



Minerva Public Library 2011 Annual Report

President, Library Board of Trustees: Roger Bartley

Director: Tom Dillie

Fiscal Officer: Kelly Boggs

The library in 2011 saw an upturn in state funding, but receipts were still 21.5% below those of 2008, and were lower than at any time since 1998. Library Trustees, Administration, and staff, continue to find ways to save money while having as little impact as possible on services to you, our library users. We continued to provide you with the books, DVDs, audiobooks, CDs, children's activity kits, magazines, artwork, and downloadable materials, and programs, services and speakers that you find interesting and worthwhile. And you enjoyed and made good use of those services, materials, and programs over the past year.

In 2011

- You checked out or renewed library materials 317,627 times.
- You renewed your library materials online 18,452 times.
- You visited the library 108,029 times.
- The Library loaned 63,138 items to other Ohio library patrons.
- You borrowed 26,329 items from other Ohio libraries.
- The Library added 8,983 items to the collection for you to check out and enjoy.

A year of changes and improvements

The Library replaced all of the public internet computers with much newer and faster PCs, and installed Microsoft Office 2010 on all public computers. A new internet firewall and switches also helped improve patrons' online experience at the library.

The Minerva community and the Library said good-bye to a Barb Braden, a veteran member of the Youth Services staff, and welcomed Karla Dennis to that Department. Library Trustees Pam Swallen and Denise Freeland retired from their seats on the Minerva Public Library Board after 21 years and 7 years of service respectively. Diane Ruff and Phil Zbasnik have begun their first 7-year terms as Trustees.

Keeping you connected—online and in the community

The Library has 18 computers through which you may access the Internet on a high-speed connection provided by the State of Ohio, as well as free wi-fi internet access to use with your laptop or other portable devices. The Library also has a variety of meeting and study rooms for your use.

In 2011

- You logged on to internet computers at the Library 17,196 times, over 57 times a day.
- You connected to the Library's wi-fi over 1760 times, almost 6 times a day.
- You used the study rooms over 884 times for studying, writing, tutoring, and working.
- Your community groups and public agencies as varied as the Girl Scouts, the Relay for Life, the D.A.R., the Minerva Knitters, the YMCA, Bureau of Workers Compensation, Community Legal Aid, book discussion groups, as well as 22 others, booked the meeting rooms 1411 times.

Service to Youth

The Library offers varied story times for young patrons and their caregivers, the always popular Summer Reading Program, and after school activities for tweens and teens. The Library also offers class visits to aid students and teachers from Minerva Local Schools, Minerva Area Christian School, the area Mennonite School, the YMCA Preschool, and area homeschoolers, and has continued its efforts to extend services to teens by offering regular after-school programs and hosting a Manga club.

In 2011 Library staff offered:

- 792 class visits to the Library—15,029 students served.
- 142 visits by library staff to classes at local schools—2,538 students served.
- 81 story times for children of various ages—1744 children and caregivers served.
- 36 different Summer Reading events—1632 children and caregivers served.
- 181 other youth programs—1376 children and caregivers served.

Library Youth Services staff also assist in the Library's partnership with SPARK (Supporting Partnerships to Ensure Ready Kids), an early literacy and school-readiness program that works with caregivers and preschoolers to improve children's skills for early school success.

Library Funding

The Library is funded by a monthly distribution from the State of Ohio through the Public Library Fund (PLF). The PLF usually receives 1.97% of the State's General Revenue. However, that amount is now frozen at 95% of the amount received in 2010-2011. The monthly PLF distribution is divided among Ohio's 88 counties and then distributed to public libraries in each of those counties by that county's budget commission.

2011 Actual Revenue

	Percent	Amount
Public Library Fund (PLF)	96.0%	\$681,814
Fines and Fees	2.8%	\$ 19,951
Contributions	0.7%	\$ 5,005
Miscellaneous	0.4%	\$ 2,823
<u>Investment Earnings</u>	<u>0.0%</u>	<u>\$ 270</u>
Total	100.0%	\$709,863

2011 Actual Expenditures

Salaries and Benefits	67.1%	\$438,179
Library Materials	14.4%	\$ 93,892
Purchased Services	11.8%	\$ 76,813
Other	3.3%	\$ 21,658
Supplies	1.1%	\$ 7,294
<u>Capital Outlay</u>	<u>2.3%</u>	<u>\$ 15,000</u>
Total	100.0%	\$652.896

Generous Support

The Library also relies on your generosity to help fund programs and services. Please consider the Library when you plan your annual giving.

In 2011:

- Patrons gave targeted donations totaling \$1265.
- Library book sales and anonymous donations provided \$3357
- Patrons donated 1010 books, CDs, DVDs, and audiobooks to the Library's collection.