage
	\$1,198,425.00	\$636,017.56	%53.07

New Business

Approve Resolution: 25-10-01: To clarify that the invested CDAR at Huntington from **Resolution 25-09-01** was for \$82,652.47.

Approve Resolution: 25-10-02: To renew matured CD at Consumers National Bank at the current rate for _____.

Approve Resolution: 25-10-03: To add the following section **1.54 - Social Media** to the Public Policy Manual:

1.54 - Social Media

The Minerva Public Library recognizes that social media sites are providing communication means that are new and evolving and that will assist the Library in informing the public about its programs, events (including those co-sponsored with other organizations), services, and collection.

Consistent with the Library objective of communicating ideas, opinions, and information only on library-related subjects and issues, the Library reserves the right, within its sole discretion, not to post and to remove or revise submissions or comments that are unlawful or violate this policy, and to the extent applicable, its Code of Conduct and other policies. The Library also reserves the right, within its sole discretion, to bar any user who violates this policy from the Library's social networking sites.

By posting on the Library's social media sites, users give the Library permission to use their name, profile picture, and the content of any posting or comment they make without any compensation to the individual who made the post or liability on the part of the Library. This permission ends only if the user who made the post deletes his or her post.

The library recommends against posting personal information to our social media platforms and is not responsible for personal information patrons post about themselves.

Any personal information, photos or other media posted about persons under the age of 18 will be removed from our social media platforms. An exception is made for photos of library events where parental permission has been given.

Any social media user who has been banned or had a message/content deleted may appeal this decision, in writing or email, to the Library's Director. The Director may affirm or reverse staff's decision within 30 days of receiving the written appeal.

For purposes of this Policy, Library sponsored social media and related technology includes, but is not limited to, the aforementioned sites, video, or Wiki posts, other networking sites, chat rooms, podcasts, discussion forums, blogs or other similar forms of online journals, diaries or newsletters affiliated with the Minerva Public Library. This policy also includes future social media technologies and applications that may not yet be contemplated.

Public Use Disclaimer: The Minerva Public Library is not responsible or liable for the content of postings by third parties on any Library sponsored social media site, and postings do not reflect the opinions or positions of the Minerva Public Library, its employees, or the Board of Trustees.

Approve Resolution: 25-10-04: To join the collaborative digital library program Ohio Memory at a rate of \$850 annually.

Approve Resolution: 25-10-05: To have the library closed on Friday, November 28th, 2025, the day after Thanksgiving, as an unpaid holiday.

Approve Resolution: 25-10-06: To move the pay date scheduled for November 28, 2025 to November 26, 2025 to accommodate the Thanksgiving holiday.

Approve Resolution: 25-10-07: To move \$3,700.00 from *Contingency 1000-930-930-0000* to *Dues & Memberships 1000-230-510-0000* to adjust for an increase in the cost of our SEO membership.

Approve Resolution: 25-10-08: To move \$1,300.00 from *Contingency 1000-930-930-0000* to *Other - Property Maint. Repair & Security Svcs 1000-210-339-0000* to adjust additional snow removal and landscaping costs.

Correspondence:

None

Director's Report:

Motion to Accept the monthly report from the Director included in the packet.

September 2025 Library Statistics:

Total circulation was **15,332**, an **16.96%** increase in total circulation from September 2024. The September 2025 door count was **7,001**, up **20.02%** from September 2024.

Accept Financial Gifts—September 2025:

Restricted Individual Contributions:

None

Unrestricted Individual Contributions to the General Fund:

Book Sale Room: \$219.70

Total Financial Gifts:	\$219.70
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In-kind Gifts for September 2025

- N/A

Motion to Adjourn:

The next Regular Board Meeting will be November 20, 2025 at 6:30 pm in the Board Room.

**Minerva Public Library
Board of Trustees Meeting Agenda
September 25, 2025 at 6:30 pm, Board Room**

Attendance:

Trustee: Roger Bartley____**abs**_____
Trustee: Brad Sayre_____**X**_____
Trustee: Casey Milano_____**X**_____
Trustee: Rebecca Miller_____**X**_____
Trustee: Sarah Repella_____**abs**_____
Trustee: Diane Ruff_____**X**_____
Trustee: Richard Rutledge_____**X**_____
Fiscal Officer: Heather Husted_____**X**_____
Director: Jason Bumbico_____**X**_____

Call to Order:

Adjustments to the Agenda:

Public Participation:

Minutes: Motion to approve the minutes from August 21, 2025.

1st Sayre | 2nd Milano

Discussion: To review the main points in the Strategic Planning Report provided by the Ohio State Library and to talk about next steps in the process.

Fiscal Officer's Report:

Motion to Accept: Monthly financial reports for August 2025, and the Fiscal Officer's Monthly Report.

1st Miller | 2nd Ruff

Current Revenue:

PLF Distribution: The August 2025 PLF distribution is **\$67,527.01** which is **9.46%** more than the \$61,134.21 received in August 2024. The PLF funding is just about even with the budgeted amount.

2025 General Revenue Net Operating Position

August Revenue	= \$ 70,017.43	Total Annual Revenue	= \$ 580,068.65
August Expense	= \$ 103,958.30	Total Annual Expenses	= \$ 561,108.92
Difference	- \$ 33,940.87		\$ 18,959.73

Operating Fund Expenses as Percentage of Appropriation on August 31, 2025

2025 Appropriation	Current	2025 Expenses	As Percentage
	\$1,198,425.00	\$561,108.92	46.82%

New Business

Approve Resolution: 25-09-01: To renew matured CDAR at Huntington at the current rate for **3.6% / 26 Months**.

1st Milano | 2nd Ruff

Approve Resolution: 25-09-02: To promote Andrew Heldreth to Library Assistant - Adult Services effective September 29th, 2025.

1st Sayre | 2nd Ruff

Approve Resolution: 25-09-03: to approve hiring the following employees beginning with their wage and hire date as listed below for each employee.

- **Megan Kindleberger** | Library Aide | Wage: \$12.75/Hr | Hire Date: 9/29/25
- **Kelly Phillips** | Library Aide | Wage: \$12.75/Hr | Hire Date: 9/29/25

1st Miller | 2nd Milano

Approve Resolution: 25-09-04: To revise section **1.83 - Time Sheets** of the Employee Handbook, from the following:

Before pay is issued, an employee is required to complete and sign in ink a time sheet, which indicates hours worked and time-off benefits taken. An employee

should update their time sheet at the end of each day they have worked. The time sheet should be completed no later than 8:00 a.m. on the Monday following the end of the pay period. Intentional falsification of time sheets is considered a criminal act and is grounds for dismissal and possible prosecution. In the event of an emergency, the Fiscal Officer will be authorized by the Director or his designee to issue a paycheck and to reconcile leave balances later when a properly completed time sheet is submitted.

The replacement text will be as follows:

1.83 - Timekeeping

*Staff are required to use the dedicated timekeeping ~~application~~ **method** to track their hours worked and the balance of time-off benefits. Employees should use the application to clock in and out for their scheduled hours and meal breaks. Errors in timekeeping should be reported to Coordinators or the Director promptly so as to maintain the accuracy of timesheets. At the end of the final shift of the payroll period, staff will indicate their approval of the timesheet via the ~~application~~ **method**.*

Intentional falsification of the hours worked is considered a criminal act and is grounds for dismissal and possible prosecution. In the event of an emergency, the Fiscal Officer will be authorized by the Director or his designee to issue a paycheck and to reconcile leave balances based on the hours worked.

1st Sayre | 2nd Ruff

Approve Resolution: 25-09-05: To authorize the payment of \$800 to support the Dolly Parton Imagination Library of Ohio out of account 1000-110-300-2017 - *Purchased & Contracted Services (DPILO)*.

1st Milano | 2nd Miller

Approve Resolution: 25-09-06: To accept the resignation of Lisa Lutes and to honor her over 23 years of service to Minerva Public Library and to the children of our community.

1st Ruff | 2nd Miller

Correspondence:

None

Director's Report:

Motion to Accept the monthly report from the Director included in the packet.

1st Sayre | 2nd Miller

August 2025 Library Statistics:

Total circulation was **13,008**, **8.57%** below total circulation in August 2024. The August 2025 door count was **4,073** up **11.44%** from August 2024.

Accept Financial Gifts—August 2025:

Restricted Individual Contributions:

Tony & Cynthia Bumbico:	\$1,000.00
Roger Bartley:	\$139.69
Pool Party Fee:	\$35.00

Unrestricted Individual Contributions to the General Fund:

Book Sale Room:	\$142.14
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Total Financial Gifts:	\$1,316.83
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In-kind Gifts for August 2025

- **Book Donations: 44**

Motion to Adjourn:

The next Regular Board Meeting will be ~~September 25, 2025~~ **October 23, 2025** at 6:30 pm in the Board Room.

1st Milano | 2nd Miller

Minerva Public Library

September 2025 Financial Reports

Submitted for October 2025 Board Meeting

**Fiscal Officer's Report
Revenue Status Report
Revenue Receipt Register
Appropriation Status Report
Appropriation Payment Register
Fund Status
Bank Reconciliation
Investment Listing**

Fiscal Officer's Report October 2025

1. Bank Reconciliation
 - a. Two open checks for Amazon from May
 - b. Open check to Laken Underwood from 06/09/25
 - c. Open Check for one background check- voided
 - d. Adjustment for entry error
2. Revenue Receipt Register
 - a. \$3,306.40 of interest earned in September
 - i. CDAR at Huntington matured- \$1,652.30 interest
 - b. \$6.89 from unclaimed funds
3. Appropriation Payment Register
 - a. Dolly Parton Library- \$800.00
 - b. Book purchases \$5,967.83 (mostly youth)
 - c. Downloadable Content \$1,858.13
 - d. Audiovisual Materials- \$1,144.31
 - e. QCS Cleaning- \$2,832.90
 - f. Furniture and Equipment- \$4,325.02
 - i. Rug, laptops, scanners
4. Revenue Status (YTD 75%)
 - a. PLF on track in all three counties (75%)
 - b. Overall Revenue Status 69.358% (includes that \$100,000 transfer to capital has not happened yet)
5. Appropriation Status (YTD 75%)
 - a. Adult Books 71%
 - b. Youth Books 68%
 - c. Office Supplies 78%
 - d. Overall Appropriation Status is 53% (includes that \$100,000 transfer to capital has not happened yet)
6. Investment Listing
 - a. \$17,124.74 interest YTD
7. Investments
 - a. CD at CNB is maturing on 10/25/25
 - i. 3.68% for 7 months, \$22,2353.61
 - b. CDAR invested at Huntington for 26 weeks at 3.6%- \$82,652.47

Revenue Status

UAN v2025.2

By Fund

As Of 9/30/2025

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-190-0000	Other - Local Taxes	\$25.00	\$0.54	\$24.46	2.160%
1000-212-0000	Restricted Federal Grants-In-Aid	\$0.00	\$0.00	\$0.00	0.000%
1000-222-0000	Restricted State Grants-In-Aid	\$0.00	\$1,588.00	-\$1,588.00	0.000%
1000-240-0011	Public Library Fund - State{STARK CO.}	\$636,811.00	\$480,499.80	\$156,311.20	75.454%
1000-240-0012	Public Library Fund - State{CARROLL CO.}	\$169,385.00	\$127,843.96	\$41,541.04	75.475%
1000-240-0013	Public Library Fund - State{COLUMBIANA CO.}	\$20,299.00	\$15,108.48	\$5,190.52	74.430%
1000-310-0311	Patron Fines and Lost Item Income{FINES & FEES}	\$350.00	\$370.13	-\$20.13	105.751%
1000-310-0312	Patron Fines and Lost Item Income{LOST ITEM}	\$0.00	\$16.99	-\$16.99	0.000%
1000-310-0314	Patron Fines and Lost Item Income{NOTARY FEE}	\$0.00	\$0.00	\$0.00	0.000%
1000-340-0000	Patron Coin-Operated Machine Income	\$1,750.00	\$2,025.38	-\$275.38	115.736%
1000-360-0000	Patron Class and Seminar Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0000	Other - Patron Fines and Fees	\$0.00	\$0.00	\$0.00	0.000%
1000-399-0397	Other - Patron Fines and Fees{PRINTER PAPER}	\$1,500.00	\$2,795.68	-\$1,295.68	186.379%
1000-399-0398	Other - Patron Fines and Fees{FAX FEE}	\$0.00	\$28.88	-\$28.88	0.000%
1000-611-0000	Restricted Contributions - Individuals	\$0.00	\$1,262.40	-\$1,262.40	0.000%
1000-612-0000	Restricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-612-2018	Restricted Contributions - Businesses{YOUTH SUMMER READING }	\$1,500.00	\$1,500.00	\$0.00	100.000%
1000-613-0000	Restricted Contributions - Foundations	\$0.00	\$0.00	\$0.00	0.000%
1000-651-0000	Unrestricted Contributions - Individuals	\$3,000.00	\$1,242.70	\$1,757.30	41.423%
1000-652-0000	Unrestricted Contributions - Businesses	\$0.00	\$0.00	\$0.00	0.000%
1000-690-0000	Other - Contributions, Gifts and Donations	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest or Dividends on Investments	\$5,000.00	\$8,287.52	-\$3,287.52	165.750%
1000-820-0000	Sale of Supplies for Resale	\$100.00	\$10.46	\$89.54	10.460%
1000-831-2017	Rental of Meeting Rooms{RESTRI DOLLY PARTON LIBRARY}	\$0.00	\$5.00	-\$5.00	0.000%
1000-871-0000	Refunds for Overpayment	\$0.00	\$324.05	-\$324.05	0.000%
1000-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%

Revenue Status

UAN v2025.2

By Fund

As Of 9/30/2025

Fund 1000 Sub-Total:	\$839,720.00	\$642,909.97	\$196,810.03	76.562%
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Fund: 4001 Capital Projects

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
4001-651-0000	Unrestricted Contributions - Individuals	\$0.00	\$27.75	-\$27.75	0.000%
4001-651-2024	Unrestricted Contributions - Individuals{Eglie Estate Donat}	\$0.00	\$0.00	\$0.00	0.000%
4001-701-0000	Interest or Dividends on Investments	\$0.00	\$8,837.22	-\$8,837.22	0.000%
4001-872-0000	Insurance Reimbursements	\$0.00	\$0.00	\$0.00	0.000%
4001-931-0000	Transfers - In	\$100,000.00	\$0.00	\$100,000.00	0.000%
	Fund 4001 Sub-Total:	\$100,000.00	\$8,864.97	\$91,135.03	8.865%
	Report Total:	\$939,720.00	\$651,774.94	\$287,945.06	69.358%

Revenue Receipt Register

UAN v2025.2

September 2025

Account Code: 1000-240-0011

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
180-2025	09/11/2025	09/11/2025	STD	STARK COUNTY AUDITOR'S OFFICE	\$52,046.15	C
Account Total:					\$52,046.15	

Account Code: 1000-240-0012

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
179-2025	09/11/2025	09/11/2025	STD	CARROLL COUNTY AUDITOR'S OFFICE	\$13,843.69	C
Account Total:					\$13,843.69	

Account Code: 1000-240-0013

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
182-2025	09/15/2025	09/15/2025	STD	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,637.17	C
Account Total:					\$1,637.17	

Account Code: 1000-310-0311

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
167-2025	09/05/2025	09/02/2025	MEMO	Daily Receipts-CNB Registers	\$35.98	V
167-2025	09/05/2025	09/02/2025	VOID	Daily Receipts-CNB Registers	-\$35.98	V
176-2025	09/04/2025	09/04/2025	STD	Daily Receipts-CNB Registers	\$28.00	C
192-2025	09/22/2025	09/22/2025	MEMO	Daily Receipts-CNB Registers	\$12.00	C
Account Total:					\$40.00	

Account Code: 1000-310-0312

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
197-2025	09/26/2025	09/29/2025	MEMO	Daily Receipts-CNB Registers	\$16.99	C
Account Total:					\$16.99	

Account Code: 1000-399-0397

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
173-2025	09/02/2025	09/02/2025	STD	Daily Receipts-CNB Registers	\$38.15	C
175-2025	09/03/2025	09/04/2025	MEMO	Daily Receipts-CNB Registers	\$12.90	C
176-2025	09/04/2025	09/04/2025	STD	Daily Receipts-CNB Registers	\$49.55	C
177-2025	09/08/2025	09/08/2025	STD	Daily Receipts-CNB Registers	\$128.90	C
178-2025	09/11/2025	09/11/2025	STD	Daily Receipts-CNB Registers	\$88.65	C
183-2025	09/12/2025	09/15/2025	MEMO	Daily Receipts-CNB Registers	\$0.70	C
184-2025	09/15/2025	09/15/2025	MEMO	Daily Receipts-CNB Registers	\$5.60	C
185-2025	09/15/2025	09/15/2025	MEMO	Daily Receipts-CNB Registers	\$6.00	C
186-2025	09/15/2025	09/15/2025	STD	Daily Receipts-CNB Registers	\$17.00	C
187-2025	09/16/2025	09/18/2025	MEMO	Daily Receipts-CNB Registers	\$3.00	C
188-2025	09/18/2025	09/18/2025	MEMO	Daily Receipts-CNB Registers	\$1.30	C
189-2025	09/18/2025	09/18/2025	STD	Daily Receipts-CNB Registers	\$48.25	C
190-2025	09/19/2025	09/22/2025	MEMO	Daily Receipts-CNB Registers	\$32.50	C
191-2025	09/22/2025	09/22/2025	MEMO	Daily Receipts-CNB Registers	\$15.30	C
192-2025	09/22/2025	09/22/2025	MEMO	Daily Receipts-CNB Registers	\$2.20	C
193-2025	09/22/2025	09/22/2025	STD	Daily Receipts-CNB Registers	\$36.35	C
195-2025	09/24/2025	09/25/2025	MEMO	Daily Receipts-CNB Registers	\$6.00	C
196-2025	09/25/2025	09/25/2025	STD	Daily Receipts-CNB Registers	\$31.20	C
198-2025	09/29/2025	09/29/2025	MEMO	Daily Receipts-CNB Registers	\$8.00	C
200-2025	09/29/2025	09/29/2025	STD	Daily Receipts-CNB Registers	\$46.25	C
204-2025	09/30/2025	10/02/2025	MEMO	Daily Receipts-CNB Registers	\$11.50	C

Revenue Receipt Register

UAN v2025.2

September 2025

Account Total: \$589.30

Account Code: 1000-651-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
173-2025	09/02/2025	09/02/2025	STD	Daily Receipts-CNB Registers	\$0.75	C
176-2025	09/04/2025	09/04/2025	STD	Daily Receipts-CNB Registers	\$1.00	C
178-2025	09/11/2025	09/11/2025	STD	Daily Receipts-CNB Registers	\$0.55	C
186-2025	09/15/2025	09/15/2025	STD	Daily Receipts-CNB Registers	\$73.90	C
189-2025	09/18/2025	09/18/2025	STD	Daily Receipts-CNB Registers	\$12.00	C
193-2025	09/22/2025	09/22/2025	STD	Daily Receipts-CNB Registers	\$97.00	C
194-2025	09/23/2025	09/25/2025	MEMO	Daily Receipts-CNB Registers	\$10.00	C
196-2025	09/25/2025	09/25/2025	STD	Daily Receipts-CNB Registers	\$10.50	C
200-2025	09/29/2025	09/29/2025	STD	Daily Receipts-CNB Registers	\$14.00	C
Account Total:					<u>\$219.70</u>	

Account Code: 1000-701-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
181-2025	09/04/2025	09/11/2025	INT	CDARHUNT26	\$770.19	C
201-2025	09/26/2025	09/29/2025	INT	CD072716	\$74.17	C
202-2025	09/25/2025	09/29/2025	INT	CD042517	\$69.75	C
203-2025	09/26/2025	09/29/2025	INT	CD082817	\$75.01	C
207-2025	09/30/2025	10/02/2025	INT	Money Mark	\$465.07	C
208-2025	09/30/2025	10/02/2025	INT	Hunt. MM	\$167.54	C
Account Total:					<u>\$1,621.73</u>	

Account Code: 1000-871-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
199-2025	09/29/2025	09/29/2025	STD	Daily Receipts-CNB Registers	\$6.89	C
Account Total:					<u>\$6.89</u>	

Account Code: 4001-701-0000

Receipt #	Post Date	Transaction Date	Type	Source	Amount	Status
181-2025	09/04/2025	09/11/2025	INT	CDARHUNT26	\$882.11	C
207-2025	09/30/2025	10/02/2025	INT	Money Mark	\$590.01	C
208-2025	09/30/2025	10/02/2025	INT	Hunt. MM	\$212.55	C
Account Total:					<u>\$1,684.67</u>	
Report Total:					<u>\$71,706.29</u>	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Appropriation Status

UAN v2025.2

By Fund

As Of 9/30/2025

Fund: General
Pooled Balance: \$450,847.11
Non-Pooled Balance: \$70,161.68
Total Cash Balance: \$521,008.79

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-100-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0000	D Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$100,000.00	\$352.49	\$69,272.47	\$30,375.04	69.272%
1000-110-110-0002	D Salaries{MANAGERS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$315,000.00	\$1,240.99	\$215,869.35	\$97,889.66	68.530%
1000-110-110-0004	D Salaries{SUBSTITUTES}	\$0.00	\$0.00	\$26,000.00	\$22.82	\$8,981.50	\$16,995.68	34.544%
1000-110-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$31,000.00	\$20.53	\$9,005.97	\$21,973.50	29.052%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$66,080.00	\$0.00	\$39,160.98	\$26,919.02	59.263%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$6,844.00	\$0.00	\$4,154.62	\$2,689.38	60.705%
1000-110-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$65,000.00	\$29,993.72	\$35,006.28	\$0.00	53.856%
1000-110-222-0000	Life Insurance	\$0.00	\$0.00	\$500.00	\$112.50	\$337.50	\$50.00	67.500%
1000-110-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,500.00	\$1,000.00	\$336.00	\$164.00	22.400%
1000-110-291-0000	D Unemployment Benefits	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.000%
1000-110-300-2017	Purchased and Contracted Services{RESTRI DOLLY PARTON LIBRA}	\$0.00	\$0.00	\$1,500.00	\$700.00	\$800.00	\$0.00	53.333%
1000-110-300-2019	Purchased and Contracted Services{Mental Health FA grant pr}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-380-0000	Library Material Control Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-390-0391	Other - Purchased and Contracted Services{Grunder Fund}	\$0.00	\$0.00	\$2,165.00	\$0.00	\$0.00	\$2,165.00	0.000%
1000-110-390-0392	Other - Purchased and Contracted Services{Powell Fund}	\$0.00	\$0.00	\$2,011.00	\$75.00	\$1,350.00	\$586.00	67.131%
1000-110-450-0015	Supplies{PROGRAMING SUPPLIES}	\$0.00	\$0.00	\$8,000.00	\$2,677.54	\$5,322.46	\$0.00	66.531%
1000-110-450-2023	Supplies{Youth Anonymous Donation 1/22}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-110-0003	D Salaries{NON-PROFESSIONALS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-0000	Books and Pamphlets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-0109	Books and Pamphlets{Donation Adult Books-Moser}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-411-1000	Books and Pamphlets{ADULT DEPT. BOOKS}	\$0.00	\$0.00	\$24,000.00	\$2,224.38	\$17,117.32	\$4,658.30	71.322%
1000-120-411-2000	Books and Pamphlets{YOUTH DEPT. BOOKS}	\$0.00	\$0.00	\$22,000.00	\$1,711.92	\$15,153.42	\$5,134.66	68.879%
1000-120-411-2022	Books and Pamphlets{Eglie Adult Books Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-412-0000	Periodicals	\$0.00	\$0.00	\$7,000.00	\$1,847.86	\$5,152.14	\$0.00	73.602%

Report reflects selected information.

Appropriation Status

UAN v2025.2

By Fund

As Of 9/30/2025

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-120-413-1006	Audiovisual Materials{Audiovisual Materials ADULT}	\$0.00	\$0.00	\$3,000.00	\$63.84	\$2,241.63	\$694.53	74.721%
1000-120-413-1007	Audiovisual Materials{DOWNLOADABLE CONTENT}	\$0.00	\$0.00	\$30,500.00	\$13,242.49	\$17,257.51	\$0.00	56.582%
1000-120-413-2004	Audiovisual Materials{YOUTH CDs}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-413-2006	Audiovisual Materials{Audiovisual Materials YOUTH}	\$0.00	\$0.00	\$3,000.00	\$0.00	\$2,211.51	\$788.49	73.717%
1000-120-414-0000	Computer Services and Information	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-415-0000	Interlibrary Loan Fees / Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-416-0000	Library Material Repair and Restoration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-419-0000	Other - Library Materials and Information	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.000%
1000-120-459-0008	Other - Supplies{CATALOGING & PROCESSING SUPPL.}	\$0.00	\$0.00	\$3,500.00	\$1,633.21	\$1,866.79	\$0.00	53.337%
1000-210-110-0005	D Salaries{SERVICE WORKERS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-321-0000	Telephone	\$0.00	\$0.00	\$9,000.00	\$2,586.22	\$6,413.78	\$0.00	71.264%
1000-210-332-0000	Maintenance and Repair on Equipment	\$0.00	\$0.00	\$46,060.00	\$14,094.33	\$31,905.67	\$60.00	69.270%
1000-210-334-0000	Trash Removal	\$0.00	\$0.00	\$2,500.00	\$925.00	\$1,575.00	\$0.00	63.000%
1000-210-339-0000	Other - Property Maint. Repair & Security Svc	\$0.00	\$0.00	\$29,490.00	\$11,338.84	\$18,151.16	\$0.00	61.550%
1000-210-361-0000	Electricity	\$0.00	\$0.00	\$23,500.00	\$7,823.91	\$15,673.33	\$2.76	66.695%
1000-210-362-0000	Water and Sewage	\$0.00	\$0.00	\$700.00	\$313.16	\$386.84	\$0.00	55.263%
1000-210-363-0000	Natural Gas	\$0.00	\$0.00	\$10,000.00	\$2,452.98	\$7,519.99	\$27.03	75.200%
1000-210-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-210-452-0000	Property Maintenance/Repair Supplies & Parts	\$0.00	\$0.00	\$8,000.00	\$5,747.17	\$2,252.83	\$0.00	28.160%
1000-230-110-0001	D Salaries{ADMINISTRATIVE SALARIES}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-221-0000	Medical / Hospitalization Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-222-0000	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-223-0000	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-224-0000	Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-225-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-299-0000	Other - Other Employee Fringe Benefits	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.000%
1000-230-311-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-312-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$2,500.00	\$1,192.69	\$1,307.31	\$0.00	52.292%
1000-230-322-0000	Postage	\$0.00	\$0.00	\$200.00	\$45.83	\$154.17	\$0.00	77.085%
1000-230-324-0000	Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-325-0009	Advertising{LEGAL ADS & PUBLICATIONS}	\$0.00	\$0.00	\$50.00	\$0.00	\$40.00	\$10.00	80.000%
1000-230-325-0010	Advertising{EMPLOYEE VACANCY ADS}	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0.000%
1000-230-329-0000	Other - Communications,Printing and Publicity	\$0.00	\$0.00	\$800.00	\$258.20	\$541.80	\$0.00	67.725%
1000-230-341-0000	Property Insurance Premiums	\$0.00	\$0.00	\$11,000.00	\$132.00	\$10,868.00	\$0.00	98.800%
1000-230-343-0000	Fidelity Bond Premiums	\$0.00	\$0.00	\$275.00	\$226.00	\$49.00	\$0.00	17.818%
1000-230-351-0000	Rents and Leases	\$0.00	\$0.00	\$7,100.00	\$3,010.67	\$4,089.33	\$0.00	57.596%
1000-230-371-0000	Auditing Services	\$217.30	\$0.00	\$3,000.00	\$0.00	\$217.30	\$3,000.00	6.754%
1000-230-372-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$3,100.00	\$1,576.00	\$1,524.00	\$0.00	49.161%

Report reflects selected information.

Appropriation Status

UAN v2025.2

By Fund

As Of 9/30/2025

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-230-390-0000	Other - Purchased and Contracted Services	\$0.00	\$0.00	\$15,000.00	\$13,858.80	\$1,141.20	\$0.00	7.608%
1000-230-390-0014	Other - Purchased and Contracted Services{COMPUTER SVCS & I}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-451-0007	General Administrative Supplies{OFFICE SUPPLIES}	\$0.00	\$0.00	\$7,500.00	\$1,575.38	\$5,924.62	\$0.00	78.995%
1000-230-454-0000	Supplies Purchased for Resale	\$0.00	\$0.00	\$500.00	\$450.50	\$49.50	\$0.00	9.900%
1000-230-510-0000	Dues and Memberships	\$0.00	\$0.00	\$23,700.00	\$1,542.44	\$22,157.56	\$0.00	93.492%
1000-230-520-0000	D Taxes and Assessments	\$0.00	\$0.00	\$150.00	\$132.64	\$17.36	\$0.00	11.573%
1000-230-550-0000	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0000	Other - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-230-590-0511	Other - Other{Information Technology}	\$0.00	\$0.00	\$5,000.00	\$2,024.52	\$2,975.48	\$0.00	59.510%
1000-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0000	D Transfers - Out	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.000%
1000-930-930-0000	Contingencies	\$0.00	\$0.00	\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.000%
1000-990-990-2020	Other - Other Financing Uses{Covid 19 Grant Expense}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
General Fund Total:		\$217.30	\$0.00	\$1,048,425.00	\$128,226.57	\$585,532.68	\$334,883.05	55.837%

Fund: Capital Projects

Pooled Balance: \$548,281.91

Non-Pooled Balance: \$0.00

Total Cash Balance: \$548,281.91

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
4001-760-331-0000	Maintenance and Repair on Facilities	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.000%
4001-760-720-0000	Land Improvement	\$0.00	\$0.00	\$100,000.00	\$0.00	\$37,677.00	\$62,323.00	37.677%
4001-760-720-2021	Land Improvement{McConnell Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-740-2024	Building Improvements{Eglie Estate Donation}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
4001-760-750-0000	Furniture and Equipment	\$0.00	\$0.00	\$30,000.00	\$7,473.00	\$12,807.88	\$9,719.12	42.693%
4001-760-750-2021	Furniture and Equipment{McConnell Fund}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Capital Projects Fund Total:		\$0.00	\$0.00	\$150,000.00	\$7,473.00	\$50,484.88	\$92,042.12	33.657%
Report Total:		\$217.30	\$0.00	\$1,198,425.00	\$135,699.57	\$636,017.56	\$426,925.17	53.061%

Appropriation Payment Register

UAN v2025.2

September 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code: 1000-110-110-0001 Salaries{ADMINISTRATIVE SALARIES}						
912-2025	EP	09/04/2025	09/02/2025	Jason Bumbico	\$1,802.81	C
916-2025	EP	09/04/2025	09/02/2025	Heather Husted	949.46	C
935-2025	EW	09/05/2025	09/04/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	1,057.47	C
970-2025	EP	09/18/2025	09/15/2025	Jason Bumbico	1,802.81	C
975-2025	EP	09/18/2025	09/15/2025	Heather Husted	697.35	C
1002-2025	EW	09/19/2025	09/18/2025	RITA	95.04	C
1003-2025	EW	09/19/2025	09/18/2025	Ohio Department of Taxation	115.36	C
1004-2025	EW	09/19/2025	09/18/2025	EFTPS	156.71	C
1010-2025	CH	09/22/2025	09/22/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	1,015.32	C
1011-2025	EW	09/22/2025	09/22/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	10.00	C
Account Total:					<u>\$7,702.33</u>	
Account Code: 1000-110-110-0003 Salaries{NON-PROFESSIONALS}						
908-2025	EP	09/04/2025	09/02/2025	Jennifer Baker	\$434.62	C
909-2025	EP	09/04/2025	09/02/2025	Sue E Barrick	465.77	C
910-2025	EP	09/04/2025	09/02/2025	Jennifer Bates	1,552.44	C
913-2025	EP	09/04/2025	09/02/2025	Rachael Carmine	410.62	C
914-2025	EP	09/04/2025	09/02/2025	Andrew Heldreth	407.46	C
917-2025	EP	09/04/2025	09/02/2025	Amy Kirkpatrick	319.99	C
918-2025	EP	09/04/2025	09/02/2025	Donna Kohler	608.21	C
919-2025	EP	09/04/2025	09/02/2025	Lisa Lutes	561.32	C
920-2025	EP	09/04/2025	09/02/2025	Rachel Ohler	386.74	C
921-2025	EP	09/04/2025	09/02/2025	Gabrielle Ritter	410.62	C
922-2025	EP	09/04/2025	09/02/2025	Amelia Sapp	499.87	C
923-2025	EP	09/04/2025	09/02/2025	Kendra Selby	945.49	C
925-2025	EP	09/04/2025	09/02/2025	Laken Underwood	1,076.75	C
926-2025	EP	09/04/2025	09/02/2025	Nicole Weber	1,528.67	C
934-2025	EW	09/05/2025	09/04/2025	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	C
935-2025	EW	09/05/2025	09/04/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	3,627.46	C
966-2025	EP	09/18/2025	09/15/2025	Jennifer Baker	434.62	C
967-2025	EP	09/18/2025	09/15/2025	Sue E Barrick	473.11	C
968-2025	EP	09/18/2025	09/15/2025	Jennifer Bates	1,306.25	C
971-2025	EP	09/18/2025	09/15/2025	Rachael Carmine	434.18	C
972-2025	EP	09/18/2025	09/15/2025	Rhonda Grogg	75.60	C
973-2025	EP	09/18/2025	09/15/2025	Andrew Heldreth	369.18	C
976-2025	EP	09/18/2025	09/15/2025	Amy Kirkpatrick	314.51	C
977-2025	EP	09/18/2025	09/15/2025	Donna Kohler	562.57	C
978-2025	EP	09/18/2025	09/15/2025	Lisa Lutes	533.96	C
979-2025	EP	09/18/2025	09/15/2025	Rachel Ohler	449.24	C

Appropriation Payment Register

UAN v2025.2

September 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
980-2025	EP	09/18/2025	09/15/2025	Gabrielle Ritter	527.46	C
981-2025	EP	09/18/2025	09/15/2025	Amelia Sapp	543.34	C
982-2025	EP	09/18/2025	09/15/2025	Kendra Selby	945.49	C
984-2025	EP	09/18/2025	09/15/2025	Laken Underwood	1,076.75	C
985-2025	EP	09/18/2025	09/15/2025	Nicole Weber	1,282.49	C
987-2025	EP	09/19/2025	09/18/2025	Lisa Lutes	13.98	C
1001-2025	EW	09/19/2025	09/18/2025	OHIO PUBLIC EMPLOYEES DEFERRED	40.00	C
1002-2025	EW	09/19/2025	09/18/2025	RITA	357.90	C
1003-2025	EW	09/19/2025	09/18/2025	Ohio Department of Taxation	362.25	C
1004-2025	EW	09/19/2025	09/18/2025	EFTPS	1,622.92	C
1010-2025	CH	09/22/2025	09/22/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	1,046.72	C
1011-2025	EW	09/22/2025	09/22/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	150.00	C
1012-2025	EW	09/25/2025	09/25/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	130.94	O
Account Total:					\$26,329.49	
Account Code: 1000-110-110-0004 Salaries{SUBSTITUTES}						
911-2025	EP	09/04/2025	09/02/2025	Eli Benzel	\$234.23	C
924-2025	EP	09/04/2025	09/02/2025	Anne Tokos	83.09	C
935-2025	EW	09/05/2025	09/04/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	128.18	C
969-2025	EP	09/18/2025	09/15/2025	Eli Benzel	156.29	C
983-2025	EP	09/18/2025	09/15/2025	Anne Tokos	41.62	C
1002-2025	EW	09/19/2025	09/18/2025	RITA	8.92	C
1003-2025	EW	09/19/2025	09/18/2025	Ohio Department of Taxation	2.31	C
1004-2025	EW	09/19/2025	09/18/2025	EFTPS	8.61	C
Account Total:					\$663.25	
Account Code: 1000-110-110-0005 Salaries{SERVICE WORKERS}						
915-2025	EP	09/04/2025	09/02/2025	Trista Howe	\$159.41	C
935-2025	EW	09/05/2025	09/04/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	65.14	C
974-2025	EP	09/18/2025	09/15/2025	Trista Howe	177.80	C
1002-2025	EW	09/19/2025	09/18/2025	RITA	5.84	C
1003-2025	EW	09/19/2025	09/18/2025	Ohio Department of Taxation	1.76	C
1004-2025	EW	09/19/2025	09/18/2025	EFTPS	5.65	C
Account Total:					\$415.60	
Account Code: 1000-110-211-0000 Ohio Public Employees Retirement System						
935-2025	EW	09/05/2025	09/04/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$6,829.55	C
Account Total:					\$6,829.55	
Account Code: 1000-110-213-0000 Medicare						
1004-2025	EW	09/19/2025	09/18/2025	EFTPS	\$452.07	C
Account Total:					\$452.07	

Appropriation Payment Register

UAN v2025.2

September 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code: 1000-110-221-0000 Medical / Hospitalization Insurance						
1010-2025	CH	09/22/2025	09/22/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	\$4,550.70	C
Account Total:					\$4,550.70	
Account Code: 1000-110-222-0000 Life Insurance						
1010-2025	CH	09/22/2025	09/22/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERN	\$37.50	C
Account Total:					\$37.50	
Account Code: 1000-110-300-2017 Purchased and Contracted Services{RESTRI DOLLY PARTON LIBRA}						
1068-2025	CH	09/29/2025	09/29/2025	Stark County District Library	\$800.00	O
Account Total:					\$800.00	
Account Code: 1000-110-450-0015 Supplies{PROGRAMING SUPPLIES}						
951-2025	CH	09/11/2025	09/11/2025	Consumers Credit Card	\$11.55	C
959-2025	CH	09/11/2025	09/11/2025	AMAZON	43.95	C
Account Total:					\$55.50	
Account Code: 1000-120-411-1000 Books and Pamphlets{ADULT DEPT. BOOKS}						
900-2025	CH	09/02/2025	09/02/2025	AMAZON	\$213.32	C
901-2025	CH	09/02/2025	09/02/2025	AMAZON	113.20	C
930-2025	CH	09/04/2025	09/04/2025	AMAZON	22.00	C
936-2025	CH	09/08/2025	09/08/2025	AMAZON	413.61	C
937-2025	CH	09/08/2025	09/08/2025	AMAZON	18.14	C
945-2025	CH	09/08/2025	09/08/2025	AMAZON	19.95	C
999-2025	CH	09/18/2025	09/18/2025	AMAZON	324.20	C
1006-2025	CH	09/22/2025	09/22/2025	AMAZON	40.65	C
1008-2025	CH	09/22/2025	09/22/2025	CENTER POINT LARGE PRINT	23.25	C
1030-2025	CH	09/25/2025	09/25/2025	AMAZON	497.66	O
1063-2025	CH	09/29/2025	09/29/2025	AMAZON	146.94	O
Account Total:					\$1,832.92	
Account Code: 1000-120-411-2000 Books and Pamphlets{YOUTH DEPT. BOOKS}						
902-2025	CH	09/02/2025	09/02/2025	AMAZON	\$56.49	C
929-2025	CH	09/04/2025	09/04/2025	AMAZON	58.29	C
943-2025	CH	09/08/2025	09/08/2025	AMAZON	8.44	C
952-2025	CH	09/11/2025	09/11/2025	AMAZON	321.65	C
953-2025	CH	09/11/2025	09/11/2025	AMAZON	338.99	C
954-2025	CH	09/11/2025	09/11/2025	AMAZON	12.10	C
960-2025	CH	09/11/2025	09/11/2025	AMAZON	331.60	C
992-2025	CH	09/18/2025	09/18/2025	AMAZON	362.90	C
993-2025	CH	09/18/2025	09/18/2025	AMAZON	235.52	C
994-2025	CH	09/18/2025	09/18/2025	AMAZON	487.29	C
996-2025	CH	09/18/2025	09/18/2025	AMAZON	12.99	C

Appropriation Payment Register

UAN v2025.2

September 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
997-2025	CH	09/18/2025	09/18/2025	AMAZON	85.07	C
998-2025	CH	09/18/2025	09/18/2025	AMAZON	60.39	C
1005-2025	CH	09/22/2025	09/22/2025	AMAZON	74.76	C
1007-2025	CH	09/22/2025	09/22/2025	AMAZON	479.08	C
1015-2025	CH	09/25/2025	09/25/2025	AMAZON	4.27	O
1016-2025	CH	09/25/2025	09/25/2025	AMAZON	24.29	O
1017-2025	CH	09/25/2025	09/25/2025	AMAZON	15.44	O
1018-2025	CH	09/25/2025	09/25/2025	AMAZON	6.29	O
1021-2025	CH	09/25/2025	09/25/2025	AMAZON	8.63	O
1026-2025	CH	09/25/2025	09/25/2025	AMAZON	25.95	O
1027-2025	CH	09/25/2025	09/25/2025	AMAZON	10.01	O
1028-2025	CH	09/25/2025	09/25/2025	AMAZON	9.29	O
1029-2025	CH	09/25/2025	09/25/2025	AMAZON	54.92	O
1061-2025	CH	09/29/2025	09/29/2025	AMAZON	476.97	O
1062-2025	CH	09/29/2025	09/29/2025	AMAZON	481.81	O
1064-2025	CH	09/29/2025	09/29/2025	AMAZON	14.29	O
1065-2025	CH	09/29/2025	09/29/2025	AMAZON	23.88	O
1066-2025	CH	09/29/2025	09/29/2025	AMAZON	12.34	O
1067-2025	CH	09/29/2025	09/29/2025	AMAZON	21.43	O
1069-2025	CH	09/29/2025	09/29/2025	AMAZON	19.54	O
Account Total:					<u>\$4,134.91</u>	
Account Code: 1000-120-412-0000 Periodicals						
990-2025	CH	09/18/2025	09/18/2025	THE REPOSITORY	\$35.00	O
1059-2025	CH	09/29/2025	09/29/2025	The Alliance Review	322.02	O
Account Total:					<u>\$357.02</u>	
Account Code: 1000-120-413-1006 Audiovisual Materials{Audiovisual Materials ADULT}						
946-2025	CH	09/08/2025	09/08/2025	BLACKSTONE AUDIOBOOKS	\$264.65	C
995-2025	CH	09/18/2025	09/18/2025	AMAZON	91.51	C
1023-2025	CH	09/25/2025	09/25/2025	AMAZON	101.30	O
1031-2025	CH	09/25/2025	09/25/2025	AMAZON	64.86	O
1032-2025	CH	09/25/2025	09/25/2025	AMAZON	29.99	O
Account Total:					<u>\$552.31</u>	
Account Code: 1000-120-413-1007 Audiovisual Materials{DOWNLOADABLE CONTENT}						
931-2025	CH	09/04/2025	09/04/2025	MIDWEST TAPE	\$1,849.13	C
947-2025	CH	09/08/2025	09/08/2025	Kanopy Inc.	9.00	C
Account Total:					<u>\$1,858.13</u>	
Account Code: 1000-120-413-2006 Audiovisual Materials{Audiovisual Materials YOUTH}						
951-2025	CH	09/11/2025	09/11/2025	Consumers Credit Card	\$592.00	C
Account Total:					<u>\$592.00</u>	

Appropriation Payment Register

UAN v2025.2

September 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
Account Code:	1000-120-459-0008	Other - Supplies{CATALOGING & PROCESSING SUPPL.}				
944-2025	CH	09/08/2025	09/08/2025	AMAZON	\$107.97	C
1014-2025	CH	09/25/2025	09/25/2025	DEMCO, INC.	189.87	C
1060-2025	CH	09/29/2025	09/29/2025	DEMCO, INC.	78.92	O
Account Total:					<u>\$376.76</u>	
Account Code:	1000-210-321-0000	Telephone				
950-2025	CH	09/11/2025	09/11/2025	FIRST COMMUNICATIONS	\$738.86	C
Account Total:					<u>\$738.86</u>	
Account Code:	1000-210-332-0000	Maintenance and Repair on Equipment				
939-2025	CH	09/08/2025	09/08/2025	INDEPENDENT ELEVATOR CO., INC.	\$241.00	C
948-2025	CH	09/08/2025	09/08/2025	COMPUTEK CONSULTING INC	284.00	C
989-2025	CH	09/18/2025	09/18/2025	BUCKEYE MECHANICAL & CONTROLS INC.	1,575.00	C
Account Total:					<u>\$2,100.00</u>	
Account Code:	1000-210-334-0000	Trash Removal				
1020-2025	CH	09/25/2025	09/25/2025	Solid Waste And Recycling	\$175.00	O
Account Total:					<u>\$175.00</u>	
Account Code:	1000-210-339-0000	Other - Property Maint. Repair & Security Svc				
938-2025	CH	09/08/2025	09/08/2025	SAND ROCK MINERAL WATER CO.	\$26.00	C
941-2025	CH	09/08/2025	09/08/2025	CLEAN - N - GREEN	85.00	C
949-2025	CH	09/08/2025	09/08/2025	QCS CLEANING SOLUTIONS INC	2,832.90	C
961-2025	CH	09/11/2025	09/11/2025	UNIFIRST	136.82	C
964-2025	CH	09/11/2025	09/11/2025	dray home repair	300.00	C
965-2025	CH	09/11/2025	09/11/2025	CATLETT QUALITY PLUMBING	460.00	C
991-2025	CH	09/18/2025	09/18/2025	DOWN TO EARTH LAWN & LANDSCAPING LLC	170.00	O
949-2025	CH	09/30/2025	10/02/2025	QCS CLEANING SOLUTIONS INC	-172.90	C
Account Total:					<u>\$3,837.82</u>	
Account Code:	1000-210-361-0000	Electricity				
898-2025	CH	09/16/2025	08/28/2025	AMERICAN ELECTRIC POWER	\$2,114.70	C
Account Total:					<u>\$2,114.70</u>	
Account Code:	1000-210-362-0000	Water and Sewage				
940-2025	CH	09/08/2025	09/08/2025	WATER AND SEWER DEPT.	\$142.28	C
Account Total:					<u>\$142.28</u>	
Account Code:	1000-210-363-0000	Natural Gas				
933-2025	CH	09/04/2025	09/04/2025	COLUMBIA GAS OF OHIO	\$532.25	C
Account Total:					<u>\$532.25</u>	
Account Code:	1000-210-452-0000	Property Maintenance/Repair Supplies & Parts				
951-2025	CH	09/11/2025	09/11/2025	Consumers Credit Card	\$5.50	C

Appropriation Payment Register

UAN v2025.2

September 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
957-2025	CH	09/11/2025	09/11/2025	AMAZON	192.84	C
958-2025	CH	09/11/2025	09/11/2025	AMAZON	26.94	C
1024-2025	CH	09/25/2025	09/25/2025	AMAZON	157.28	O
1025-2025	CH	09/25/2025	09/25/2025	AMAZON	15.19	O
Account Total:					<u>\$397.75</u>	
Account Code: 1000-230-322-0000 Postage						
951-2025	CH	09/11/2025	09/11/2025	Consumers Credit Card	\$4.96	C
Account Total:					<u>\$4.96</u>	
Account Code: 1000-230-329-0000 Other - Communications,Printing and Publicity						
951-2025	CH	09/11/2025	09/11/2025	Consumers Credit Card	\$12.95	C
Account Total:					<u>\$12.95</u>	
Account Code: 1000-230-351-0000 Rents and Leases						
904-2025	CH	09/02/2025	09/02/2025	WELLS FARGO	\$426.71	C
1058-2025	CH	09/29/2025	09/29/2025	WELLS FARGO	426.71	O
Account Total:					<u>\$853.42</u>	
Account Code: 1000-230-390-0000 Other - Purchased and Contracted Services						
942-2025	CH	09/08/2025	09/08/2025	UNIQUE MANAGEMENT SERVICES, INC.	\$49.25	C
Account Total:					<u>\$49.25</u>	
Account Code: 1000-230-451-0007 General Administrative Supplies{OFFICE SUPPLIES}						
1070-2025	CH	09/01/2025	09/29/2025	CONSUMERS NATIONAL BANK	\$10.12	C
903-2025	CH	09/02/2025	09/02/2025	AMAZON	28.36	C
175-2025	MR	09/03/2025	09/04/2025	Daily Receipts-CNB Registers	0.49	C
167-2025	MR	09/05/2025	09/02/2025	Daily Receipts-CNB Registers	1.09	V
167-2025	MR	09/05/2025	09/02/2025	Daily Receipts-CNB Registers	-1.09	V
951-2025	CH	09/11/2025	09/11/2025	Consumers Credit Card	336.20	C
955-2025	CH	09/11/2025	09/11/2025	AMAZON	179.96	C
956-2025	CH	09/11/2025	09/11/2025	AMAZON	61.24	C
962-2025	CH	09/11/2025	09/11/2025	LAKE BUSINESS PRODUCTS	74.63	C
183-2025	MR	09/12/2025	09/15/2025	Daily Receipts-CNB Registers	0.17	C
184-2025	MR	09/15/2025	09/15/2025	Daily Receipts-CNB Registers	0.30	C
185-2025	MR	09/15/2025	09/15/2025	Daily Receipts-CNB Registers	0.31	C
1071-2025	CH	09/15/2025	09/29/2025	HUNTINGTON	5.00	C
187-2025	MR	09/16/2025	09/18/2025	Daily Receipts-CNB Registers	0.23	C
188-2025	MR	09/18/2025	09/18/2025	Daily Receipts-CNB Registers	0.18	C
1000-2025	CH	09/18/2025	09/18/2025	VISUAL EDGE IT	242.88	C
190-2025	MR	09/19/2025	09/22/2025	Daily Receipts-CNB Registers	1.00	C
191-2025	MR	09/22/2025	09/22/2025	Daily Receipts-CNB Registers	0.55	C
192-2025	MR	09/22/2025	09/22/2025	Daily Receipts-CNB Registers	0.67	C

Appropriation Payment Register

UAN v2025.2

September 2025

Payment or Receipt #	Payment or Receipt Type	Post Date	Transaction Date	Vendor / Payee	Amount	Status
194-2025	MR	09/23/2025	09/25/2025	Daily Receipts-CNB Registers	0.41	C
195-2025	MR	09/24/2025	09/25/2025	Daily Receipts-CNB Registers	0.31	C
1019-2025	CH	09/25/2025	09/25/2025	AMAZON	31.84	O
1022-2025	CH	09/25/2025	09/25/2025	AMAZON	62.95	O
197-2025	MR	09/26/2025	09/29/2025	Daily Receipts-CNB Registers	0.59	C
198-2025	MR	09/29/2025	09/29/2025	Daily Receipts-CNB Registers	0.36	C
204-2025	MR	09/30/2025	10/02/2025	Daily Receipts-CNB Registers	0.45	C
1073-2025	CH	09/30/2025	10/02/2025	CONSUMERS NATIONAL BANK	25.00	C
1074-2025	CH	09/30/2025	10/02/2025	CONSUMERS NATIONAL BANK	30.00	C
Account Total:					<u>\$1,094.20</u>	
Account Code: 1000-230-510-0000 Dues and Memberships						
932-2025	CH	09/04/2025	09/04/2025	Treasurer State of Ohio	\$762.00	C
Account Total:					<u>\$762.00</u>	
Account Code: 1000-230-590-0511 Other - Other{Information Technology}						
951-2025	CH	09/11/2025	09/11/2025	Consumers Credit Card	\$228.14	C
Account Total:					<u>\$228.14</u>	
Account Code: 4001-760-750-0000 Furniture and Equipment						
951-2025	CH	09/11/2025	09/11/2025	Consumers Credit Card	\$1,698.02	C
963-2025	CH	09/11/2025	09/11/2025	BAYSCAN TECHNOLOGIES	1,553.00	C
1009-2025	CH	09/22/2025	09/22/2025	DEMCO, INC.	1,074.00	C
Account Total:					<u>\$4,325.02</u>	
Report Total:					<u>\$74,908.64</u>	

Type: AM – Accounting Manual Warrant, AW – Accounting Warrant, IM – Investment Manual Warrant, IW – Investment Warrant, PM – Payroll Manual Warrant, PR – Payroll Warrant, RW – Reduction of Receipt Warrant, SW – Skipped Warrant, WH – Withholding Warrant, WS – Special Warrant, POS ADJ – Positive Adjustment, NEG ADJ – Negative Adjustment, POS REAL – Positive Reallocation, NEG REAL – Negative, CH - Account Charge, MR - Memo Receipt

Status: C – Cleared, O – Outstanding, V – Voided, B - Batch

Fund Status

UAN v2025.2

As Of 9/30/2025

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	45.124%	\$521,008.79	\$70,161.68	\$450,847.11
4001	Capital Projects	54.876%	\$548,281.91	\$0.00	\$548,281.91
All Funds Total			\$1,069,290.70	\$70,161.68	\$999,129.02
Pooled Investments					\$856,362.99
Secondary Checking Accounts					\$169.20
Available Primary Checking Balance					\$142,596.83

Last reconciled to bank: 09/30/2025 – Total other adjusting factors: \$0.00

Bank Reconciliation

Reconciled Date 9/30/2025

UAN v2025.2

Posted 10/2/2025 4:15:09 PM

Prior UAN Balance:		\$1,072,493.05
Receipts:	+	\$237,010.21
Payments:	-	\$240,385.46
Adjustments:	+	<u>\$172.90</u>
Current UAN Balance as of 09/30/2025:		\$1,069,290.70
Other Adjusting Factors:	+	<u>\$0.00</u>
Adjusted UAN Balance as of 09/30/2025:		<u><u>\$1,069,290.70</u></u>
Entered Bank Balances as of 09/30/2025:		\$1,073,934.20
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$4,643.50
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	<u>\$0.00</u>
Adjusted Bank Balances as of 09/30/2025:		<u><u>\$1,069,290.70</u></u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 09/30/2025.

There are no outstanding adjustments as of 09/30/2025.

Bank Balances

UAN v2025.2

Reconciled Date 9/30/2025

Posted 10/2/2025 4:15:09 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$150,200.91	\$147,240.33	\$147,240.33	\$0.00
Secondary	CHANGE AMT		\$109.20	\$109.20	\$109.20	\$0.00
Secondary	PETTYCASH2		\$60.00	\$60.00	\$60.00	\$0.00
Investment	CD042517		\$22,283.86	\$22,353.61	\$22,353.61	\$0.00
Investment	CD072716		\$23,696.17	\$23,770.34	\$23,770.34	\$0.00
Investment	CD082817		\$23,962.72	\$24,037.73	\$24,037.73	\$0.00
Investment	CDARHUNT26		\$81,000.17	\$0.00	\$0.00	\$0.00
Investment	HUNT 26 CD		\$0.00	\$0.00	\$0.00	\$0.00
Investment	HUNT CDAR		\$0.00	\$0.00	\$0.00	\$0.00
Investment	Hunt. MM		\$170,555.18	\$253,582.74	\$253,582.74	\$0.00
Investment	Money Mark		\$601,725.17	\$602,780.25	\$602,780.25	\$0.00
Investment	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
Total:			<u>\$1,073,593.38</u>	<u>\$1,073,934.20</u>	<u>\$1,073,934.20</u>	<u>\$0.00</u>

Outstanding Payments

UAN v2025.2

Reconciled Date 9/30/2025

Posted 10/2/2025 4:15:09 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	493-2025	05/15/2025	AMAZON	\$108.31
PRIMARY	Electronic	495-2025	05/15/2025	AMAZON	\$23.99
PRIMARY	Electronic	609-2025	06/09/2025	Laken Underwood	\$25.25
PRIMARY	Electronic	990-2025	09/18/2025	THE REPOSITORY	\$35.00
PRIMARY	Electronic	991-2025	09/18/2025	DOWN TO EARTH LAWN & LANDSCAPING LLC	\$170.00
PRIMARY	Electronic	1012-2025	09/25/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$130.94
PRIMARY	Electronic	1015-2025	09/25/2025	AMAZON	\$4.27
PRIMARY	Electronic	1016-2025	09/25/2025	AMAZON	\$24.29
PRIMARY	Electronic	1017-2025	09/25/2025	AMAZON	\$15.44
PRIMARY	Electronic	1018-2025	09/25/2025	AMAZON	\$6.29
PRIMARY	Electronic	1019-2025	09/25/2025	AMAZON	\$31.84
PRIMARY	Electronic	1020-2025	09/25/2025	Solid Waste And Recycling	\$175.00
PRIMARY	Electronic	1021-2025	09/25/2025	AMAZON	\$8.63
PRIMARY	Electronic	1022-2025	09/25/2025	AMAZON	\$62.95
PRIMARY	Electronic	1023-2025	09/25/2025	AMAZON	\$101.30
PRIMARY	Electronic	1024-2025	09/25/2025	AMAZON	\$157.28
PRIMARY	Electronic	1025-2025	09/25/2025	AMAZON	\$15.19
PRIMARY	Electronic	1026-2025	09/25/2025	AMAZON	\$25.95
PRIMARY	Electronic	1027-2025	09/25/2025	AMAZON	\$10.01
PRIMARY	Electronic	1028-2025	09/25/2025	AMAZON	\$9.29
PRIMARY	Electronic	1029-2025	09/25/2025	AMAZON	\$54.92
PRIMARY	Electronic	1030-2025	09/25/2025	AMAZON	\$497.66
PRIMARY	Electronic	1031-2025	09/25/2025	AMAZON	\$64.86
PRIMARY	Electronic	1032-2025	09/25/2025	AMAZON	\$29.99
PRIMARY	Electronic	1058-2025	09/29/2025	WELLS FARGO	\$426.71
PRIMARY	Electronic	1059-2025	09/29/2025	The Alliance Review	\$322.02
PRIMARY	Electronic	1060-2025	09/29/2025	DEMCO, INC.	\$78.92
PRIMARY	Electronic	1061-2025	09/29/2025	AMAZON	\$476.97
PRIMARY	Electronic	1062-2025	09/29/2025	AMAZON	\$481.81
PRIMARY	Electronic	1063-2025	09/29/2025	AMAZON	\$146.94
PRIMARY	Electronic	1064-2025	09/29/2025	AMAZON	\$14.29
PRIMARY	Electronic	1065-2025	09/29/2025	AMAZON	\$23.88
PRIMARY	Electronic	1066-2025	09/29/2025	AMAZON	\$12.34
PRIMARY	Electronic	1067-2025	09/29/2025	AMAZON	\$21.43

Outstanding Payments

UAN v2025.2

Reconciled Date 9/30/2025

Posted 10/2/2025 4:15:09 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	1068-2025	09/29/2025	Stark County District Library	\$800.00
PRIMARY	Electronic	1069-2025	09/29/2025	AMAZON	\$19.54
PRIMARY	Warrant	7068	05/16/2025	CARROLL COUNTY TREASURER	\$30.00
					\$4,643.50

Cleared Payments

UAN v2025.2

Reconciled Date 9/30/2025

Posted 10/2/2025 4:15:09 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	870-2025	08/18/2025	THE REPOSITORY	\$35.00
PRIMARY	Electronic	880-2025	08/21/2025	WAYNE GARAGE DOORS SALES & SERVICES INC	\$197.50
PRIMARY	Electronic	881-2025	08/21/2025	FREE PRESS STANDARD	\$35.00
PRIMARY	Electronic	891-2025	08/28/2025	AMAZON	\$95.84
PRIMARY	Electronic	892-2025	08/28/2025	AMAZON	\$12.99
PRIMARY	Electronic	893-2025	08/28/2025	AMAZON	\$4.23
PRIMARY	Electronic	894-2025	08/28/2025	AMAZON	\$7.29
PRIMARY	Electronic	895-2025	08/28/2025	AMAZON	\$18.99
PRIMARY	Electronic	897-2025	08/28/2025	Solid Waste And Recycling	\$175.00
PRIMARY	Electronic	898-2025	09/16/2025	AMERICAN ELECTRIC POWER	\$2,114.70
PRIMARY	Electronic	899-2025	08/25/2025	AMERICAN HERITAGE LIFE INSURANCE COMPANY	\$130.94
PRIMARY	Electronic	900-2025	09/02/2025	AMAZON	\$213.32
PRIMARY	Electronic	901-2025	09/02/2025	AMAZON	\$113.20
PRIMARY	Electronic	902-2025	09/02/2025	AMAZON	\$56.49
PRIMARY	Electronic	903-2025	09/02/2025	AMAZON	\$28.36
PRIMARY	Electronic	904-2025	09/02/2025	WELLS FARGO	\$426.71
PRIMARY	Electronic	908-2025	09/04/2025	Jennifer Baker	\$434.62
PRIMARY	Electronic	909-2025	09/04/2025	Sue E Barrick	\$465.77
PRIMARY	Electronic	910-2025	09/04/2025	Jennifer Bates	\$1,552.44
PRIMARY	Electronic	911-2025	09/04/2025	Eli Benzol	\$234.23
PRIMARY	Electronic	912-2025	09/04/2025	Jason Bumbico	\$1,802.81
PRIMARY	Electronic	913-2025	09/04/2025	Rachael Carmine	\$410.62
PRIMARY	Electronic	914-2025	09/04/2025	Andrew Heldreth	\$407.46
PRIMARY	Electronic	915-2025	09/04/2025	Trista Howe	\$159.41
PRIMARY	Electronic	916-2025	09/04/2025	Heather Husted	\$949.46
PRIMARY	Electronic	917-2025	09/04/2025	Amy Kirkpatrick	\$319.99
PRIMARY	Electronic	918-2025	09/04/2025	Donna Kohler	\$608.21
PRIMARY	Electronic	919-2025	09/04/2025	Lisa Lutes	\$561.32
PRIMARY	Electronic	920-2025	09/04/2025	Rachel Ohler	\$386.74
PRIMARY	Electronic	921-2025	09/04/2025	Gabrielle Ritter	\$410.62
PRIMARY	Electronic	922-2025	09/04/2025	Amelia Sapp	\$499.87
PRIMARY	Electronic	923-2025	09/04/2025	Kendra Selby	\$945.49
PRIMARY	Electronic	924-2025	09/04/2025	Anne Tokos	\$83.09
PRIMARY	Electronic	925-2025	09/04/2025	Laken Underwood	\$1,076.75

Cleared Payments

UAN v2025.2

Reconciled Date 9/30/2025

Posted 10/2/2025 4:15:09 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	926-2025	09/04/2025	Nicole Weber	\$1,528.67
PRIMARY	Electronic	929-2025	09/04/2025	AMAZON	\$58.29
PRIMARY	Electronic	930-2025	09/04/2025	AMAZON	\$22.00
PRIMARY	Electronic	931-2025	09/04/2025	MIDWEST TAPE	\$1,849.13
PRIMARY	Electronic	932-2025	09/04/2025	Treasurer State of Ohio	\$762.00
PRIMARY	Electronic	933-2025	09/04/2025	COLUMBIA GAS OF OHIO	\$532.25
PRIMARY	Electronic	934-2025	09/05/2025	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	935-2025	09/05/2025	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$11,707.80
PRIMARY	Electronic	936-2025	09/08/2025	AMAZON	\$413.61
PRIMARY	Electronic	937-2025	09/08/2025	AMAZON	\$18.14
PRIMARY	Electronic	938-2025	09/08/2025	SAND ROCK MINERAL WATER CO.	\$26.00
PRIMARY	Electronic	939-2025	09/08/2025	INDEPENDENT ELEVATOR CO., INC.	\$241.00
PRIMARY	Electronic	940-2025	09/08/2025	WATER AND SEWER DEPT.	\$142.28
PRIMARY	Electronic	941-2025	09/08/2025	CLEAN - N - GREEN	\$85.00
PRIMARY	Electronic	942-2025	09/08/2025	UNIQUE MANAGEMENT SERVICES, INC.	\$49.25
PRIMARY	Electronic	943-2025	09/08/2025	AMAZON	\$8.44
PRIMARY	Electronic	944-2025	09/08/2025	AMAZON	\$107.97
PRIMARY	Electronic	945-2025	09/08/2025	AMAZON	\$19.95
PRIMARY	Electronic	946-2025	09/08/2025	BLACKSTONE AUDIOBOOKS	\$264.65
PRIMARY	Electronic	947-2025	09/08/2025	Kanopy Inc.	\$9.00
PRIMARY	Electronic	948-2025	09/08/2025	COMPUTEK CONSULTING INC	\$284.00
PRIMARY	Electronic	949-2025	09/08/2025	QCS CLEANING SOLUTIONS INC	\$2,832.90
PRIMARY	Electronic	950-2025	09/11/2025	FIRST COMMUNICATIONS	\$738.86
PRIMARY	Electronic	951-2025	09/11/2025	Consumers Credit Card	\$2,889.32
PRIMARY	Electronic	952-2025	09/11/2025	AMAZON	\$321.65
PRIMARY	Electronic	953-2025	09/11/2025	AMAZON	\$338.99
PRIMARY	Electronic	954-2025	09/11/2025	AMAZON	\$12.10
PRIMARY	Electronic	955-2025	09/11/2025	AMAZON	\$179.96
PRIMARY	Electronic	956-2025	09/11/2025	AMAZON	\$61.24
PRIMARY	Electronic	957-2025	09/11/2025	AMAZON	\$192.84
PRIMARY	Electronic	958-2025	09/11/2025	AMAZON	\$26.94
PRIMARY	Electronic	959-2025	09/11/2025	AMAZON	\$43.95
PRIMARY	Electronic	960-2025	09/11/2025	AMAZON	\$331.60
PRIMARY	Electronic	961-2025	09/11/2025	UNIFIRST	\$136.82

Cleared Payments

UAN v2025.2

Reconciled Date 9/30/2025

Posted 10/2/2025 4:15:09 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	962-2025	09/11/2025	LAKE BUSINESS PRODUCTS	\$74.63
PRIMARY	Electronic	963-2025	09/11/2025	BAYSCAN TECHNOLOGIES	\$1,553.00
PRIMARY	Electronic	964-2025	09/11/2025	dray home repair	\$300.00
PRIMARY	Electronic	965-2025	09/11/2025	CATLETT QUALITY PLUMBING	\$460.00
PRIMARY	Electronic	966-2025	09/18/2025	Jennifer Baker	\$434.62
PRIMARY	Electronic	967-2025	09/18/2025	Sue E Barrick	\$473.11
PRIMARY	Electronic	968-2025	09/18/2025	Jennifer Bates	\$1,306.25
PRIMARY	Electronic	969-2025	09/18/2025	Eli Benzel	\$156.29
PRIMARY	Electronic	970-2025	09/18/2025	Jason Bumbico	\$1,802.81
PRIMARY	Electronic	971-2025	09/18/2025	Rachael Carmine	\$434.18
PRIMARY	Electronic	972-2025	09/18/2025	Rhonda Grogg	\$75.60
PRIMARY	Electronic	973-2025	09/18/2025	Andrew Heldreth	\$369.18
PRIMARY	Electronic	974-2025	09/18/2025	Trista Howe	\$177.80
PRIMARY	Electronic	975-2025	09/18/2025	Heather Husted	\$697.35
PRIMARY	Electronic	976-2025	09/18/2025	Amy Kirkpatrick	\$314.51
PRIMARY	Electronic	977-2025	09/18/2025	Donna Kohler	\$562.57
PRIMARY	Electronic	978-2025	09/18/2025	Lisa Lutes	\$533.96
PRIMARY	Electronic	979-2025	09/18/2025	Rachel Ohler	\$449.24
PRIMARY	Electronic	980-2025	09/18/2025	Gabrielle Ritter	\$527.46
PRIMARY	Electronic	981-2025	09/18/2025	Amelia Sapp	\$543.34
PRIMARY	Electronic	982-2025	09/18/2025	Kendra Selby	\$945.49
PRIMARY	Electronic	983-2025	09/18/2025	Anne Tokos	\$41.62
PRIMARY	Electronic	984-2025	09/18/2025	Laken Underwood	\$1,076.75
PRIMARY	Electronic	985-2025	09/18/2025	Nicole Weber	\$1,282.49
PRIMARY	Electronic	987-2025	09/19/2025	Lisa Lutes	\$13.98
PRIMARY	Electronic	989-2025	09/18/2025	BUCKEYE MECHANICAL & CONTROLS INC.	\$1,575.00
PRIMARY	Electronic	992-2025	09/18/2025	AMAZON	\$362.90
PRIMARY	Electronic	993-2025	09/18/2025	AMAZON	\$235.52
PRIMARY	Electronic	994-2025	09/18/2025	AMAZON	\$487.29
PRIMARY	Electronic	995-2025	09/18/2025	AMAZON	\$91.51
PRIMARY	Electronic	996-2025	09/18/2025	AMAZON	\$12.99
PRIMARY	Electronic	997-2025	09/18/2025	AMAZON	\$85.07
PRIMARY	Electronic	998-2025	09/18/2025	AMAZON	\$60.39
PRIMARY	Electronic	999-2025	09/18/2025	AMAZON	\$324.20
PRIMARY	Electronic	1000-2025	09/18/2025	VISUAL EDGE IT	\$242.88

Cleared Payments

UAN v2025.2

Reconciled Date 9/30/2025

Posted 10/2/2025 4:15:09 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	1001-2025	09/19/2025	OHIO PUBLIC EMPLOYEES DEFERRED	\$40.00
PRIMARY	Electronic	1002-2025	09/19/2025	RITA	\$467.70
PRIMARY	Electronic	1003-2025	09/19/2025	Ohio Department of Taxation	\$481.68
PRIMARY	Electronic	1004-2025	09/19/2025	EFTPS	\$2,245.96
PRIMARY	Electronic	1005-2025	09/22/2025	AMAZON	\$74.76
PRIMARY	Electronic	1006-2025	09/22/2025	AMAZON	\$40.65
PRIMARY	Electronic	1007-2025	09/22/2025	AMAZON	\$479.08
PRIMARY	Electronic	1008-2025	09/22/2025	CENTER POINT LARGE PRINT	\$23.25
PRIMARY	Electronic	1009-2025	09/22/2025	DEMCO, INC.	\$1,074.00
PRIMARY	Electronic	1010-2025	09/22/2025	STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS	\$6,650.24
PRIMARY	Electronic	1011-2025	09/22/2025	STARK COUNTY SCHOOLS FLEX PLAN ACCOUNT	\$160.00
PRIMARY	Electronic	1014-2025	09/25/2025	DEMCO, INC.	\$189.87
PRIMARY	Electronic	1070-2025	09/01/2025	CONSUMERS NATIONAL BANK	\$10.12
PRIMARY	Electronic	1071-2025	09/15/2025	HUNTINGTON	\$5.00
PRIMARY	Electronic	1073-2025	09/30/2025	CONSUMERS NATIONAL BANK	\$25.00
PRIMARY	Electronic	1074-2025	09/30/2025	CONSUMERS NATIONAL BANK	\$30.00
PRIMARY	Warrant	7077	08/21/2025	DAVID LEE MORGAN JR	\$200.00
PRIMARY	Inv Transfer		09/04/2025	Transfer To Investment Hunt. MM	\$82,652.47
CDARHUNT26	Inv Transfer		09/04/2025	Transfer From Investment CDARHUNT26	\$82,652.47
CDARHUNT26	Inv Transfer		09/30/2025	CDARHUNT26 closing adjustment	-\$1,652.30
CDARHUNT26	Inv Transfer		09/30/2025	CLOSE INVESTMENT: CDARHUNT26	\$0.00
HUNT 26 CD	Inv Transfer		09/30/2025	CLOSE INVESTMENT: HUNT 26 CD	\$0.00
Hunt. MM	Inv Transfer		09/15/2025	Transfer From Investment Hunt. MM	\$5.00
					<u>\$235,189.99</u>

Cleared Receipts

UAN v2025.2

Reconciled Date 9/30/2025

Posted 10/2/2025 4:15:09 PM

Account	Type	Ticket #	Receipt #	Post Date	Source	Amount
PRIMARY	Standard		173-2025	09/02/2025	Daily Receipts-CNB Registers	\$38.90
PRIMARY	Memo		175-2025	09/03/2025	Daily Receipts-CNB Registers	\$12.41
PRIMARY	Standard		176-2025	09/04/2025	Daily Receipts-CNB Registers	\$78.55
PRIMARY	Interest		181-2025	09/04/2025	CDARHUNT26	\$1,652.30
PRIMARY	Standard		177-2025	09/08/2025	Daily Receipts-CNB Registers	\$128.90
PRIMARY	Standard		178-2025	09/11/2025	Daily Receipts-CNB Registers	\$89.20
PRIMARY	Standard		179-2025	09/11/2025	CARROLL COUNTY AUDITOR'S OFFICE	\$13,843.69
PRIMARY	Standard		180-2025	09/11/2025	STARK COUNTY AUDITOR'S OFFICE	\$52,046.15
PRIMARY	Memo		183-2025	09/12/2025	Daily Receipts-CNB Registers	\$0.53
PRIMARY	Standard		182-2025	09/15/2025	COLUMBIANA COUNTY AUDITOR'S OFFICE	\$1,637.17
PRIMARY	Memo		184-2025	09/15/2025	Daily Receipts-CNB Registers	\$5.30
PRIMARY	Memo		185-2025	09/15/2025	Daily Receipts-CNB Registers	\$5.69
PRIMARY	Standard		186-2025	09/15/2025	Daily Receipts-CNB Registers	\$90.90
PRIMARY	Memo		187-2025	09/16/2025	Daily Receipts-CNB Registers	\$2.77
PRIMARY	Memo		188-2025	09/18/2025	Daily Receipts-CNB Registers	\$1.12
PRIMARY	Standard		189-2025	09/18/2025	Daily Receipts-CNB Registers	\$60.25
PRIMARY	Memo		190-2025	09/19/2025	Daily Receipts-CNB Registers	\$31.50
PRIMARY	Memo		191-2025	09/22/2025	Daily Receipts-CNB Registers	\$14.75
PRIMARY	Memo		192-2025	09/22/2025	Daily Receipts-CNB Registers	\$13.53
PRIMARY	Standard		193-2025	09/22/2025	Daily Receipts-CNB Registers	\$133.35
PRIMARY	Memo		194-2025	09/23/2025	Daily Receipts-CNB Registers	\$9.59
PRIMARY	Memo		195-2025	09/24/2025	Daily Receipts-CNB Registers	\$5.69
PRIMARY	Standard		196-2025	09/25/2025	Daily Receipts-CNB Registers	\$41.70
PRIMARY	Memo		197-2025	09/26/2025	Daily Receipts-CNB Registers	\$16.40
PRIMARY	Memo		198-2025	09/29/2025	Daily Receipts-CNB Registers	\$7.64
PRIMARY	Standard		199-2025	09/29/2025	Daily Receipts-CNB Registers	\$6.89
PRIMARY	Standard		200-2025	09/29/2025	Daily Receipts-CNB Registers	\$60.25
PRIMARY	Memo		204-2025	09/30/2025	Daily Receipts-CNB Registers	\$11.05
PRIMARY	Inv Transfer			09/04/2025	Transfer From Investment CDARHUNT26	\$82,652.47
PRIMARY	Inv Transfer			09/15/2025	Transfer From Investment Hunt. MM	\$5.00
PRIMARY	Inv Transfer			09/30/2025	CLOSE INVESTMENT: HUNT 26 CD	\$0.00
PRIMARY	Inv Transfer			09/30/2025	CLOSE INVESTMENT: CDARHUNT26	\$0.00
PRIMARY	Inv Transfer			09/30/2025	CDARHUNT26 closing adjustment	-\$1,652.30
CD042517	Interest		202-2025	09/25/2025	CD042517	\$69.75
CD072716	Interest		201-2025	09/26/2025	CD072716	\$74.17
CD082817	Interest		203-2025	09/26/2025	CD082817	\$75.01
Hunt. MM	Inv Transfer			09/04/2025	Transfer To Investment Hunt. MM	\$82,652.47
Hunt. MM	Interest		208-2025	09/30/2025	Hunt. MM	\$380.09
Money Mark	Interest		207-2025	09/30/2025	Money Mark	\$1,055.08

Cleared Receipts

UAN v2025.2

Reconciled Date 9/30/2025

Posted 10/2/2025 4:15:09 PM

Account	Type	Ticket #	Receipt #	Post Date	Source	Amount
						\$235,357.91

Cleared Adjustments

UAN v2025.2

Reconciled Date 9/30/2025

Posted 10/2/2025 4:15:09 PM

Account	Type	Item #	Post Date	Source or Payee	Amount
PRIMARY	Payment Adj	949-2025	09/30/2025	QCS CLEANING SOLUTIONS INC	\$172.90
					<u>\$172.90</u>

Investment Listing

UAN v2025.2

System Year 2025

Account Name	Description	Current Value	Interest Rate	Year to Date Interest	Total Interest	Purchased Date	Maturity Date	Closed Date	Closing Price
CD042517	CONSUMERS 0106524019 7 month CD exp1	\$22,353.61	3.68%	\$437.88	\$1,829.15	04/25/2017	10/25/2025		
CD072716	CONSUMERS 0106125341 exp 11/27/25	\$23,770.34	3.68%	\$666.02	\$3,592.60	04/27/2025	11/27/2025		
CD082817	CONSUMERS 0106774145 CD 11/28/25	\$24,037.73	3.68%	\$673.52	\$3,290.67	04/28/2025	11/28/2025		
CDARHUNT26	HUNTINGTON 26 WEEK CDAR 09/04/25	\$0.00	4.05%	\$1,652.30	\$1,652.30	03/06/2025	09/04/2025	09/30/2025	\$0.00
HUNT 26 CD	HUNTINGTON CDAR 26 WEEKS	\$0.00	5.00%	\$1,994.35	\$1,994.35	08/07/2024	02/06/2025	09/30/2025	\$0.00
HUNT CDAR	26 CDAR	\$0.00	3.60%	\$0.00	\$0.00	10/01/2025	04/02/2026		
Hunt. MM	Huntington Money Market	\$170,930.27	3.00%	\$2,758.23	\$9,154.40	08/01/2023	08/01/2053		
Money Mark	Money Market Consumers	\$602,780.25	2.00%	\$8,942.44	\$25,814.72	05/04/2023	05/04/2073		
STAR OHIO	STATE TREASURY ASSET RESERVE OF OH	\$0.00	0.04%	\$0.00	\$270,672.85	01/01/1999	12/31/2099		
		<u>\$843,872.20</u>		<u>\$17,124.74</u>	<u>\$318,001.04</u>				

End

Minerva Public Library

September 2025

Financial Reports

Submitted for October 2025

Board Meeting

Minerva Public Library

Director's Report – October 2025

Personnel & HR

- Started using the When I Work, to record work hours and create time sheets. We are working out the small details, but on the whole the transition is going well.
- We have hired two new Library Aides for Youth Services, Kelly Phillips and Megan Kindelberger. They are catching on quickly and becoming part of the team downstairs.

Patron Services

- We have been able to work with Michelle Schoonover of the Stark County Health Department to have the library receive a NaloxBox, an emergency box that houses a lifesaving overdose medication called naloxone. We will install the box by the upstairs elevator and are working up a plan to conduct a formal training on its use.
- Representatives of the Stark County Board of Elections stopped by last week and did some of the site planning necessary for the upcoming November election.

Adult Services

- The Bats program on September 29th brought in 25 people, the Civil War talk on October 2nd had 10 patrons here, and the William McKinley presentation (the final in the series) on October 20th had 10 in attendance.
- Coming up, we have Edgar Allen Poe reading on October 27th, a pie baking workshop on November 13th, and Sasquatch Science on November 17th.

Youth Services

- We have received and set up the new furniture from Demco in Youth Services. It has been very well received and has dramatically improved the space.
- Laken Underwood and I recently had a meeting with MacKenzie Vernier from Minerva Elementary to discuss the potential for making the Sensory Spot space in Youth Services more accessible to our special needs patrons, by adding furniture, features and dedicated programming.

Collection Development

- New materials for August 2025 included:
 - Books: 131
 - Audiobooks: 7
 - Movies: 14
 - **Youth Books: 476**
 - Tonies: 3
- A former colleague of mine, Heidi Dowling, will be coming to meet with the coordinators and I next week to examine and discuss our collection development workflows and see what opportunities for improvement we might have.
- The upcoming shutdown of the book distributor Baker & Taylor will not be directly affecting MPL. We had ceased using them to purchase materials over a year ago. The situation will probably change how other distributors, including Amazon (our primary distributor), will be operating in the near future

Facilities & Grounds

- We are currently following up on the potential roof issues. Sage Roofing stopped by October 17th and conducted a roof inspection and we will be following up on their recommendations with SCI Roofing Services.
- The QCS Contract for cleaning services will be at its end the first full week of November. The building maintenance and cleaning are a present going pretty well with the current staff and we will continue to keep a close eye on the situation.
- The solution recommended by First Communication for our POTS lines ended up not being feasible for our infrastructure. We will be exploring other vendors to take over this service.

Technology

- We have four new laptops that we have deployed for use by both the staff and our patrons. They have productivity applications installed and are barcoded to be checked out for in-house use.
- We have also bought two FoxIt PDF Editor licenses and have installed them on one of the laptops and the other on one of the public desktops.
- I have been reviewing the new cyber security requirements set forth by the state of Ohio and slowly putting together what we will need to take care of to be in

compliance. We will be adapting our current technology policies to reflect these requirements, working with our IT service provider Computek and the SEO to make sure that we have the correct infrastructure in place and finding the time to conduct the recommended training.

- SEO has partnered with DataServ on a pilot project to provide MPL along with five other libraries with a network equipment assessment (includes network cabling, firewall, switches, and wireless access points) and assistance in filing Category Two E-Rate paperwork based on the recommendations at no cost. Our current firewall will at the end-of-life at the end of the year, so the cost of this and other improvements could potentially be covered by this program.
- Our OPLIN Circuit received an upgrade to 1G on October 13th.

Miscellaneous

- Staff Development Day on Monday, October 13th went well overall. The activities were fun, Village Administrator Greg Mytinger gave a very informative talk, and we were able to go over the Strategic Plan report together and do a little brainstorming.
- I will be attending the OLC Convention in Cleveland during the third week of November.



I grant to the Minerva Public Library, its representatives, and staff the right to take photographs and/or videos of me, my children, and/or my property.

I authorize the Stark County District Library, its assignees, and transferees permission to copyright, use, and publish the same in print and/or electronically. I agree that the Stark County District Library may use such photographs and/or video of me with or without my name and for any lawful purpose, including, for example, such purposes as publicity, illustration, advertising, and Internet content.

I have read and understand the above:

Signature _____ Date _____

Printed name _____

Phone Number _____

For Minor Children Under Age 18

Child Name _____ Age _____

Child Name _____ Age _____

Child Name _____ Age _____

Child Name _____ Age _____

Child Name _____ Age _____

Child Name _____ Age _____

Child Name _____ Age _____

Child Name _____ Age _____

