

**Minerva Public Library Board of Trustees**  
**Minutes of the March 23, 2023 Regular Meeting**

**Call to Order:** Mr. Bartley called the meeting to order at 6:30 pm in the library's Community Meeting Room

**Attendance:** Trustees Roger Bartley, Jennifer Beard, Casey Milano, Becky Miller, Sarah Repella, Diane Ruff, and Dick Ruteldge; Library Director Tom Dillie and Fiscal Officer Heather Husted.

**Adjustments to the Agenda:** none

**Public Participation:** none

**Presentation from Arts Council:** Representatives from the Minerva Arts Council , Bob Clark, Denise Freeland, Diane Evans, and Patrick Buckohr, the sculptor who is creating the statute of Bill Powell for the Arts Council, presented images of the work in progress, including the sculpture's head. Mr. Buckohr provided an overview the materials used in the sculpture and his inspiration for the various features of the work. Mr. Clark explained the background of the project and the plans for mounting the sculpture outside. Prior to the Board meeting, Mr. Bartley and Mr. Dillie had met with the Arts Council representatives on library grounds to discuss a possible location for the statue.

Ms. Repella moved to **Approve** the minutes of the February, 2023 Regular Board Meeting. Dr. Beard seconded. Motion carried unanimously.

**Ongoing Business**

**Dolly Parton Imagination Library of Ohio Update:** Mr. Dillie reported that there are 251 kids from the library's service area registered with DPILO, and 54.5% of the eligible kids in the county are now enrolled.

**Director Search Update:** Mr. Dillie reported BMA is working on draft job announcement to submit to the Search Committee for approval the first week of April, and will start the search shortly thereafter. The Massillon Director' s search has seen many applicants which bodes well for a good turnout for the Director searches at both Minerva and Canal Fulton.

**State Budget Update:** the House continues to work on its version of the budget and on HB 1, the latter of which proposes reductions to the state income tax and various changes to property tax structures, both of which would effect local government funding. Because the library doesn't have a levy, only the reduction in the income tax, by reducing the over General Revenue collection

and thus the PLF, would have a direct effect on Minerva. It is still very early days in the budget process.

**Fiscal Officer's Report**

Mr. Rutledge moved to **Accept** the monthly financial reports for February, 2023 and the Fiscal Officer's report, both of which were included in the Board packet. Ms. Milano seconded. Motion carried unanimously.

Ms. Husted reviewed her report with Board.

**PLF Distribution:** The March PLF distribution is \$59,978 which is \$3,925 or 7% more than the \$56,053 received in March last year.

**2023 General Revenue Net Operating Position**

Feb. Revenue =	\$80,693	Total Annual Revenue =	\$ 149,998
Feb. Expenses =	\$65,156	Total Annual Expenses =	\$ 111,656
Difference	\$15,537		\$ 38,342

**General Fund Expenses as Percentage of Appropriation**

<u>2023 Appropriation*</u>	<u>Current 2023 Expenses</u>	<u>As Percentage</u>
\$914,401	\$ 111,656	12.0%

\*Includes \$100,000 transfer out to Capital

**Unique Management:** Unique Management's February invoice was \$49.25 for 5 placements.

**New Business**

**Re-certified Revenue Estimate for 2023:** as discussed at the February Board meeting, the Stark County Auditor's Office has issued a certificate of resources based on the December PLF estimate from the Ohio Dept. of Taxation. That estimate is lower than the July estimate which is what Columbiana and Carroll Counties used for their certificates of resources issued last year. Those counties have not issued new certificates and are unlikely to do so. Since Stark County provides the largest share of the PLF revenue to the library, it would be good practice to revise the revenue appropriation for 2023 to reflect that reduction. The amended revenue also shows the actual General Fund carryover of \$343,608 rather than the original budget estimate of \$250,000. The expense

appropriation will not be changed. A copy of the original appropriation and the amended appropriation is included in the Packet.

Ms. Miller moved to **Approve Resolution 23-03-01**: to amend the 2023 Appropriation as presented. Ms. Repella seconded. Motion carried unanimously.

**Property and Liability Insurance**: the Ohio Plan policy covering the library is up for renewal. The total bill is \$10,638. As in previous years, the library qualifies for certain discounts, this time in the amount of \$1,132, bringing the annual renewal premium down to \$9,506. That's \$66 less than last year's discounted premium. Mr. Dillie mentioned that the library has not asked for bids on this insurance coverage because our claim experience with the Ohio Plan has been very good, and it seems sensible to stick with a company that specializes in insurance for units of local government.

Mr. Rutledge moved to **Approve Resolution 23-03-02**: to renew property and liability insurance coverage with the Ohio Plan for another year at a cost of \$9,506. Ms. Miller seconded. Motion carried unanimously.

**Dolly Parton Imagination Library of Ohio**: at the last meeting the Trustees discussed ways of providing a regular contribution from the library to the Stark County DPILO the funds for which are managed by Stark Library. There was general agreement that assigning part of the proceeds from the library's seasonal book sales would be a good idea. Mr. Rutledge also suggested he could inquire about support from Minerva Rotary; he hasn't had a chance to do so yet, but will. Mr. Dillie suggests that the Board authorize setting aside a percentage of the book sale proceeds to send to Stark Library in support of DPILO. The library's seasonal book sales usually take in over \$1000 each. Other libraries in Stark County are contributing substantial amounts, but those funds come from either the library Friends groups, or from targeted donations by individual library patrons. With 251 registered kids from the Minerva area, and the 50% support from the State, the annual cost of registration is a bit over \$3100.

Dr. Beard moved to **Approve Resolution 23-03-03**: to set aside 50% of the proceeds from the library's seasonal book sales for the support of the Dolly Parton Imagination Library of Ohio, and to transfer that amount to Stark Library following the completion of each book sale. Ms. Ruff seconded. Motion carried unanimously.

**Donation of Bill Powell Statute**: at this Board meeting and the February meeting the Trustees have heard presentations from the Minerva Arts Council about donating a newly created sculpture of Bill Powell to the Library for installation on library grounds. The library would not bear any cost for the statue or its installation, but would cover the cost of installing and maintaining outdoor

lighting. Mr. Dillie reported that the library has insurance coverage for outdoor equipment—fences, light poles, flag pole, etc, in the amount of \$53,000. The Ohio Plan rep says that the sculpture could be included under this coverage, either under the current amount insured or with a slight increase. The sculpture would be valued at \$14,000, the purchase price paid by the Arts Council.

There was much discussion and debate among the Trustees about whether to accept this donation. Dr. Beard reiterated her concerns that this sculpture didn't fit in or support the library's mission. Ms. Miller agreed and emphasized that there were other venues, specifically sports-related, which would provide a more appropriate spot for this statue, or that a more visible and viable spot could be found on village property. Mr. Rutledge, who is also on the Arts Council, explained the history of looking for a site for the statue. There were several spots on village property that the Arts Council suggested, but that were rejected by the village for various reasons. Mr. Rutledge pointed out that the library is one of the village's cultural institutions and providing space for public art fits in with that role. Mr. Bartley suggested that since Bill Powell grew up in Minerva, was a product of Minerva Schools, and became internationally known in his field, that it made sense to commemorate him locally with a statue, and in having that example of his success available to local school kids in some sort of physical, visible way. Ms. Miller also pointed out the increased maintenance responsibilities that could accrue to the library once the statue was installed, and that there was a liability concern if children were to climb the pedestal or the statue and fall off.

Mr. Bartley called for the motion.

Mr. Rutledge moved to approve **Approve Resolution 23-03-04**: to accept the donation from the Minerva Arts Council of a statute of William Powell to be installed on library property with the Minerva Arts Council responsible for the management of the installation and any associated costs. The library will provide for outdoor lighting and insure the sculpture. Ms. Repella seconded. Motion carried with a vote of four in favor and three opposed.

### **Correspondence**

None

### **Director's Report**

Ms. Repella moved to **Accept** monthly reports from the Director, and the Youth Services Manager, which are included in the packet. Dr. Beard seconded. Motion carried unanimously.

**February Library Statistics:** In-house circulation was 17,332, 30% above that of last February. Total circulation was 23,570, 34.5% above February last year. Door count was 5,552 20% above last February, with most of the increase again coming from more class visits.

Accept Gifts—February

**Restricted Individual Contributions to the General Fund**

\$ 00.00

**Unrestricted Individual Contributions to the General Fund**

\$ 765.45\*

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Total Restricted and Unrestricted

\$ 765.45

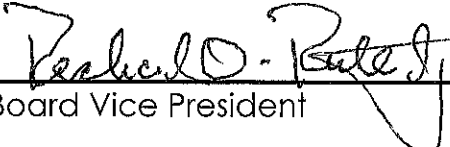
\*Includes \$100 from John Oyer. \$590 in total from Virginia Birks, Charlotte Stuhl, Dale and Judy Speakman, Russ Kiko Associates, Tim and Theresa Blocher, Pat Miller, Louise Criss, Jim and Laney Fugett, and Mark and Lesley Reed in memory of Linda Clark.

**In-kind Gifts**

4 trade paperbacks

Ms. Miller moved to **Adjourn** the meeting at 7:45 pm. Ms. Repella seconded.

The next Regular Board Meeting will be held on April 27, 2023 at 6:30 pm in the Community Meeting Room.

  
Board Vice President

4-27-23

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Date