



Minerva Public Library 2010 Annual Report

President, Library Board of Trustees: Roger Bartley

Director: Tom Dillie

Fiscal Officer: Kelly Boggs

A year of challenge and change

The economic downturn that began in 2008 has continued, and left the library in 2010 with a drop in state funding of 5.6% below that of 2009, and 22% below that of 2008. The Library Trustees, Administration, and staff, have worked together to find ways to save money while having as little impact as possible on services to you, our library users. We continued to provide you with the books, DVDs, audiobooks, CDs, children's activity kits, magazines, artwork, and downloadable materials, and programs, services and speakers that you find interesting and worthwhile. And you enjoyed and made good use of those services, materials, and programs over the past year.

In 2010

- You checked out or renewed library materials 311,779 times.
- You renewed your library materials online 16,258 times.
- You visited the library 106,378 times.
- The Library loaned 56,200 items to other Ohio library patrons.
- You borrowed 26,760 items from other Ohio libraries.
- The Library added 7,702 items to the collection for you to check out and enjoy.

A year of transition

The Minerva community and the Library said good-bye to three veteran employees who retired in 2010. Louise Rose, Youth Services Manager; Fairy Ann Starling, Adult Services Manager; and Deborah Wylam, Library Cataloger, together provided over 48 years of service to the patrons of the Library. We wish each of them well and hope that they enjoy their retirement. Kathy Heller joined the Library in June as Youth Services Manager and has settled in well to running a very busy department. Library Trustee Martin Chapman retired from his seat on the Minerva Public Library Board after 21 years of service, including several terms as Board President or Vice President.

Keeping you connected—online and in the community

The Library has 15 computers through which you may access the Internet on a high-speed connection provided by the State of Ohio, as well as free wi-fi internet access to use with your laptop or other portable devices. The Library also has a variety of meeting and study rooms for your use.

In 2010

- You logged on to internet computers at the Library 19,475 times, over 65 times a day.
- You used the study rooms over 713 times for studying, writing, tutoring, and working.
- Your community groups and public agencies as varied as the Girl Scouts, the Daisies, the D.A.R., Ohio EPA, the Minerva Knitters, the US Census, ODJFS, the YMCA, Ohio Benefit Bank, Community Legal Aid, as well as 23 others, booked the meeting rooms 245 times.

Service to Youth

The Library offers varied storytimes for young patrons and their caregivers, the always popular Summer Reading Program, and after school activities for tweens and teens. The Library also offers class visits to aid students and teachers from Minerva Local Schools, Minerva Area Christian School, the area Mennonite School, the YMCA Preschool, and area homeschoolers, and has expanded its services to teens—offering regular after-school programs and hosting a new Manga club.

In 2010 Library staff offered:

- 878 class visits to the Library—15582 students served.
- 101 visits by library staff to classes at local schools—2002 students served.
- 81 storytimes for children of various ages—2108 children and caregivers served.
- 37 different Summer Reading events—1728 children and caregivers served.
- 66 other youth programs—566 children and caregivers served.

Library Youth Services staff also assist in the Library's partnership with SPARK (Supporting Partnerships to Ensure Ready Kids), an early literacy and school-readiness program that works with caregivers and preschoolers to improve children's skills for early school success.

Library Funding

The Library is funded by a monthly distribution from the State of Ohio through the Public Library Fund (PLF). The PLF received 2.2% of the State's General Revenue Fund until August, 2009, when that amount was reduced to 1.97%. Because the PLF is tied to the State's monthly receipts, the Library's income rises and falls with the fortunes of the State of Ohio. The monthly PLF distribution is divided among Ohio's 88 counties and then distributed to public libraries in each of those counties.

2010 Actual Revenue

	Percent	Amount
Public Library Fund (PLF)	95.5%	\$647,237
Fines and Fees	3.2%	\$ 21,821
Contributions	.9%	\$ 5,933
Miscellaneous	.4%	\$ 2,482
Investment Earnings	.0%	\$ 217
Total	100.0%	\$677,690

2010 Actual Expenditures

Salaries and Benefits	70.3%	\$448,355
Library Materials	13.0%	\$ 82,674
Purchased Services	11.8%	\$ 75,087
Other	3.4%	\$ 21,484
Supplies	1.2%	\$ 7,666
Capital Outlay	.4%	\$ 2,753
Total	100.0%	\$638,019

Generous Support

The Library also relies on your generosity to help fund programs and services. Please consider the Library when you plan your annual giving.

In 2010:

- Patrons gave targeted donations totaling \$1373.
- Library booksales and anonymous donations provided \$4050.
- Patrons donated 916 books, CDs, DVDs, and audiobooks added to the Library's collection.