



Minerva Public Library 2012 Annual Report

President, Library Board of Trustees: Roger Bartley

Director: Tom Dillie

Fiscal Officer: Mary Jane Smith

The library in 2012 saw an expected freeze in state funding; receipts were still 21.5% below those of 2008, and lower than at any time since 1998. Library Trustees, Administration, and staff continue to find ways to save money while having as little impact as possible on services to you, our library users. We continued to provide you with the books, DVDs, audiobooks, CDs, children's activity kits, magazines, artwork, and downloadable materials, and programs, services, and speakers that you find interesting and worthwhile. And you enjoyed and made good use of those services, materials, and programs over the past year.

In 2012

- You checked out or renewed library materials 307,859 times.
- You downloaded over 4,900 e-books and audiobooks.
- You visited the library 109,606 times.
- You asked 20,540 reference questions of library staff.
- The Library loaned 62,616 items to other Ohio library patrons.
- You borrowed 25,139 items from other Ohio libraries.
- The Library added 8,106 items to the local collection for you to check out and enjoy.
- The Library purchased 618 e-books to add to the SEO Download Center.

A year of changes and improvements

The Minerva community and the Library said good-bye to a Kelly Boggs, Library Fiscal Officer, and welcomed Mary Jane Smith as the new Fiscal Officer. Pam Hoffmeyer resigned to take on the post of librarian at a school in Malaysia, and Anne Tokos joined the Adult Services Department in her place. Terri Kempthorne was a welcome addition to the very busy Youth Services Department.

Keeping you connected—online and in the community

The Library has 18 computers through which you may access the Internet on 3 high-speed T-1 connections provided by the State of Ohio, as well as free wi-fi internet access to use with your laptop or other portable devices. The Library also has a variety of meeting and study rooms for your use.

In 2012

- You logged on to internet computers at the Library 16,871 times, over 56 times a day.
- 102 of you attended computer training classes at the library.
- You used the study rooms over 696 times for studying, writing, tutoring, and working.
- Your community groups and public agencies as varied as the Girl Scouts, the Relay for Life, the D.A.R., the YMCA, the Ohio Bureau of Workers Compensation, Stark County Auditor, book discussion groups, as well as 25 others, booked the meeting rooms 165 times.

Service to Youth

The Library offers varied story times for young patrons and their caregivers, the always popular Summer Reading Program, and after school activities for tweens and teens. The Library also offers class visits to aid students and teachers from Minerva Local Schools, Minerva Area Christian School, the area Mennonite School, the YMCA Preschool, and area homeschoolers. Youth Services staff also went on the road to the Minerva Jazz Festival, Art Fest, and Minerva Christmas Celebration.

In 2012 Library staff offered:

- 873 class visits to the Library—18,373 students served.
- 72 visits by library staff to classes at local schools—1,202 students served.
- 91 story times for children of various ages—2,274 children and caregivers served.
- 41 different Summer Reading events—1,389 children and caregivers served.
- 194 other youth programs—1,612 children and caregivers served.

Library Youth Services staff also assist in the Library's partnership with SPARK (Supporting Partnerships to Ensure Ready Kids), an early literacy and school-readiness program that works with caregivers and preschoolers to improve children's skills for early school success.

Library Funding

The Library is funded by a monthly distribution from the State of Ohio through the Public Library Fund (PLF). The PLF usually receives 1.97% of the State's General Revenue. However, that amount is currently frozen at 95% of the amount received in 2010-2011. The monthly PLF distribution is divided among Ohio's 88 counties and then distributed to public libraries in each of those counties by that county's budget commission.

2012 Actual Revenue

	Percent	Amount
Public Library Fund (PLF)	95.0%	\$646,039
Fines and Fees	2.9%	\$ 19,645
Contributions	0.7%	\$ 4,456
Miscellaneous	1.2%	\$ 8,360
Investment Earnings	0.0%	\$ 244
Total	100.0%	\$678,744

2012 Actual Expenditures

Salaries and Benefits	67.1%	\$425,861
Library Materials	15.2%	\$ 96,679
Purchased Services	12.7%	\$ 80,739
Other	3.5%	\$ 22,161
Supplies	1.3%	\$ 8,428
Capital Outlay	0.2%	\$ 927
Total	100.0%	\$634,795

Generous Support

The Library also appreciates your generosity in helping to help fund programs and services. Please consider the Library when you plan your annual giving.

In 2012:

- Patrons gave targeted donations totaling \$1,090.
- Library book sales and anonymous donations provided \$3366.
- Patrons donated 588 books, CDs, DVDs, and audiobooks to the Library's collection.