



## Minerva Public Library 2014 Annual Report

President, Library Board of Trustees: Roger Bartley

Director: Tom Dillie

Fiscal Officer: Mary Jane Smith

The library in 2014 saw improvements in technology, an increase in the amount and variety of downloadable content, the visit of a popular traveling exhibit *Ohio and the Civil War*, and an increase in programs offered for adults. Public Library Fund revenue has stabilized for the moment, although receipts remain lower than at any time since 1998. Library Trustees, Administration, and staff continue to find ways to save money while having as little impact as possible on services to you, our library users. We continue to provide you with the books, DVDs, audiobooks, CDs, children's activity kits, magazines, artwork, downloadable materials, programs, services, and speakers that you find interesting and worthwhile. And you enjoyed and made good use of those services, materials, and programs over the past year.

### ***In 2014***

- You checked out or renewed library materials 272,835 times.
- You downloaded over 6,000 e-books, audiobooks, CDs, and movies.
- You visited the library 105,698 times.
- You asked 17,125 reference questions of library staff.
- The Library loaned 57,729 items to other patrons at other Ohio libraries.
- You borrowed 19,371 items from other Ohio libraries.
- The Library added 6,249 items to the local collection for you to check out and enjoy.
- The Library purchased 480 e-books to add to the Ohio Digital Library.

### **Keeping you connected—online and in the community**

The Library has 16 computers through which you may access the Internet on a high-speed fiber optic connection provided by the State of Ohio; these computers were replaced in 2014 with faster PCs running Windows 7 and offering the Office 2010 suite of productivity software as well as the WinWay resume writing software. Free wi-fi internet access is available throughout the building to use with your laptop, smartphone, or other portable devices. The library purchased access to the Hoopladigital.com downloadable collection of music CDs, movies, and audiobooks for you to enjoy on your smart devices or computer. The library also purchased Mangolanguages.com which provides you with free, online, structured lessons to learn over 60 languages. The Library has a variety of meeting and study rooms for your use and now makes those rooms available for private functions as well as public meetings.

### ***In 2014***

- You logged on to internet computers at the Library 16,741 times: over 55 times a day.
- 378 of you attended 23 programs for adults presented by outside speakers at the library.
- You used the study rooms over 651 times for studying, writing, tutoring, and working.
- Your community groups and public agencies as varied as the Girl Scouts, Relay for Life, D.A.R., YMCA, SPARK, Ohio Bureau of Workers Compensation, Stark County Auditor, Good News Club, book discussion groups, as well as 24 others, booked the meeting rooms 213 times.

## Service to Youth

The Library offers varied story times for young patrons and their caregivers, the always popular Summer Reading Program, and after school activities for tweens and teens. The Library also provides class visits to aid students and teachers from Minerva Local Schools, Minerva Area Christian School, the area Mennonite school, the YMCA Preschool, and area homeschoolers. Youth Services staff also went on the road to the Minerva Jazz Festival, Art Fest, and Minerva Christmas Celebration.

### *In 2014 Library staff offered:*

- 750 class visits to the Library—15,630 students served.
- 131 visits by library staff to classes at local schools—2662 students served.
- 92 story times for children of various ages—1,917 children and caregivers served.
- 30 different Summer Reading events—1,606 children and caregivers served.
- 174 other youth programs—1,540 children and caregivers served.

Library Youth Services staff also assist in the Library's partnership with SPARK (Supporting Partnerships to Ensure Ready Kids), an early literacy and school-readiness program that works with caregivers and preschoolers to improve children's skills for early school success. Staff also organized a 1000 Books Before Kindergarten reading challenge to encourage early literacy skills.

## Library Funding

The Library is funded by a monthly distribution from the State of Ohio through the Public Library Fund (PLF). The PLF currently receives 1.66% of the State's General Revenue Fund. The monthly PLF distribution is divided among Ohio's 88 counties and then distributed to public libraries in each of those counties by that county's Budget Commission.

### **2014 Actual Revenue**

	Percent	Amount
Public Library Fund (PLF)	93.7%	\$638,449
Fines and Fees	2.8%	\$ 19,240
Contributions	1.2%	\$ 7,789
Miscellaneous	2.2%	\$ 15,007
Investment Earnings	0.1%	\$ 889
Total	100.0%	\$681,375

### **2013 Actual Expenditures**

Salaries and Benefits	61.0%	\$455,118
Library Materials	12.4%	\$ 92,193
Purchased Services	13.8%	\$102,834
Other	3.0%	\$ 22,403
Supplies	2.1%	\$ 16,016
Capital Outlay	0.4%	\$ 2,716
Capital Projects	7.3%	\$ 54,815
Total	100.0%	\$746,095

## Generous Support

The Library appreciates your generosity in helping to fund programs and services. Please consider the Library when you plan your annual giving.

### *In 2014:*

- Library patrons and local businesses gave targeted donations totaling \$4,385.
- Library book sales and anonymous donations provided \$3,404.
- Patrons donated 336 books, CDs, DVDs, and audiobooks to the Library's collection.